

**Recommendations of the Finance Committee  
to the Voters of Canton, Massachusetts**

**2017**

**TOWN OF CANTON**



**ANNUAL TOWN MEETING  
MONDAY, MAY 8, 2017 at 7:00 p.m.**

**Morse Auditorium  
Canton High School  
900 Washington Street, Canton**

**Study this report and come to Annual Town Meeting.  
Bring this report with you.**

**\$106 million will be appropriated by  
Canton Town Meeting Voters for  
Next Year's expenditures.**

**Reminder: The deadline for dog  
registrations is May 31, 2017.**

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**YOUR VOTE at Town Meeting is important  
because it establishes the priorities for our schools,  
public works, public safety, town government and  
future direction for our environment.**

**The Town, upon request, will endeavor, to the  
greatest extent possible, to make available any  
and all visual and audio devices and assistance for  
the disabled. For more information, please call  
781-821-5000.**

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**Finance Committee Report  
Fiscal Year 2018 Proposed Budget and Overview**

In Article 59, the Finance Committee is recommending a Fiscal Year 2018 (FY18) operating budget of \$88.5 million. The FY18 budget proposed by the Finance Committee continues Canton's sound fiscal management that has put us in a position to enhance services and increase our reserves without taking the maximum tax increase allowed by Proposition 2 1/2. The proposed FY18 budget sets aside \$535,955 of unused levy capacity for FY18 to ease the burden on taxpayers.

**2017 Residential Tax Rate: \$12.79 Per Thousand**

- \$5.67 School Operating and Capital
- \$2.98 Municipal Operating and Capital
- \$3.99 Fixed Costs
- \$0.15 State & County Charges

**The \$88.5 million FY18 budget recommended by the Finance Committee in this year's warrant is expected to increase our current level of Town and School services and pay contractual increases to our public employees.** The recommended operating budget presented under Article 59 represents a 4.9% increase over the FY17 budget approved at the 2016 Annual Town Meeting (ATM). This includes a 5.6% increase in the School Operating Budget (based on the FY17 School Operating Budget without the \$495,000 FY17 budget supplement from free cash for full day kindergarten), a 4.7% increase to the Municipal Operating Budget and a 5.9% increase in fixed costs. Overall, the Finance Committee recommends that the School Department receive an additional \$774,996 and the Municipal Operating Budget an additional \$500,348 to enhance services beyond a level service budget.

**Finance Committee  
Budget Recommendations**

- \$4.1 Million Increase in Operating Budgets, which includes:
- \$1.6 Million Increase in Fixed Costs
- \$902,000 Municipal Budget Increase
- \$1.6 Million School Budget Increase

Each year, the Town's Revenue Committee meets in late January, after the release of the Governor's state budget, to forecast the expected Town revenues for the next fiscal year, including revenues from property taxes, state aid, motor vehicle excise taxes, fees, and other income. The Finance Committee uses this revenue forecast, as well as information on fixed costs (such as health insurance) that must be paid each year out of the expected revenue, to assist it in setting targets for the Municipal Operating Budget and School Operating Budgets. The Municipal Operating Budget is aligned with the target set by the Finance Committee, based on the Revenue Committee forecast, of \$19,919,076. The Finance Committee recommends a School Operating Budget of

\$40,221,559, based on the Revenue Committee forecast. The School Committee has requested a 7.66% increase which is \$773,769 more than the target set by the Finance Committee.

The FY18 budget recommended by the Finance Committee assumes that property taxes will be increased by *less than* the maximum allowed under Prop. 2 ½, and that revenue will be supplemented with an increase in local receipts (including the motor vehicle excise tax) and new growth. Often this time of year is met with guessing where our state aid numbers will fall. At the time of this writing, we have received the Governor's budget for review, but the House Ways and Means Committee has not released their draft of the budget. The Governor's budget did recommend increased state aid to Canton for education, primarily due to implementing free full day kindergarten in FY17. That increase amounts to \$560,000.

As the economy continues to recover, the Finance Committee continues to be careful not to increase the budget too rapidly for a number of reasons. First, by not 'taxing to the max' the average tax payer is projected to save \$49 based on FY 17 tax rates and average single family home assessments. Second, many of our expenses, such as public employee salaries and health care will continue to rise at a rate greater than 2.5%. Increasing spending beyond the recommended levels this year risks budget cuts in FY19 or beyond.

The Water Enterprise Fund operating budget increased 15% due to increased MWRA charges necessitated by the dry conditions last summer which prevented us from using our wells as much as usual. The recommended budget for the Sewer Enterprise Fund was increased .6% due to increased charges by the MWRA offset by reduced debt service costs.

The recommended budget for the Rink Enterprise Fund has been set at \$19,910, reflecting that the Finance Committee does not expect the rink to be functional during FY18.

**Standard & Poor's, in a recent report<sup>1</sup>, assigned its AAA long-term rating to Canton's general obligation (GO) municipal purpose loan of 2017 bonds and affirmed the same rating on Canton's GO bonds outstanding, reflecting the Town's sound fiscal policies.** This is the highest bond rating afforded to municipalities in the United States given only to towns that consistently demonstrate sound fiscal policies. This rating allows the Town to borrow money for capital projects at the lowest available interest rates, currently less than 3%.

The voters should read the Finance Committee discussions on each article and note that a vote to "postpone indefinitely" may have varied meanings. In some cases the Finance Committee recommends to "postpone indefinitely" the subject matter of an article due to the lack of available information. In other cases, the

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<sup>1</sup> Standard and Poor's Ratings Direct<sup>®</sup> report dated February 17, 2017.

Finance Committee weighed the information presented and a vote to "postpone indefinitely" implies that we do not support the recommendations in the article. The discussions that follow each motion are intended to give insight into the Committee's decisions and the considerations inherent in each motion.

There are a number of references in the discussions to the Municipal Modernization Act. This Act was passed by the Legislature last year and made a number of changes to various municipal finance laws, some of which require action by the town and others that took effect automatically.

Please visit <http://www.town.canton.ma.us/227/Finance-Committee> to access more comprehensive documents that were reviewed by the Finance Committee and other Town officials in coming to the conclusions found in this warrant. Special thanks to Ellen Jones and Louis Jutras for building the website and keeping it up to date.

### **Historical Perspective on Canton's Finances**

As the economy continues to improve, the Finance Committee has attempted to balance enhancing services at a sustainable rate, continuing to address our Other Post Employment Benefits (OPEB) liability, maintaining our infrastructure and setting aside funds for the next rainy (snowy) day.

Fiscal Year 2016 – (7/1/15 – 6/30/16) – At the 2015 ATM voters approved an FY16 budget based on \$82.9 million in forecasted revenue and \$84.5 million in forecasted expenses. Cash reserves were spent to supplement the Recreation and Assessing budgets (\$100,000), transfer to stabilization fund (\$600,000), provide a local Chapter 90 match for streets and sidewalks (\$250,000), fund the LED streetlight project (\$356,000) and a building assessment study (\$155,000). These were spending decisions recommended by the Finance Committee ONLY when it appeared likely our revenues would come in much higher than budgeted. Overall, the Town still increased its reserves in fiscal year 2016 as shown in Figure 2 on page 10.

Actual revenue for FY16 was \$86.4 million, approximately \$3.4 million higher than budgeted as Canton collected more local receipts and property taxes. FY16 expenses were \$84.1 million, \$400 thousand less than budgeted.

