

Road Race Applications

All Road Races require Select Board approval at a public meeting. To prepare for the meeting please complete the following steps:

1. Contact Lt. Patty Sherrill of the Canton Police Department 781-828-1214 x 2104 or psherrill@town.canton.ma.us to discuss possible race routes, dates and also the need for hiring safety personnel (detail officers, EMTs, etc).
2. Submit a letter of request to the Select Board via email at bos@town.canton.ma.us or at 801 Washington Street, Canton, MA 02021. The letter should include the date, time, map of Canton Police Department approved race route, and approximate number of runners.
3. Submit the Event Sponsor Indemnification and Insurance Agreement along with a certificate from your insurance company naming the Town of Canton as additionally insured.
4. If there will be entertainment or alcohol served at the event, separate applications and approvals are necessary. Please contact the Select Board's office for applications and information at 781-821-5000.

Approval from both the Police Department as well as the Select Board, at a public meeting, is required **PRIOR** to any advertising of a road race. It is advised that the planning process begin at least six months in advance of the date of the event to allow adequate time for the approval process.

TOWN OF CANTON

Event Sponsor Indemnification and Insurance Agreement

Sponsor: *[insert name and address of organization, contact person, telephone and email]*

Event: *[describe event]*

Date: *[insert date of Event]*

The Sponsor has requested permission from the Town of Canton (“Town”) to hold the Event utilizing the public roads and other facilities of the Town; and

Given the potential of injury to participants, damage to public and private property, and/or costs to be incurred by the Town in connection with the Event, the Town requires that the Sponsor provide a full indemnification of the Town for claims and costs arising from the Event together with evidence of adequate insurance with respect thereto;

NOW, THEREFORE, in consideration of the Town’s grant of permission to conduct the Event as contemplated hereby, the undersigned Sponsor, to the fullest extent permitted by law, acknowledges and agrees that it shall indemnify, defend and hold harmless the Town, together with it all the Town’s officials, employees, staff, agents and contractors from and against all claims, damages, losses, costs and expenses including, but not limited to, attorney fees, arising out of, or resulting from the Event; provided, that any such claim, damage, loss, cost or expense is caused in whole or in part by acts or omissions of the Sponsor, its employees, staff agents, contractors or any participant in, spectator of or invitee in connection with the Event.

Further, the Sponsor shall obtain and maintain insurance coverage from one or more insurers licensed to do business in the Commonwealth of Massachusetts and reasonably satisfactory to the Town as follows:

- (i) Commercial General Liability coverage in the amount of \$1,000,000 each occurrence/\$2,000,000 annual aggregate;
- (ii) Workers Compensation – statutory amount (if Sponsor has employees); and
- (iii) Automobile Liability - \$1,000,000 combined single limit for all owner, non-owned and hired autos (if Sponsors owns or operates motor vehicles)

The Town shall be listed as an ‘additional named insured’ under each policy (where appropriate) the policy.

The Sponsor shall deliver to the Town a valid Certificate of Insurance with respect to such insurance not less than five (5) days prior to the date of the Event.

Town of Canton

[insert name of Sponsor]

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____