



TOWN OF CANTON  
CONSERVATION COMMISSION

The **Canton Conservation Commission** is a seven-member board of volunteers whose purview is to protect the ecological integrity of Canton's wetlands and surrounding landscape. The Commission is responsible for implementing and enforcing the Wetlands Protection Act (M.G.L. Chapter 131, Section 40) and its Regulations (310 CMR 10.00), the Canton Wetland Bylaw (Article XV) and Regulations and the Canton Stormwater Bylaw (Article XXI) and Regulations. The Commission also owns and manages over 400 acres of open space for conservation purposes.

### **Conservation Intern**

#### *Description of Work*

**Objective:** The Conservation Intern will be responsible for assisting the Canton Conservation Commission in conducting biological inventories of its properties and other property management activities as required.

Location: Conservation Department, 79 Pleasant Street, Canton MA

Time Frame: June – August 2021

Hours: 20-35 hours per week

#### **Primary Responsibilities** (including, but not limited to):

- Identify and inventory plant and animal species found in properties owned by the Canton Conservation Commission and compile database for each parcel.
- Assist with open space property management activities including trail maintenance and developing signage for conservation-owned properties
- Assist with office-based administrative tasks associated with open space management as required.

#### **Qualifications**

- Must be currently enrolled in an environmental science/biology/botany program at a college or university or a recent graduate.
- Must have excellent naturalist skills and ability to use guides for plant and animal identification.
- Must have excellent organizational skills and attention to detail.
- Proficiency in Microsoft Office Suite: Word, Excel, PowerPoint.
- Ability to work independently and remotely in wilderness areas.
- Valid Driver's License and own vehicle required.
- Familiarity with wildlife sampling techniques a plus (bird, salamander, insect, turtle, small mammal, etc.).
- Familiarity with Geographic Information Systems (GIS) and Global Position Systems (GPS) a plus.
- Must pass a Criminal Offender Record Information (CORI) background check.

**Compensation:** This is an unpaid internship. Students are encouraged to apply for academic credits and/or stipends from their respective institutions.

**Reports to:** Conservation Agent, Conservation Department, 79 Pleasant Street, Canton, MA; phone 781-821-5035; E-mail: [rmilani@town.canton.ma.us](mailto:rmilani@town.canton.ma.us); website: [www.town.canton.ma.us/335/Conservation-Commission](http://www.town.canton.ma.us/335/Conservation-Commission)

**Application Process:** Send Cover letter, resume, transcripts and one letter of recommendation by May 10, 2021 to [rmilani@town.canton.ma.us](mailto:rmilani@town.canton.ma.us).