### Fiscal Year 2017 – (7/1/2016 – 6/30/2017)

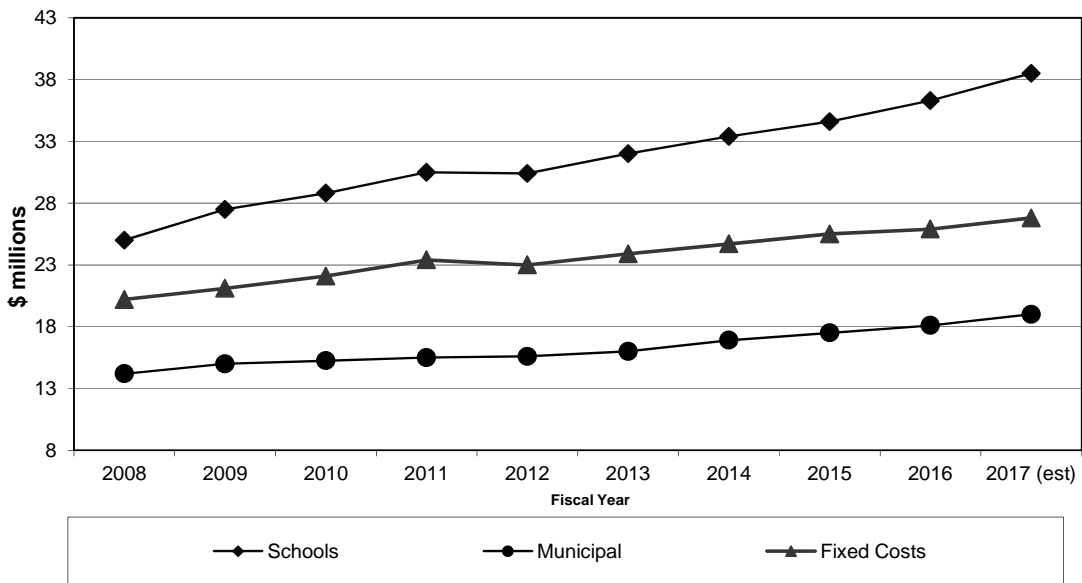
At the 2016 ATM voters approved a FY17 budget based on \$86.2 million in forecasted revenue and \$87.5 million in forecasted expenses. The expenses were budgeted higher than revenue by \$1.3 million to pay one-time expenses from Free Cash for local Chapter 90 match (\$200,000), school building study

(\$155,000), various capital projects (\$472,000) and to supplement the School Operating Budget by \$495,000 for free full day kindergarten

At the time of this writing, the Town's FY17 finances appear to be more favorable than budgeted. The current estimate of the Town's FY17 revenue is approximately \$1.5 million greater than budget primarily because of increased motor vehicle excise taxes, increased state aid and new tax growth. Because of this unanticipated increase in revenue, the Town did not have to 'tax to the max' to balance the voted FY17 budget. Overall, if these trends continue at the end of FY17, we anticipate our cash reserves, which are Free Cash, Stabilization Fund, and the Assessors Overlay Reserve, to be maintained at 15% of FY18's budget, which is the target of the bond rating agencies.

Figure 1 provides a historical view of the expenses between the School Department, the municipal side of government, and the fixed costs (i.e. health care, retirement, etc.). In previous years, the Finance Committee noted that bringing health care and employee benefit costs under control is a critical component in alleviating the Town's financial stress. It is also important to note, that increasing the number of employees has a direct impact on the Fixed Cost budget. The town continues to work with our municipal and school employees to mitigate the rising cost of healthcare, which now comprises over 13% of our overall budget.

**Figure 1: Historical Summary of Expenses**



The accelerated increases in the School Department expenses can be attributed to an increase in special education costs and the steps, lanes and longevity



increases built into the teacher contracts. Both municipal and school employee contracts include increases given to some employees for longevity, steps (number of years served) and lanes (promotions or the amount of post-graduate education for teachers), even when there is no cost of living adjustment (COLA). When there is a COLA, employees can receive both. The School Department contracts include more steps than the municipal contracts, and have more lanes with no restrictions on the number of employees that can receive the promotional increases. As a result, the \$431,770 in steps, lanes and longevity inherent in school contracts for FY18 represented an average salary increase of 1.4% compared to the \$164,858 (1.3%) in steps and longevity increases provided to municipal employees. All employees are likely to receive a COLA for FY18 as well, however some contracts have not been finalized at the time of this writing.

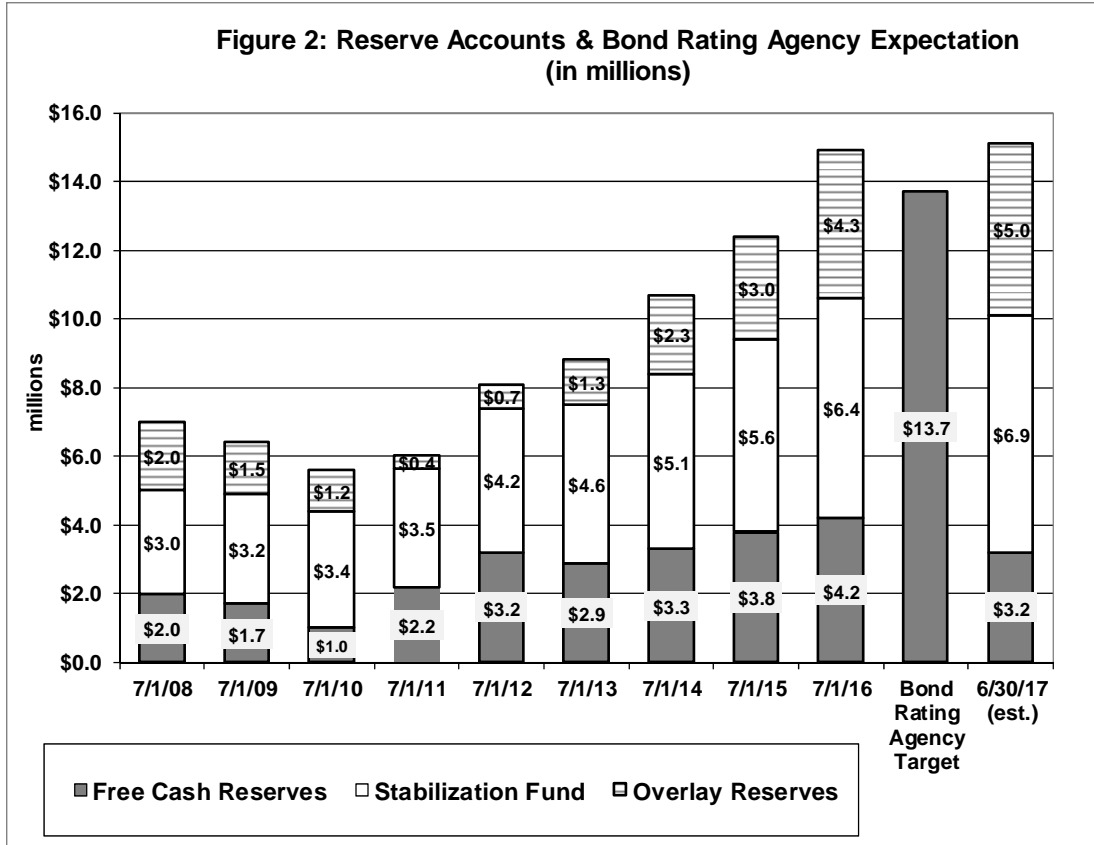
### Status of the Town's Reserves

Budget variances are inevitable. The Town's reserves protect against unexpected costs exceeding the budgets approved at ATM. The operating budget also includes a Finance Committee Reserve account, which can cover extraordinary or unforeseen expenditures in the operating budgets. In most years, a sizable portion of the Finance Committee Reserve (currently set at \$500,000) is used to supplement the snow and ice removal budget, because that budget is intentionally left low for flexibility purposes. This year, the largest budget overage (Snow & Ice) will be covered by a transfer from Free Cash leaving the Finance Committee Reserve for any issues that arise before 6/30/2017. Any remaining balance in this fund will be transferred to Free Cash as in previous years.

