

CANTON BOARD OF HEALTH  
79 PLEASANT STREET, CANTON, MA 02021  
Phone #: (781) 821-5021; Fax#: 781 821 0337

APPLICATION FOR A PERMIT TO OPERATE A  
FOOD ESTABLISHMENT

ESTABLISHMENT: Name: \_\_\_\_\_  
Street: \_\_\_\_\_  
Town, State, Zip Code \_\_\_\_\_  
Phone: \_\_\_\_\_

OWNER MAILING ADDRESS

Name: \_\_\_\_\_  
Street: \_\_\_\_\_  
Town, State, Zip Code \_\_\_\_\_  
Phone: \_\_\_\_\_

APPLICANT: Email Address: \_\_\_\_\_  
Street: \_\_\_\_\_  
Town, State, Zip Code \_\_\_\_\_  
Phone: \_\_\_\_\_

If a CORPORATION or PARTNERSHIP, give the name, address and telephone number of Local Agent:  
Name: \_\_\_\_\_  
Street: \_\_\_\_\_  
Town, State, Zip Code \_\_\_\_\_  
Phone: \_\_\_\_\_ State of Incorporation: \_\_\_\_\_

EMERGENCY RESPONSE

PERSON: \_\_\_\_\_ Phone: \_\_\_\_\_

DURATION OF PERMIT: \_\_\_ ANNUAL; \_\_\_ TEMPORARY; \_\_\_ SEASONAL

TYPE OF ESTABLISHMENT

\_\_\_ \*RETAIL FOOD \_\_\_ \$50.00 - 1<sup>st</sup> 1000 Sq. Ft.;  
(Prepackaged Foods) \_\_\_ Plus \$10.00 for each additional 1000 Sq. Ft.  
Total Retail Food Fee(s) \$ \_\_\_\_\_

\_\_\_ \*FOOD SERVICE \_\_\_ \$60.00 for 0-50 Seats; \_\_\_ \$100.00 for 51-100 Seats;  
\_\_\_ \$150.00 for Greater than 100 Seats

\_\_\_ \*CATERING \_\_\_ \$75.00

\_\_\_ \*BAKERY \_\_\_ \$75.00

\* Businesses that require related permits, in the above listed categories, are covered by the highest fee category.

\_\_\_ CATERING – Out of Town Caterer \$10.00 per function, per location (\$100.00 Cap/Location/Year)

\_\_\_ MOBILE FOOD \$60.00

\_\_\_ FUNCTION KITCHEN \$50.00

\_\_\_ FROZEN DESSERT MACHINE \$50.00

\_\_\_ SLUSH MACHINE \$10.00 (At Retail Level)

\_\_\_ MILK & CREAM STORE \$ 5.00

\_\_\_ MILK & CREAM VEHICLE \$ 5.00 (Renewal every 5 years)

\_\_\_ MANUFACTURING OF FROZEN DESERTS/ICE CREAM \$200.00

\_\_\_ PLAN REVIEW FEE (For new business only) \$50.00

TOTAL DUE: \$ \_\_\_\_\_

APPLICATION FOR PERMIT TO OPERATE A FOOD ESTABLISHMENT (CONT'D)

ADDITIONAL INFORMATION:

WATER SOURCE:  Town  Private Well  
WASTEWATER: TOWN SEWER:  Yes  No

TIMES OF OPERATION

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
DAYS:							
HOURS:							

DATES OF OPERATION, IF NOT ANNUAL: From \_\_\_\_\_ To \_\_\_\_\_

IF RESTAURANT OR BAR, NUMBER OF SEATS: \_\_\_\_\_

NUMBER OF PERSONS TRAINED IN ANTI-CHOKING PROCEDURES \_\_\_\_\_

WILL AT LEAST ONE PERSON IN CHARGE (PIC) BE ON THE PREMISES AT ALL TIMES WHO IS CERTIFIED IN SAFE FOOD HANDLING FROM A STATE SANCTIONED FOOD SAFETY PROGRAM:  YES  NO (IF NO, A PERMIT SHALL NOT BE ISSUED)

I hereby certify that all of the information contained herein is true and accurate to the best of my knowledge and belief. I also certify that I will notify the Canton Board of Health should any information contained herein change, be modified or found to be inaccurate. I hereby certify that I am familiar with, and agree to conduct business in this establishment in accordance with, the Federal Food Code and 105 CMR 590.000.

