



**CANTON CONSERVATION COMMISSION
WETLAND PROTECTION ACT
MGL CH. 131 §40 AND TOWN OF CANTON
WETLANDS PROTECTION BY-LAW ARTICLE XV**

ORDER OF CONDITIONS AMENDMENT REQUEST CHECKLIST

FEBRUARY 2022

Per DEP Wetlands Program Policy 85-4 “Amended Orders: Amending an Order of Conditions” (Issued: September 17, 1985, revised: March 1, 1995) requests to Amend Order of Conditions must be publicly advertised and be presented in a public hearing.

Requests for Amended Orders of Conditions must contain all items listed below to be considered complete. *Incomplete requests will not be accepted, and may be returned. Delays due to incomplete applications are not the responsibility of the Conservation Commission.*

- Revised NOI application, if necessary, with all questions answered and legibly signed by both the applicant and the property owner.
- Cover letter requesting the Amendment with a narrative detailing changes made to the originally approved application materials
- Revised Site Plan 24” x 36” highlighting changes requested, signed and stamped by a MA Registered Civil Engineer and/or MA Professional Land Surveyor.
- Certified Abutter List of all current property owners within 300 feet of the subject property from Canton Assessor’s Office
- Completed Affidavit of Service form
- Copy of Abutter Notification Form
- Copies of stamped white Certified Mail Slips or the Certificates of Mailing
- Canton Wetlands Bylaw Fee calculation sheet and application fee
- Check for \$25.00 made out to the “The Canton Citizen”

Other items that must be included with the request if they are applicable to the project:

- Revised stormwater management report, drainage calculations, TSS calculation worksheet, Operation and Maintenance Plan prepared, signed and stamped by registered professional engineer

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- Revised Stormwater Pollution Prevention Plan (SWPPP) according to most recent Environmental Protection Agency (EPA) Template
- Revised alternatives analysis for ALL projects within Riverfront Area and for variance requests for work in the 30 Foot No Disturbance Area

All items must be submitted to the Conservation Office by the posted deadline (please see posted hearing schedule and deadlines) in order to be included on a hearing agenda (the dates are irregular due to requirements of legal ad notification using a weekly paper):

1. Two (2) hard copies of the revised documents (one w/orig. signatures)
2. Two (2) hard copy full size (24 x 36) set of plans, signed and stamped
3. Electronic (PDF preferred) files of all revised documents including the revised site plan emailed to Regen Milani at rmilani@town.canton.ma.us and Casey Songin at csongin@town.canton.ma.us.

Once the revised materials have been received, the project will be scheduled for the next available Conservation Commission meeting. **The applicant or his/her representative must be present at the scheduled public meeting to present the revised plans.**