The Town also maintains three sources of "reserves" (savings accounts) that serve as potential sources to fund unplanned expenses. Figure 2 shows the Town's reserve balances including the estimated balances as of June 30, 2017. Free Cash

**Free Cash** - This is a poorly named reserve that the Town maintains for unexpected emergencies. "Free Cash" should not be used to supplement operational budgets!

requires a majority vote at town meeting to be appropriated. The Stabilization Fund requires a 2/3 vote at town meeting to be appropriated. The Assessors Overlay Reserve Fund is included in Figure 2 as a Reserve, although it is not all available for appropriation. The Overlay Reserve is the fund for paying tax abatements. It can only be used if an overlay surplus is declared by the Town's Board of Assessors, releasing money from the Overlay Reserve Fund. Accordingly, the Town's audited reserves are less than what is reflected in Figure 2. Currently, the Town's audited reserves are at approximately 14.9% of expenses.



In addition to providing a source of funding for unforeseen one-time emergency situations, the reserve funds are viewed as a collateral source when rating agencies determine the Town's bond rating.

**Assessor's Overlay** - This account sets aside funds for abatements. However, if the Assessors declare a surplus, funds can be released for appropriation by Town Meeting. While we consider the entire overlay balance as a cash reserve, most of it may be needed for future abatements granted by the Assessors.

Bond rating agencies recommend a reserve of at least 15% of expenses for AAA rated communities. Canton's prudent fiscal management has allowed the Town to earn the highest long-term bond rating (Standard & Poor's AAA) offered to municipalities in the United States. This allows Canton to issue bonds for debt capital projects at the most favorable interest rates.

There would be a substantial increase in cost to the Town if a downgrade in Canton's bond rating were to occur. A downgrade in the Town's bond rating results in higher interest rates for new borrowing. Each downgrade represents an increase of approximately 25 basis points or 0.25%. Each year, ATM approves between \$2.0 million and \$3.0 million of additional debt for capital projects. A 0.25% increase in interest rate equates to approximately \$30,000 increase in the cost to borrow \$1 million over the life of a 20 year bond.

The Finance Committee recommended that the Town strengthen its reserve position during the years following the 2008 override. Figure 2 above shows that

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Canton’s reserves have grown from \$7 million at the end of FY08 to an estimated \$15.1 million at the end of FY17. Reserves were used during the economic downturn to reduce the impacts to operating budgets as well as to cover shortfalls in the snow and ice budget. As the economy has turned around, the Town has taken steps to grow these reserves.

The Finance Committee adopted a policy that, in a year of surplus, recommends increasing our reserves by 1% (of expenses) per year until we reach 15% and reinvesting additional surplus into the town in items such as needed capital projects (such as roads and buildings) along with funding our OPEB liability. Since our FY17 surplus is projected to be somewhat significant, in addition to maintaining our reserves at 15.0%, the Finance Committee recommends funds be used to fund a master plan update (Article 47), supplement the FY 17 Snow & Ice budget (Article 9), fund the 4<sup>th</sup> of July Celebration (Article 14), the ongoing School HVAC capital project (Article 12), supplement Chapter 90 road funds (Article 26), fund easements needed for a future dam project (Article 22) fund community recognitions (Article 32) and supplement the OPEB transfer (Article 59).

**Additional Fund Sources**

In addition to our reserves, the Town also has several other sources of funds. These funds may be controlled by Town Meeting, by a board or by a committee. Often, the use of these funds is restricted by state law. In some cases, the funds can be spent for “any lawful purpose” but the Town has earmarked them for certain expenses. Finally, due to the timing of inflows and outflows from the fund, the balance can vary greatly throughout the year. This is not an exhaustive list of funds, and generally includes funds with more than \$100,000 and does not include encumbrances.

Fund Name	Control	Balance as of Date			Source	Use
		7/2015	7/2016	2/2017		
Ambulance	TM	\$1.2M	\$1.1M	\$1.1M	Ambulance Receipts	Fire and Ambulance Expenses
Cemetery Perpetual Care	TM	\$412k	\$438k	\$448k	Payments for Care	Cemetery Improvements
University Station Mitigat	BOS	\$1.32M	\$739k	\$748k	Mitigation Payment	Defray costs assoc w project
Town Donations	BOS	\$1.6M	\$1.7M	\$1.8M	Donations	Any purpose if not specified
Muni Building Insurance	BOS	\$447k	\$453k	\$456k	Town Meeting Appro.	Muni Building Repairs
Conservation Land	ConCom	\$147k	\$149k	\$150k	Town Meeting Appro.	Purchase Conservation Land
Police Drug Forfeiture	Police	\$902k	\$712k	\$495k	Federal Program	Police Investigations
OPEB Trust	Finance	\$1.2M	\$2.0M	\$2.8M	Town Meeting Appro.	Future OPEB Costs
Circuit Breaker	School	\$441k	\$492k	\$688k	State Reimbursements	Special Education Costs
School Rentals	School	\$351k	\$371k	\$385k	Rental Fees	Annual Budget offset
School Athletics	School	\$183k	\$203k	\$368k	Sports Fees	Annual Budget offset
School Food Service	School	\$282k	\$294k	\$224k	Cafeteria Receipts	Operate Cafeteria
School Kindergarten	School	\$174k	\$214k	\$188k	User Fees	Operate Full Kindergarten
School Donations	School	\$131k	\$179k	\$230k	Donations	Any purpose if not specified
School Tuition	School	\$240k	\$311k	\$387k	User Fees	Operate Programs
School Transportation	School	\$338k	\$289k	\$243k	Bus Fees	Transportation Costs
Ins. Reimbursement	Various	\$120k	\$137k	\$136k	Insurance < \$150k	Repair / Replace Damage

## Capital Budget

The Finance Committee recommends that Canton continue its practice of capital funding at 5% to 6% of revenue. For FY 18, some of the recommended capital projects are funded from Free Cash in order to meet this goal; the total Capital Expenditures recommended for FY 18 are at 5.4% of revenue. Allocating the Town's limited revenue between the operating expenses, needed to maintain our services, and the capital expenses, needed to maintain our buildings and infrastructure, is always a difficult decision. The Finance Committee believes it is important to continue to address capital needs to maintain the town's infrastructure.

The Town first pays debt service on all existing debt within the levy from this amount. The remaining amount is used to fund capital projects identified in the Capital Planning Committee (CPC) 5-year plan. The Finance Committee recommends that capital planning funding be set at 6% to fund the capital needs of the Town.

The Finance Committee concurs with all of the recommendations made by the CPC as presented in Article 12. The municipal requests include \$700,000 in cash capital projects and \$2.1 million in capital projects to be funded with debt. In addition, the CPC recommended infrastructure capital improvement projects for the Water Enterprise Fund and Sewer Enterprise Fund, totaling \$1.1 million to be funded from enterprise cash reserves. Using cash reserves instead of borrowing eliminates the interest costs the Town would incur from borrowing. The Schools are allocated \$700,000 for cash capital projects along with \$100,000 for ongoing School HVAC maintenance as recommended by the CPC for the schools in FY18. CPC is also recommending that the Hansen School roof project be approved (article 30) as MSBA has approved to fund approximately 40% of this \$1.7 million project.

## Community Preservation Act

### **Community Preservation Act Surcharge**

The CPA surcharge is calculated as 1% of your real estate bill after an exemption amount is applied. Abatements are available from the Assessors for Seniors and Low Income Households.

We will also have the opportunity to vote uses of the *Community Preservation Act* (CPA) funds, which are generated by a 1% surcharge on our property tax bills, as well as with state matching in FY18. Article 27

addresses the administrative votes as well as eight projects brought forth by the *Canton Community Preservation Committee* (CCPC).

## Contract Obligations

The School Committee and Board of Selectmen were able to successfully negotiate with almost all unions in Town for fiscal 2016 through 2018. The tools provided by Municipal Healthcare Reform allowed the Town to take steps to control rising health insurance costs.