SIGNATURE OF APPLICANT: \_\_\_\_\_

PRINT NAME OF APPLICANT: \_\_\_\_\_

SOCIAL SECURITY NUMBER OR FEDERAL ID NUMBER: \_\_\_\_\_

DO YOU SELL TOBACCO PRODUCTS?  YES  NO If Yes, a Tobacco Vending permit is required.

PAYMENT IS DUE WITH THE APPLICATION. MAKE CHECKS PAYABLE TO THE "Town of Canton"  
**CASH IS NOT ACCEPTED.** LICENSING PERIOD: JANUARY 1 through DECEMBER 31 UNLESS OTHERWISE STIPULATED IN PERMIT.

FOR BOARD OF HEALTH USE ONLY

DATE RECEIVED: \_\_\_\_\_

DATE OF PRELIMINARY INSPECTION: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

PERMIT ISSUED:  YES  NO

ADDITIONAL INFORMATION/FORM(S) TO BE SUBMITTED WITH THE COMPLETED  
"Application for a Permit to Operate a Food Establishment":

"WORKER'S COMPENSATION INSURANCE AFFIDAVIT: GENERAL BUSINESSES form.

The Commonwealth of Massachusetts, Department of Industrial Accidents, Office investigations "Workers' Compensation Insurance Affidavit: General Businesses". This form can be downloaded from the following web site address:

[www.mass.gov/dia](http://www.mass.gov/dia). Once you reach the Department industrial Accidents home page select from the "Department Publications" section; "Unnumbered Forms, then select "Affidavit for General Business".

Form must be completed and submitted to the Canton Board of Health with a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

FOOD ESTABLISHMENTS- Please forward to the Canton Board of Health Office the following documents:

- Application for a Permit to Operate a Food Establishment. Must be complete and submitted to the Canton Board of Health with a copy of the workers' compensation policy declaration page (showing the policy number and expiration date). If a specific item within the application is not applicable write "NA". Signature is required on Page 2.
- Copy of pest/insect control contract –minimum treatment once per month and as needed.
- A to-scale floor plan showing layout of establishment. To include locations of hand washing sink, mop sink, food preparation areas, refrigeration and kitchen equipment, dining room, etc.
- Copy of Safe Food Handling Certifications. All PICs (Persons in Charge) must have safe food handling certification
- Permit Fee(s): Make check payable to the "Town of Canton".

For those wishing to renew their annual Food Service Permit. Please provide the following.

- Food Service Training Certificate
- Allergen Awareness Certificate
- Choke Saver Certificate <https://www.chokesaver.com/>
- Most Recent Grease Trap
- Current Insect / Rodent Control
- Workers Compensation Insurance Affidavit

Pre-opening inspection(s) need to be scheduled with the Canton Board of Health and performed by the Canton Board of Health before any establishment actually opens for business.

\*MEETING LOCATION & DATES for Canton Board of Health:

Meetings take place at Town Hall, Salah Meeting Room, 801 Washington Street, Canton, MA 02021 @ 7:00pm. Presently meetings have been scheduled for the following Monday evenings in 2006. February 13, March 6, April 13, May 8, June 5, 2006. Please have your package/paperwork submitted to the Canton Board of Health, Pequitside Farm, 79 Pleasant Street by the Wednesday before the posted meeting dates.

The Canton Board of Health reserves the right to adjust meeting date(s) as needed. Please contact the Canton Board of Health office a few days before the scheduled meeting to ensure the meeting will be taking place.

You may contact the Board of Health Office Monday – Friday 8-4 @ 781 821 5021 or [rslattery@town.canton.ma.us](mailto:rslattery@town.canton.ma.us)

Mailing Address:

Canton Board of Health  
Pequitside Farm  
79 Pleasant Street  
Canton, MA 02021

\*Due to Covid 19 the Board of Health has moved to virtual meetings starting 3/23/2020 until further notice. Members of the public may watch the meeting online.

Meetings will be recorded using this platform and transcribed for later reference,

For Meeting information visit the Town of Canton Website or call/email the office.