Canton is fortunate to have many dedicated employees that work hard to serve our residents. The Finance Committee continues to recommend, along with the Board of Selectman and School Committee, that these employees be compensated and receive benefits commensurate with that offered by our benchmark towns. We also believe that our Town employees should receive annual increases that reflect the current economic conditions and the spending limits mandated by Proposition 2 1/2.

Canton residents should be aware that the recommended budget in this year's warrant includes \$164,858 for automatic salary increases for the municipal departments and \$431,770 for automatic salary increases for the school employees related to steps, lanes and longevity. Additionally, there has been \$236,969 set aside for municipal cost of living adjustments (COLA) and \$937,083 for School COLAs.

## On the Horizon

- **School Space Needs:** At the 2016 ATM, the Town appropriated \$155,000 from Free Cash for the School Department to study the school building needs of the town, including an assessment of building capacities and educational visioning for the Schools, an evaluation of present and projected needed repairs, and an analysis of the best solution for housing the administrative offices. That study is on-going, and a report is anticipated soon.
- **OPEB:** Canton has made promises to its employees to not only provide pensions upon retirement, but health, dental and life insurance. The Town only started setting aside money for these Other Post Employment Benefits (OPEB) at 2012's Town Meeting with the establishment of the OPEB Trust fund. The unfunded liability for these benefits is currently about \$95 million and the Finance Committee recommended placing \$1,000,000 into this fund for FY18. At this time, the state has not taken steps to address this issue. At some point in the future, the state may change the rules around OPEB, reducing our liability, but at the same time, requiring the Town to fully fund the liability. While putting aside some money now will put the Town in a better financial situation than surrounding communities, the annual cost will likely be substantial. At the end of FY17, the OPEB trust balance is projected to be almost \$3 million.

- **Storm Water Management:** The Town of Canton has an investment of over \$100,000,000 in the municipal separate storm water system [MS4]. As owners and operators of the MS4 system, the Town is subject to a five year permit that ends in 2022. Compliance with the permit is predicated on water quality and not just hydraulic flow. The new MS4 permit is expected to require significant new funding needs to achieve water quality stipulations. For Canton, EPA estimates the administrative costs alone at \$100,000 per year. The new MS4 permit will require Canton to identify the means through which the storm water management program will be funded on an adequate and sustainable basis. This may require establishment of fees and an enterprise account in the future.
- **Roads:** Canton has traditionally relied on Chapter 90 grants (about \$800,000 per year) from the state in order to repair the Town's road system. Unfortunately, this funding has been insufficient and the Town's roads have deteriorated. The Town's last road study suggested that \$28 million was needed to bring the Town's roads up to a good condition. Unless there is a significant increase in Chapter 90 funding, Canton will need to continue investing our dollars into maintaining the Town's roadways by including it in the Town's Capital Plan. Over the past few years, the Finance Committee has voted to recommend a Chapter 90 supplement brought forth by the Board of Selectmen. This year that amount is \$875,000.

Please attend Town Meeting, your input and your vote are important!

Respectfully submitted,

**Town of Canton Finance Committee:**

Barbara J. Saint André, Chairman

Robert Barker, Vice Chairman

Jerry Dorfman

Nichola Gallagher

Dianne Gustafson

Cynthia Holcombe

Stephanie Leach

Tim McKenna

Cindy Thomas

## TOWN FINANCE TERMINOLOGY

The terms below are frequently used in the annual Town report and at Town Meetings. In order to provide everyone with a better understanding of their meanings, the following definitions are provided:

**APPROPRIATE:** To authorize spending. Once an appropriation for a budget or article has been made by Town Meeting, the appropriation can only be changed by another Town Meeting. There is one exception—a transfer from the Reserve Fund.

**BONDS:** The money Canton borrows to pay for capital projects such as the High School and police station.

**CAPITAL EXPENSES:** Expenses associated with the purchase of long term assets, or projects. Paying for these expenses can come from either cash (Cash Capital) or from long term bonding.

**CHERRY SHEET:** A financial statement from the State, printed on cherry-colored paper which itemizes State disbursements due the Town, and the State and County charge to the Town, usually resulting in a net receipt of funds.

**DEBT EXCLUSION:** Taxes raised through a Prop. 2½ override to pay for capital projects such as building the high school or library.

**ENTERPRISE SURPLUS:** (Retained Earnings) This fund balance represents the amount to be used, by a vote of Town Meeting, for operating cost offsets, funding capital improvements and reimbursing the General Fund for prior year funding.

**FIXED COSTS:** Costs primarily associated with employee benefits, such as health insurance and retirement costs.

**FREE CASH RESERVE (UNDESIGNATED FUND BALANCE):** An accumulation of surpluses left at the end of the fiscal year. This funding is available to be allocated at Town Meeting through a simple majority vote. It is akin to a savings account.

**INDEFINITELY POSTPONE:** This is the equivalent of a negative vote on an article.

**FY17:** July 1, 2016 through June 30, 2017

**FY18:** July 1, 2017 through June 30, 2018

**LEVEL FUNDING:** The budget amount for this year will be identical to the budget amount last year (i.e., no additional money will be available to cover increased costs in salaries or supplies.)

**LEVY LIMIT:** The maximum amount of tax levy in any given year. The levy limit is based on the previous year's levy limit plus 2 1/2% plus new growth, and not the previous year's actual levy.

**LOCAL RECEIPTS:** Money the town collects from local sources such as excise tax, licenses and permits, investment income, and penalties

**NEW GROWTH:** Additional tax revenue the Town receives from new construction, such as new homes or additions to existing buildings.

**OPEB:** Other Post-Employment Benefits are benefits provided to town retirees for such things as health, dental and life insurance. Retirees are eligible for these benefits in addition to a town pension.

**OPERATIONAL OVERRIDE:** An increase above the standard Prop. 2½ yearly increase in taxes. This increase is unlike a debt exclusion override, in that it is permanent.

**OVERLAY:** The amount raised by the Assessors primarily for the purpose of creating a fund to cover abatements.

**OVERLAY RESERVE:** This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay accounts for a given year. The Assessors control release of funds in the Overlay reserve that exceed pending tax liability.

**RAISE:** To tax. The tax rate is set by the Assessors after the Annual Town Meeting and after receipt of the "Cherry Sheet."

**RESERVE FUND:** This fund is established by the voters at an Annual Town Meeting. Transfers from the Reserve Fund are within the control of the Finance Committee, and are for "extraordinary and unforeseen expenditures."

**REVENUES:** Amount of money the town receives to cover expenses. The majority of this money comes from property taxes. The remainder comes from local receipts, State Aid and transfers from other funds.

**STABILIZATION FUND:** The fund is established by the voters for future uses. A 2/3 Town Meeting vote is required for its use.

**STATE AID:** The amount of money that the state of Massachusetts gives to the Town of Canton.

**STEP AND LANE INCREASES:** Automatic increases in salary for town workers, negotiated in the union contracts.

**STRUCTURAL DEFICIT:** When Town's recurring expenses are greater than its recurring revenues.

**TAX LEVY:** (LEVY): The revenue a community can raise through real estate and personal property taxes.

## A GUIDE TO PARTICIPATING AT TOWN MEETING

### If town meeting is to run smoothly a few simple rules must be followed.....

No person should speak unless standing at a microphone and then only after having been 'recognized' by the moderator.

It is both impolite and contrary to the rules of procedure to shout out "Question", or "Move the Question" while seated, while someone else is speaking, or without being 'recognized'.

When recognized, a voter should first state his or her name and address clearly and distinctly before making any statement.

Voters should be brief. It is a good idea to state at the outset why you have risen to speak: e.g. *I rise to speak in favor (or against) the motion to* Voters may wish to summarize at the close of their remarks: *I hope the motion now pending is (not) adopted*

Rather than repeat arguments already made, consider saying: *I concur with the statements made by the previous speaker(s) and for the same reasons urge you to vote (in support of) or (against) the main motion when it is put.*

A town by-law restricts any one speaker to not more than ten minutes at any one time. The patience of other voters is often not as long.

A town by-law restricts any one speaker from speaking more than twice on the same matter except to correct an error or a misstatement.

A person who is speaking on behalf of another (such as an attorney) is required to disclose that fact before making any statement.

A motion to reconsider is quite technical in nature. A person who intends to move reconsideration should discuss it in advance with the moderator. Generally the motion may be made at any time so long as a sufficient interval has elapsed since the last vote on the matter was taken, and/or additional information has become available, so as to give a reasonable basis to believe the meeting might vote differently. When the motion to reconsider is pending debate is limited to why reconsideration should prevail and not to the merits of the underlying motion.

When one voter is speaking every other voter in the hall should pay attention to what is being said. No person should interrupt a speaker unless some 'rule' is being violated. If a voter believes a rule is being violated they should rise in place, wait to be recognized by the moderator (*For what purpose does the lady rise?*) Voter: *I rise to a point of order.* Moderator: *State your point of Order.* Voter: *...The speaker is dealing in personalities, (or) the remarks of the speaker are not germane to the subject at hand, etc.*

Rather than read every warrant article the moderator may say "*The chair asks unanimous consent that the reading of the article be waived (Pause) Seeing no objection it is so ordered.*"

Voters should refrain from displaying their approval or disfavor towards a speaker by applauding or by any other means.

## NOTE TO ALL VOTERS CONCERNING TOWN MEETING PROCEDURES

At a previous Annual Town Meeting a by-law was adopted which requires that almost all warrant articles be acted upon in the order they are drawn by a lottery, not the order they appear in the warrant. There are certain exceptions, however, to the lottery system. The following should help you understand how the Town Meeting works:

Town Meeting will be opened by the Town Clerk. A Moderator will be elected (Article 1); procedures to govern Town Meeting will be adopted (Article 2); reports of all outstanding committees will be received (Article 3); and the consent agenda (Article 4). The consent agenda is a list of articles that appear to be non-controversial and therefore are voted as a group. If any voter wishes to discuss any article that is listed on the consent agenda, the voter may simply ask for a hold on that article, and the article will be deleted from the consent agenda and acted on separately in the normal course of the meeting.





**ANNUAL TOWN MEETING MAY 8, 2017**

**SUMMARY OF REVENUE AND EXPENDITURES**

	<u>FY 2016 ACTUAL</u>	<u>FY 2017 BUDGET</u>	<u>FY 2018 RECOMMENDED</u>
<b>GENERAL FUND REVENUES:</b>			
PROPERTY TAX REVENUE	67,267,824	69,587,305	73,073,334
STATE AID	7,891,869	8,052,320	8,868,080
LOCAL RECEIPTS	7,801,500	6,263,040	6,468,816
TRANSFERS FROM OTHER FUNDS	3,249,544	2,248,003	2,340,524
TAX TITLE / FORECLOSURE REVENUE	<u>147,456</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u>86,358,192</u></b>	<b><u>86,150,668</u></b>	<b><u>90,750,754</u></b>
<b>GENERAL FUND EXPENDITURES:</b>			
SCHOOL EXPENSES	36,259,290	38,572,710	40,221,559
MUNICIPAL EXPENSES	18,136,889	19,016,901	19,919,076
FIXED COSTS	<u>25,878,984</u>	<u>26,804,887</u>	<u>28,375,270</u>
TOTAL OPERATING EXPENSES	80,275,163	84,394,498	88,515,905
CASH CAPITAL EXPENDITURES	2,120,500	1,972,000	1,500,000
TRANSFERS TO STABILIZATION FUNDS	600,000	0	0
SPECIAL APPROPRIATIONS	183,069	159,265	199,000
STATE & COUNTY CHARGES	<u>927,338</u>	<u>956,905</u>	<u>1,034,849</u>
<b>TOTAL EXPENDITURES</b>	<b><u>84,106,070</u></b>	<b><u>87,482,668</u></b>	<b><u>91,249,754</u></b>
<b>OPERATING SURPLUS/(DEFICIT) - GENERAL FUND</b>	<b><u>2,252,122</u></b>	<b><u>(1,332,000)</u></b>	<b><u>(499,000)</u></b>
ONE-TIME SOURCES OF FUNDS:			
FREE CASH RESERVE	1,591,000	1,332,000	499,000
OVERLAY SURPLUS	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL NON-RECURRING SOURCES	<u>1,591,000</u>	<u>1,332,000</u>	<u>499,000</u>
<b>ADJUSTED SURPLUS/(DEFICIT) - GENERAL FUND</b>	<b><u>3,843,122</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>ENTERPRISE FUNDS:</b>			
WATER REVENUE	7,372,884	6,396,172	6,957,882
SEWER REVENUE	6,483,588	6,496,640	6,536,733
RINK REVENUE	<u>21,827</u>	<u>113,444</u>	<u>0</u>
TOTAL ENTERPRISE FUNDS' REVENUE	13,878,300	13,006,256	13,494,615
ENTERPRISE FUNDS' SURPLUS USED	0	612,000	1,478,910
WATER EXPENSES	6,604,157	6,396,172	7,357,882
SEWER EXPENSES	6,273,803	6,496,640	6,536,733
RINK EXPENSES	<u>30,217</u>	<u>113,444</u>	<u>19,910</u>
TOTAL ENTERPRISE FUNDS EXPENSES	12,908,177	13,006,256	13,914,525
ENTERPRISE FUNDS' CASH CAPITAL EXPENDITURES	<u>721,510</u>	<u>612,000</u>	<u>1,059,000</u>
<b>ENTERPRISE FUNDS' SURPLUS/(DEFICIT)</b>	<b><u>248,613</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b>GRAND TOTAL APPROPRIATIONS</b>	<b><u>97,735,757</u></b>	<b><u>101,100,924</u></b>	<b><u>106,223,279</u></b>

Town of Canton  
Commonwealth of Massachusetts



Norfolk, ss

To the Constables of the Town of Canton,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Canton to meet at Morse Auditorium, on the grounds of the Canton High School, 900 Washington Street in said town on;

**MONDAY, THE EIGHTH DAY  
OF MAY 2017**

At seven o'clock (7:00 P.M.) in the evening for the annual town meeting at which time and place the following articles are to be acted upon:

**ARTICLE 1**

**ELECT A MODERATOR**

**Article 1** To elect a Moderator to preside at this Town Meeting to serve until the commencement of Annual Town Meeting in 2018 or to take any other action related thereto.

**Board of Selectmen**

**DISCUSSION:** Nominations will be accepted and a moderator elected at Town Meeting during the discussion of this article.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 2**

**ADOPT RULES TO GOVERN TOWN MEETING**

**Article 2** To see if the town will vote to adopt certain procedures to govern the conduct of the 2017 Annual Town Meeting, or to take any other action related thereto.

**Board of Selectmen**

**MOTION 1**

**MOVED:** That this 2017 Annual Town Meeting shall meet on consecutive Monday and Wednesday evenings (but not including Monday, May 29<sup>th</sup>) in the Morse Auditorium, on the grounds of the Canton High School until the business of this Annual Town Meeting has been concluded, each such session to begin at 7:00 o'clock P.M. and to adjourn at 11:00 o'clock P.M., or as near that hour as may be feasible, according to the nature of the business pending at the said hour.