THE COMMONWEALTH OF MASSACHUSETTS



TOWN OF CANTON

Board of Health of Canton

79 Pleasant St, Canton, MA 02021  
(781) 821-5021

In accordance with Commonwealth of Massachusetts,  
COVID-19, Order 31

Face Coverings must be worn  
by all individuals over 2 years of age who  
enter this premises\*.



Bandana or  
Handkerchief



Scarf



Mask

Thank you for your patronage!

\*A person unable to wear a mask or face covering due to  
a medical condition is not required to wear a face  
covering.



CANTON BOARD OF HEALTH REGULATIONS

6.1 FEES PERMITS, LICENSES AND SERVICES

Section 1: The following permits and licenses are issued by the Board of Health and shall be renewed each year, unless otherwise noted. The listed fees for said permits and licenses shall accompany the application for each permit and license. Services provided by the Board of Health are also noted and payment is due prior to or at the time of service.

Those businesses that fail to renew an annual permit by their expiration date will be required to pay a 50% increase of the original fee.

1. FOOD PERMITS, LICENSES AND SERVICES

* Bakery	75.00	
Bottled Water	12.50	(State)
	12.50	(Town)
* Catering	75.00	
Catering Out of Town Caterer	10.00	Per function per location
	[100.00	cap per location per year]
* Food Service	60.00	0- 50 seats
	100.00	51- 100 seats
	150.00	>100 seats
Frozen Dessert Machine	50.00	At retail level
Function Kitchen	50.00	
Manufacturing of Frozen		
Desserts/Ice Cream	200.00	
Milk & Cream Store	5.00	
Milk & Cream Vehicle	5.00	Renewable every 5 years
Mobile Food	60.00	
Pasteurization of Milk	10.00	
Plan Review	50.00	
* Retail Food	50.00	1st 1000 square feet
	10.00	Each additional 1000
		square feet
Slush Machine	10.00	At retail level
Temporary Food Event	25.00	Events less than 2
		weeks in duration

\* Businesses that require related permits are covered by the highest fee category; multiple permit fees are not required.

CANTON BOARD OF HEALTH REGULATIONS

3.3 REQUIRING GARBAGE DISPOSERS IN DWELLINGS AND FOOD PREPARATION ROOMS IN SEWERED AREAS OF THE TOWN 2/24/97

Section 1: From and after the effective date of this section all new buildings, and all buildings remodeled or altered which are designed, equipped and used for storing or sheltering food or food stuffs for human consumption, including fruits, vegetables and meats which are to be sold either at retail stores, clubs, hotels and restaurants, schools or other food establishments, or at wholesale, or which are prepared at food manufacturing or processing plants, whether such places of business are licensed under the provisions of any Town ordinance or not, and all buildings where food for human consumption is prepared, sold, handled, stored or served in any manner whatsoever, shall be equipped with an appropriate type of garbage grinder, properly connected to the kitchen sink or sewer drain, which grinder and connections shall be of sufficient size to grind all garbage and food processing wastes produced in such buildings, and shall be suitably located so as to discharge such ground material by flushing it with water through the drain pipes into the sewer; provided, however, that if in operating any business as herein described, packaged or canned food are not opened on the premises, a garbage grinder for such canned and packaged food shall not be required.

Section 2: INSTALLATION OF GARBAGE GRINDER

All dwellings constructed or remodeled and all new or remodeled restaurants or other permanent commercial-type buildings containing kitchen or food preparation rooms shall provide an approved mechanically operated grinder for each family unit, restaurant, food preparation room or kitchen.

SUCH GARBAGE GRINDER SHALL BE SO DESIGNED:

1. That it will operate by a switch or with water flowing into the grinder and through the sink drain line.
2. That it shall discharge wastes at a reasonably uniform rate, in fluid form which shall flow readily through an approved trap, drain line or soil line in a manner which will prevent clogging or stoppage of drain line.
3. That it shall be of such construction and have such operation characteristics that at least 40% of all material discharged from it shall pass a No. 3 sieve, and 100% shall pass a 1/2 inch screen.
4. That it shall be self-scouring, with no fouling surfaces to cause That it shall be free from electrical or mechanical hazards.
6. The final decision as to the sufficiency of the designs to meet these requirements shall rest with the Canton Board of Health.