FINANCE COMMITTEE VOTE: 6-0-0

**ANNUAL TOWN MEETING MAY 8, 2017**

**DISCUSSION:** The Finance Committee recommends adoption of this motion as it formalizes procedures that have been followed by Town Meetings in the past.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**MOTION 2**

**MOVED:** That the following individuals be granted all of the rights and privileges of participation in this Annual Town Meeting, except the right to vote, under any article of this warrant which affects matters within their jurisdiction:

- Charlie Aspinwall, Town Administrator
- Derek Bonner, VP US Compounding, Fresenius Kabi Compounding USA, LLC (Art. 21)
- David Brauningner, Principal, Lt. Peter M. Hansen Elementary School
- Debra Bromfield, Director of Student Services
- Christina Carlton, Executive Assistant, Board of Selectmen
- John Ciccotelli, Director of Public Health
- Paul R. DeRensis, Town Counsel
- James Donovan, Town Engineer
- Jennifer Fischer-Mueller, Superintendent of Schools
- Derek Folan, Principal, Canton High School
- Tom Houston, Professional Services Corporation, PC
- Jen Henderson, Assistant Superintendent of Curriculum and Instruction
- Louis Jutras, Information Systems Manager
- Mark Lague, Library Director
- Karen Lawlor, Administrative Assistant, Canton Planning Board
- Stephen Lynch, Representative in Congress
- Christine McMahon, Principal, John F. Kennedy Elementary School
- Steven Moore, Assistant Supt. for Business & Personnel, Blue Hills Reg. Technical School
- Thomas A. Mullen, Esq. (Art. 40 & Art. 41)
- James Murgia, Finance Director
- Barry Nectow, School Business Administrator
- Cynthia O'Connell, Conservation Commission Agent
- Robie Peter, Principal, Dean S. Luce Elementary School
- Kristen Phelps, Canton Community Preservation Committee Administrator
- Nick Pirelli, Acting Parks & Recreation Director
- James Quaglia, Superintendent-Director, Blue Hills Regional Technical School
- Helena Rafferty, Deputy Police Chief
- Mark Roy, Executive Director, Canton Housing Authority
- Laura Smead, Town Planner
- Walter Timilty, State Senator
- Michael Trotta, Superintendent of Public Works
- Diane Tynan, Director of Council on Aging

**FINANCE COMMITTEE VOTE: 6-0-0**

**DISCUSSION:** The Finance Committee recommends adoption of this motion as it allows key non-resident officials and consultants to legally participate in the Town Meeting and it formalizes procedures that have been followed by Town Meetings in the past.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**MOTION 3**

**MOVED:** That whenever during discussion under any article in this warrant during this year's annual town meeting, irrespective of which session such discussion is reached during the progress of the annual town meeting, a motion is made, the effect of which is to increase the total amount to be appropriated beyond that which is recommended by the Finance Committee or which changes the method of obtaining funds to meet that appropriation, the moderator shall not accept such motion unless said motion also contains a corresponding decrease in another appropriation as contained in an appropriation article on this specific warrant or a corresponding transfer from any other available funding source or borrowing as

**ANNUAL TOWN MEETING MAY 8, 2017**

an alternative funding source, so that the total amount to be appropriated by the town, at this town meeting, and to be expended thereafter, for all the appropriation articles contained in this warrant, shall not in any event exceed the total dollar amount recommended by the Finance Committee as set forth in the published Report of the Finance Committee Recommendations as may be increased by any transfer from available funds provided, however that nothing in this motion shall prevent an increase in appropriation funding contingent upon the passage of a Proposition 2½ override.

**FINANCE COMMITTEE VOTE: 6-0-0**

**DISCUSSION:** The Finance Committee recommends adoption of this motion as it formalizes procedures that have been followed by Town Meeting in the past to insure that Town Meeting ends with the adoption of a balanced budget.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 3**

***HEAR REPORTS OF COMMITTEES APPOINTED AT PRIOR TOWN MEETINGS***

**Article 3** To hear the reports of all committees appointed at previous town meetings, which have not yet been discharged, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That reports of the following committees appointed at previous Town Meetings be heard:

**Economic Development Committee (ATM 2004, Article 14)**

**Community Preservation Committee (ATM 2011, Article 39)**

**Town of Canton Substance Abuse Committee (ATM 2016, Article 32)**

**FINANCE COMMITTEE VOTE: 6-0-0**

**DISCUSSION:** The Finance Committee supports adoption of this motion to hear the reports of standing committees appointed at prior Town Meetings.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 8, 2017**

**ARTICLE 4**

**ACT ON "CONSENT AGENDA"**

**Article 4** To see if the town will vote to dispose of certain articles in this warrant by a single vote, in accordance with a so-called, consent agenda, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the following articles be disposed of by a single vote, in accordance with the Finance Committee motions as printed in the report of the Finance Committee: 8, 9, 10, 11, 13, 14, 16, 19, 23, 28, 31, 32, 33, 36, 40, 41, 42, 43, 45, 51, 54 and 57.

Article	Description	Motion	FINCOM VOTE	Reason
8	Unpaid Bills of Prior Year	Postpone Indefinitely	8-0-0	There are none.
9 Motions 1-3	Adjust FY17 Accounts	Adopt this article	5-0-0 5-0-0 8-0-0	Non-controversial.
10 Motions 1-3	Transfer Unexpended Prior Year Appropriations	Adopt this article	8-0-0 8-0-0 8-0-0	Non-controversial.
11 Motions 1-2	Authorize Certain Revolving Funds	Adopt this article	8-0-0 8-0-0	Non-controversial.
13 Motions 1-2	Accept Laws Enacted by the General Court	Adopt this article	5-0-0 5-0-0	Non-controversial.
14	Funding for the 4 <sup>th</sup> of July Community Celebration	Adopt this article	8-0-0	Non-controversial.
16	Rescind Unused Borrowing Authorizations	Adopt this article	8-0-0	Non-controversial.
19	Senior Citizen Work-Off Abatement Program	Adopt this article	8-0-0	Non-controversial.
23	Utility Easement Treetop Adventures	Postpone Indefinitely	5-0-0	Withdrawn.
28	Establish a Solar Facility Stabilization Fund	Adopt this article	5-0-0	Non-controversial.
31	Update Town's Hazard Mitigation Plan	Postpone Indefinitely	5-0-0	Withdrawn.
32	Funds for Memorial Recognition	Adopt this article	5-0-0	Non-controversial.
33	Amend General By-Law Denial of Local Licenses	Adopt this article	8-0-0	Non-controversial.
36	Retired Police Officers	Adopt this article	6-0-0	Non-controversial.
40	Cedarcrest Road Street Acceptance	Postpone Indefinitely	5-0-0	Withdrawn.

**ANNUAL TOWN MEETING MAY 8, 2017**

41	Beatrice Way Street Acceptance	Postpone Indefinitely	5-0-0	Withdrawn.
42	New Boston Drive Street Acceptance	Postpone Indefinitely	5-0-0	Non-controversial.
43	Amend Zoning By-Laws CCDRB Composition	Postpone Indefinitely	7-0-0	Withdrawn.
45	Amend Zoning By-Laws by Deleting Section 4.2.1 Build Factor	Adopt this article.	7-0-0	Non-controversial.
51	Adopt Marijuana Regulations	Postpone Indefinitely	7-0-0	There are none.
54	Amend Zoning Map by Rezoning Certain Open Space	Postpone Indefinitely	7-0-0	Withdrawn.
57	Canton Alliance Against Substance Abuse	Adopt this article.	8-0-0	Non-controversial.

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** Articles placed on the consent agenda are considered non-controversial and can be voted in one block. The consent agenda is a list of articles that appear to be non-controversial and therefore are voted as a group. If any voter wishes to discuss any article that is listed on the consent agenda, the voter may simply ask for a hold on that article, and the article will be deleted from the consent agenda and acted on separately in the normal course of the meeting. Further discussion on each can be found under the individual article.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 5**

***COLLECTIVE BARGAINING AGREEMENTS UNDER THE BOARD OF SELECTMEN***

**Article 5** To see if the town will vote, to raise and appropriate, transfer from available funds, or transfer from Free Cash, a sum of money for the purpose of funding any new cost items contained in any collective bargaining agreements entered into by the Board of Selectman, on behalf of the town, with any group of employees, serving under its jurisdiction, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the sum of One Hundred Thirty Three Thousand Seven Hundred Thirty Three Dollars (\$133,733) be transferred from Department #910's budget in order to fund cost items, not included in departmental budgets appropriated for fiscal year 2017, for collective bargaining agreements entered into by the Board of Selectmen as may be reached after the conclusion of this town meeting between the Town of Canton and bargaining units, such sums to be allocated to pay for the relevant departments' payroll expenses from budget classification Department #910 as determined by the Finance Director.

**FINANCE COMMITTEE VOTE: 8-0-0**

**ANNUAL TOWN MEETING MAY 8, 2017**

**DISCUSSION:** The Finance Committee recommends favorable action to fund the collective bargaining agreements that have been reached between the town and collective bargaining units. Administrative Employees Union and the Police Officers Union have reached agreements with the Town. There are other units that are still bargaining with the Town.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 6**

***PERSONAL SERVICE CONTRACTS UNDER THE BOARD OF SELECTMEN***

**Article 6** To see if the town will vote, to raise and appropriate, transfer from available funds, or transfer from Free Cash, such sums of money as may be necessary to fund new cost items contained in contracts for personal services with any individual employee, or take any action related thereto.

**Board of Selectmen**

**MOVED:** That the sum of Thirty Five Thousand Eight Hundred Forty Nine Dollars (\$35,849) be transferred from Department #910's budget in order to fund cost items, not included in departmental budgets appropriated for fiscal year 2017, for agreements with individual employees or groups of employees entered into by the Board of Selectmen as may be reached after the conclusion of this town meeting between the Town of Canton and with individual employees or groups of employees serving under its jurisdiction, such sums to be allocated to pay for the relevant departments' payroll expenses from budget classification Department #910 as determined by the Finance Director.

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** The Finance Committee voted unanimously to fund the salary increases for employees that are not covered by collective bargaining agreements, including employees with personal contracts.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 7**

***SET SALARIES OF ELECTED OFFICERS***

**Article 7** To see if the town will vote, in accordance with the provisions of section one hundred and eight of chapter forty-one (G. L. chapter 41, §108) to fix the salary and compensation of all elected officers of the town, or to take any other action related thereto.

**Board of Selectmen**

**MOTION 1**

**MOVED:** That the salary and compensation for the Town Clerk be fixed at \$84,595 for the 2018 Fiscal Year beginning July 1, 2017 through June 30, 2018.

**FINANCE COMMITTEE VOTE: 8-0**



**ANNUAL TOWN MEETING MAY 8, 2017**

**DISCUSSION:** The Town Clerk is a full time employee. The salary requested by the Town Clerk has a 2% increase from her FY 17 salary, which is comparable to the increases granted to other Town employees for FY18.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**MOTION 2**

**MOVED:** That the salary and compensation for all part-time elected officials of the Town be fixed for the 2018 Fiscal Year beginning July 1, 2017 through June 30, 2018, as follows:

<b>Board of Assessors</b>	<b>\$2,400.00, for each member</b>
<b>Board of Health</b>	<b>\$600.00, for each member</b>
<b>Board of Selectmen</b>	<b>\$1,400.00, for each member, with an additional \$200.00 to chairperson</b>
<b>Planning Board</b>	<b>\$0.00</b>
<b>School Committee</b>	<b>\$0.00</b>
<b>Library Trustees</b>	<b>\$0.00</b>

**FINANCE COMMITTEE VOTE: 5-2-1**

**MAJORITY DISCUSSION:** The majority of the Committee voted to recommend the salaries requested by the various elected Boards. The issue of salaries of elected officials has been debated extensively at several previous Town Meetings, and Town Meeting has always decided not to make any change to the long standing practice of paying the elected members of certain Boards a small salary.

The majority recognizes that there is no logic beyond the fact that there is a long standing practice. The salaries are so modest that they do not begin to compensate elected officials who shoulder extensive responsibilities and devote hundreds of hours to the Town each year. They are more a token of appreciation than a salary. Some elected Boards do not request salaries.

By state law, the elected officials who receive a salary are entitled to health insurance coverage by the Town's employee health insurance plan. The Town has limited the coverage an elected official can choose to an individual plan-no family coverage. The average premium for the plan is \$6,496 and three of the 11 officials who received a salary also elected to be covered by the town's health insurance plan in FY17. If all officials receiving a salary elected to receive health care coverage in FY18 the total cost would be \$71,456. The operating budget for FY18 has assumed that three elected officials will elect to receive health insurance coverage in FY18.

**MINORITY DISCUSSION:** A minority group of the Finance Committee voted against the salaries of the Board of Health, the Board of Assessors, and the Board of Selectmen for fiscal year 2018. Although the salaries associated with these positions are not large amounts relative to the size of the Town's budget, it is important to distinguish that as paid elected officials of the Town, members of these boards are automatically eligible to sign up for the Town's group health insurance plan. As the Town currently pays 75% of the annual health insurance premiums, and also as the Town participates in a self-funded health insurance plan (meaning that the Town pays for all claims), the minority members of the Finance Committee believe that there could potentially be a large cost to the Town by offering salaries to these elected Boards. Further, the minority members believe that the salaries associated with these Boards are not proportionate to the amount of hours associated with participation on each Board.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**ARTICLE 8**

**PAY BILLS OF PRIOR FISCAL YEAR**

**Article 8** To see if the town will vote to raise and appropriate, transfer from available funds, transfer from Free Cash, or borrow pursuant to any applicable statute a sum or sums of money to pay any unpaid bills of any prior fiscal year, or to take any other action related thereto.

Board of Selectmen

**MOVED:** That the subject matter of Article 8 be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** The Finance Committee voted unanimously to postpone the article indefinitely, as there are no bills from prior years that require payment.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 9**

**ADJUST FISCAL '17 ACCOUNTS**

**Article 9** To see if the town will vote to increase/decrease or otherwise adjust the appropriations heretofore made for the Fiscal Year 2017 beginning on July 1, 2016 and ending on June 30, 2017 and the revenues sources to meet those appropriations, as voted pursuant to Article 45 of the warrant for the 2016 Annual Town Meeting, and to raise and appropriate, transfer from available funds or transfer from Free Cash to meet any such increases or adjustments, or to take any other action related thereto.

Board of Selectmen

**MOTION 1**

**MOVED:** That the that the sum of Sixty Two Thousand Nine Hundred Eighty Six Dollars (\$62,986) be hereby appropriated to the Health Insurance Budget (Dept. #914), and to meet this appropriation the sum of Sixty Two Thousand Nine Hundred Eighty Six Dollars (\$62,986) be transferred from the budget voted at the 2016 Annual Town Meeting for Canton Public Schools Article 45 Motion 2 , thereby increasing the Health Insurance Budget from Eleven Million Two Hundred Seventy Nine Thousand Two Hundred Seventy Eight Dollars (\$11,279,278) to a new total of Eleven Million Three Hundred Forty Two Thousand Two Hundred Sixty Four Dollars (\$11,342,264).

**FINANCE COMMITTEE VOTE: 5-0-0**

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 2**

**MOVED:** That the sum of Three Thousand Seven Hundred Twenty Seven Dollars (\$3,727) be appropriated to the Norfolk County Agricultural School Budget (Dept. #841) and to meet this appropriation, the sum of Three Thousand Seven Hundred Twenty Seven Dollars (\$3,727) be hereby transferred from the Blue Hills Regional Budget (Dept. #840) thereby increasing the appropriation voted in Article 45 Motion 2 of the 2016 Annual Town meeting from Ten Thousand Dollars (\$10,000) to Thirteen Thousand Seven Hundred Twenty Seven Dollars (\$13,727).