CANTON BOARD OF HEALTH REGULATIONS

6.1 FEES, PERMITS, LICENSES AND SERVICES

6.1 Fees, Permits, Licenses and Services continued

Section 2: ADDITIONAL FEES

FEE REVISION EXPLANATION: For the majority of food establishments, two routine inspections annually are sufficient to maintain compliance with the regulations of the State Sanitary Code, Chapter X, and provide adequate protection to the health and well being of patrons and the general public. For some establishments however, two inspections annually are inadequate and more frequent visits by the Health Agent or other actions are found to be necessary. In some instances, a number of reinspections are necessary to assure the correction of critical violations or previously cited violations and more frequent comprehensive inspections may be needed to maintain an acceptable level of compliance. In the course of this type of intensified follow up, it may be necessary for the Board of Health and/or the Health Agent to issue order letters, schedule and conduct administrative hearings and take action to suspend or revoke permits. Additionally, food establishments which give rise to repetitive citizen complaints also require closer inspectional attention, as do those involved in alleged outbreaks of food borne illnesses.

It is both fair and equitable that establishments which, by reason of negligence and noncompliance, require expenditure of additional time and effort by the Health Agent should pay some of the additional cost involved. As of January 1, 1992, the following fee revision will be implemented to supplement the Section 1 Fee Schedule.

A follow up inspection will be required at any establishment which is found to have serious, critical and/or repeated violations of Chapter X of the State Sanitary Code during:

- a) a routine inspection
- b) an inspection conducted based on a complaint or
- c) an investigation of a food borne illness.

A fee will be charged for each follow up inspection which is required.

The fee to be charged for each follow up inspection shall be \$25.00.

No renewal of a permit will be issued until all fees for follow up inspections have been paid in full.

Establishments which have a history of serious, critical and/or repeated violations of Chapter X of the State Sanitary Code, or which are the subject of repeated citizen complaints, or food borne illness complaints, will be scheduled to receive a routine inspection at least every six months.



CANTON BOARD OF HEALTH REGULATIONS

6.1 FEES, PERMITS, LICENSES AND SERVICES

GENERAL PERMITS, LICENSES AND SERVICES continued

Ice Rink	10.00	
Keeping of Animals	0	expires 6/30
Percolation Test Witnessing/ Deep Hole Observations/ Groundwater Determinations	50.00	Per hour
Remove/Fill Septic System	50.00	
Riding Stable	50.00	
Sell Tobacco Products	20.00	

3. MISCELLANEOUS PERMITS, LICENSES AND SERVICES

<b>BODY ART ESTABLISHMENTS AND PRACTITIONERS</b>		
	100.00	
Day Camp for Children	50.00	Full facility sites only
Ear Piercing Establishments	50.00	
Ear Piercing Technician	25.00	
Health Club	50.00	
Ice Rink Permit	10.00	
Massage Establishment	500.00	Initial
	100.00	Renewal
Massage Therapist	50.00	Initial
	25.00	Renewal
Plan Review Pool/Spa	50.00	
Special Purpose Pool	50.00	
Swimming Pool	50.00	Includes Wading Pool, if both
Tanning Facility	50.00 +	
	10.00	Per booth

4. OTHER PERMITS, LICENSES AND FEES

Hazardous Material Registration	50.00	Expire 1/31
Housing Inspection	75.00	Voucher/Welfare Program includes Certificate of Fitness & 1 reinspection
Housing Reinspection	25.00	Per additional reinspection
Recombinant DNA	500.00	
Sandblasting License	50.00	
Sandblasting Permit	25.00	Per site
Well Construction Permit	50.00	New wells



CANTON BOARD OF HEALTH REGULATIONS

6.1 FEES PERMITS, LICENSES AND SERVICES

6.1 Fees, Permits, Licenses and Services continued

The Health Agent or Board of Health may waive the fee for a follow up inspection as otherwise required above, when the reason for the follow up inspection involves any of the following:

- a) items are on order, but not yet in
- b) repairs have been scheduled.

A refusal to waive the fee by the Health Agent may be appealed to the Board of Health. The final decision of the Board of Health in all such cases shall be final.

**Section 3: FROZEN DESSERT AND SLUSH MACHINES AT RETAIL LEVEL**

Each establishment having a permit for a Frozen Dessert Machine, at the retail level, shall during each month that the machine(s) are in use submit to the Board of Health the results of laboratory tests of samples taken from each such machine.

Laboratory tests must be conducted for a standard plate count and a standard coliform count. Yogurt machines are exempt from the standard plate count.

All laboratory samples must be taken by the 30th of the month that the machine(s) are in use, and the results are due in the Board of Health office by noon on the second Friday of the following month.

Any establishment which fails to submit a laboratory report during any month said machine(s) are in use will have those machines taken out of operation.

Permission to use the machine(s) again will not be granted until:

1. Laboratory results are submitted to the Board of Health office
2. Laboratory results are within acceptable standards and
3. The Health Agent contacts the establishment and grants permission to reoperate the machine(s).

In addition, if laboratory test results for a machine are found to be above acceptable standards, the machine must be removed from service until:

1. The machine is properly serviced and sanitized
2. A laboratory test is conducted and
3. Laboratory results confirm that the source(s) of the high counts have been removed and corrected and laboratory results are within Acceptable standards.

The machine(s) may be put back into service after acceptable test results are received at the Board of Health office and discussed with the Health Agent.

Note: Acceptable standards may be found in the State Sanitary Code, 105 CMR 561.000.

CANTON BOARD OF HEALTH REGULATIONS

ADMINISTRATION

6.2 HEARING

Section 1: PROCEDURE FOR REQUESTING AND HOLDING A HEARING

Unless otherwise specified in these regulations, the person or persons to whom any order has been served pursuant to any regulation of this code may request a hearing before the Board of Health, by filing with the Board of Health within 7 days after the day the order was served, a written petition requesting a hearing on the matter.

Upon receipt of such petition, the Board of Health shall set a time and place for such hearing and shall inform the petitioner thereof in writing. The hearing shall be commenced not later than 30 days after the day on which the order was served. The Board of Health, upon application of the petitioner, may postpone the date of hearing for a reasonable time beyond such 30 day period if in the judgement of the board of health the petitioner has submitted a good and sufficient reason for such postponement.

Section 2: HEARING OF PETITIONER

At the hearing the petitioner shall be given an opportunity to be heard and to show why the order should be modified or withdrawn.

Section 3: PROCEDURE BY THE BOARD AFTER THE HEARING

After the hearing the Board of Health shall sustain, modify, or withdraw the order and shall inform the petitioner in writing of its decision. If the Board of Health sustains or modifies the order, it shall be carried out within the time period allotted in the original order.

Section 4: PUBLIC RECORD

Every notice, order, or other record prepared by the Board of Health in connection with the hearing shall be entered as a matter of public record in the office of the clerk of the city or town, or in the office of the Board of Health.

Section 5: HEARING PETITION NOT SUBMITTED, OR SUSTAINING OF AN ORDER

If a written petition for a hearing is not filed with the Board of Health within 7 days after the day an order has been served or, if after a hearing the order has been sustained in any part, each day's failure to comply with the order as issued or modified shall constitute an additional offense.

## CANTON BOARD OF HEALTH REGULATIONS

### Administration continued

#### 6.3 APPEAL

Any person aggrieved by the final decision of the Board of Health with respect to the denial of plan approval, the denial, revocation or failure to renew a license or permit, or with respect to any order issued under the provisions of this code may seek relief therefrom in any court or competent jurisdiction, as provided by the laws of this Commonwealth.

#### 6.4 VARIANCE

The Board of Health may vary the application of any provision of this article with respect to any particular case when, in its opinion, the enforcement thereof would do manifest injustice; provided that the decision of the Board of Health shall not conflict with the spirit of these minimum standards. Any variance granted by the Board of Health shall be in writing. A copy of any such variance shall, while it is in effect, be available to the public at all reasonable hours in the office of the clerk of the city or town, or in the office of the Board of Health, and notice of the grant of variance shall be filed with the Commissioner of Public or Environmental Health of the Commonwealth.

#### 6.5 VARIANCE, GRANT OF SPECIAL PERMISSION: EXPIRATION, MODIFICATION, SUSPENSION OF

Any variance or other modification authorized to be made by this article may be subject to such qualification, revocation, suspension, or expiration as the Board of Health expresses in its grant. A variance or other modification authorized to be made by this article may otherwise be revoked, modified, or suspended, in whole or in part, only after the holder thereof has been notified in writing and has been given an opportunity to be heard, in conformity with the requirements for an order and hearing of Chapter 6.2 of these regulations.