ANNUAL TOWN MEETING MAY 8, 2017

FINANCE COMMITTEE VOTE: 5-0-0

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**MOTION 3**

**MOVED:** That the sum of Two Hundred Thousand Dollars (\$200,000) be appropriated to the Snow and Ice Budget (Dept. #423) by transfer from Free Cash (Undesignated Fund Balance) in the Treasury of the Town thereby increasing the appropriation voted in Article 45 of the 2016 Annual Town Meeting from Five Hundred Sixty Four Thousand Five Hundred Dollars (\$564,500) to Seven Hundred Sixty Four Thousand Five Hundred Dollars (\$764,500).

FINANCE COMMITTEE VOTE: 8-0-0

**DISCUSSION:** The Finance Committee voted unanimous support of all three Motions under this Article. The first Motion transfers \$62,986 from the School Committee to the Health Insurance. The School Committee has excess funds available from the appropriation made last year for the implementation of full day kindergarten. This amount is being transferred to address a deficit in the Health Insurance budget. The second motion is to transfer \$3,727 from Blue Hills Regional School to Norfolk Agricultural School. The Town's assessment for Blue Hills is lower than anticipated, while Norfolk Agricultural School needs additional funds due to an increased number of Canton students being enrolled. The third motion transfers \$200,000 from Free Cash to the Snow and Ice Budget to cover the deficit for this fiscal year.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 10**

***TRANSFER UNEXPENDED PRIOR YEAR APPROPRIATIONS***

**Article 10** To see if the town will vote to transfer the unexpended balance of certain appropriations made under various articles in the warrants applicable to prior town meetings, to new purposes and uses, or to take any other action related thereto.

**Board of Selectmen**

**MOTION 1**

**MOVED:** That One Thousand Four Hundred Forty One Dollars (\$1,441) be appropriated to be spent by the Chief Procurement Officer with the approval of the School Superintendent for the purpose of repairs to the roof of the High School thereby increasing such appropriation already voted pursuant to Article 25 of the 2011 Annual Town Meeting from Two Hundred Ninety Four Thousand Dollars (\$294,000) to Two Hundred Ninety Five Thousand Four Hundred Forty One Dollars (\$295,441) and to meet this appropriation the sum of One Thousand Four Hundred Forty One Dollars (\$1,441) be transferred from the appropriation voted pursuant to Article 11 Motion 6 of the 2014 Annual Town Meeting for the purpose of replacing the High School Boiler.

FINANCE COMMITTEE VOTE: 8-0-0

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

ANNUAL TOWN MEETING MAY 8, 2017

**MOTION 2**

**MOVED:** That Three Thousand Four Hundred Five Dollars (\$3,405) be appropriated to be spent by the Chief Procurement Officer with the approval of the School Superintendent for the purpose of repairs to the roof of the Rodman Building thereby increasing such appropriation already voted pursuant to Article 26 of the 2011 Annual Town Meeting from Three Hundred Forty Seven Thousand Dollars (\$347,000) to Three Hundred Fifty Thousand Four Hundred Five Dollars (\$350,405) and to meet this appropriation the sum of Three Thousand Four Hundred Five Dollars (\$3,405) be transferred from the appropriation voted pursuant to Article 11 Motion 6 of the 2014 Annual Town Meeting for the purpose of replacing the High School Boiler.

FINANCE COMMITTEE VOTE: 8-0-0

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**MOTION 3**

**MOVED:** That Fifty Six Thousand Six Hundred Seventy Five Dollars and Four Cents (\$56,675.04) be appropriated to be spent by the Chief Procurement Officer with the approval of the Board of Selectmen for the purpose of repairs to Mechanic Street Water Mains thereby increasing such appropriation already voted pursuant to Article 12 Motion 7 of the 2015 Annual Town Meeting from Two Million Six Hundred Thirty Thousand Dollars (\$2,630,000) to Two Million Six Hundred Eighty Six Thousand Six Hundred Seventy Five Dollars and Four Cents (\$2,686,675.04) and to meet this appropriation the sum of Fifty Six Thousand Six Hundred Seventy Five Dollars and Four Cents (\$56,675.04) be transferred from the appropriation voted pursuant to Article 13 Motion 8 of the 2009 Annual Town Meeting for the purpose of Elm Street Water Improvements.

FINANCE COMMITTEE VOTE: 8-0-0

**DISCUSSION:** The Finance Committee voted unanimously to support the transfer of unexpended appropriations. These are projects which completed work under budget, and the funds are now being transferred from those budgets into projects which are over budget.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 11**

***AUTHORIZE CERTAIN REVOLVING FUNDS***

**Article 11** To see what revolving funds pursuant to c. 44, section 53E ½ of the General Laws of the Commonwealth the town will establish by by-law and to determine the limit on total amount that may be expended from said revolving accounts, for various boards, commissions or departments of the town, for the fiscal year beginning July 1, 2017 and ending June 30, 2018, or to take any other action related thereto.

***Board of Selectmen***

**MOTION 1**

**MOVED:** That the General By-Laws be amended by adding a new Section 16 to Article VIII as follows:

**ANNUAL TOWN MEETING MAY 8, 2017**

**DEPARTMENTAL REVOLVING FUNDS**

1. **Purpose** – This by-law establishes and authorizes revolving funds for use by town, departments, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General laws Chapter 44, section 53E½.
2. **Expenditure Limitations** – A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:
  - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
  - B. No liability shall be incurred in excess of the available balance of the fund.
  - C. The total amount spent during a fiscal year shall not exceed the amount authorized by annual Town meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Selectmen and Finance Committee.
3. **Interest** – Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.
4. **Procedures and Reports** – Except as provided in General Laws Chapter 44, section 53E½ and this by-laws, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to the fund, the encumbrances and expenditures charged to each fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.
5. **Authorized Revolving Funds** – The Table set forth below establishes:
  - A. Each revolving fund authorized for use by a town department, board, committee, agency or officer,
  - B. The department or agency head, board, committee or officer authorized to spend from each fund,
  - C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
  - D. The expenses of the program or activity for which each fund may be used,
  - E. The fiscal years each fund shall operate under this by-law.

<b>Revolving Fund</b>	<b>Department, Board, Committee, Agency or Officer Authorized to Spend from Fund</b>	<b>Fees, Charges or Other Receipts Credited to Fund</b>	<b>Program or Activity Expenses Payable from Fund</b>	<b>Fiscal Years</b>
<b>#110 – Veterans' Services Special Revenues</b>	Veterans' Services Director	Contributions, Donations, Gifts, Grants.	Providing services to veterans not funded under established programs, including but not limited to newsletter publication, monthly breakfasts, funeral services, other commemorative programs and other purposes in the opinion of the Veterans' Director in the best	Fiscal Year 2018 and subsequent years

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<b>Revolving Fund</b>	<b>Department, Board, Committee, Agency or Officer Authorized to Spend from Fund</b>	<b>Fees, Charges or Other Receipts Credited to Fund</b>	<b>Program or Activity Expenses Payable from Fund</b>	<b>Fiscal Years</b>
			interests of Canton Veterans.	
<b>#119 - Library Revolving Fund</b>	Board of Library Trustees	Fees received for processing passport applications, loss, damage or late return of borrowed materials, replacement of borrower cards, donations, or any other such fees as may be established by the Board of Library Trustees, for the purpose of and consistent with maintaining a fair and efficient library loan system.	Payment of bills and charges for processing passport applications, purchasing books and other library materials for public loan.	Fiscal Year 2018 and subsequent years
<b>#130 - Recreation Revolving Fund</b>	Parks & Recreation Director	Donations and fees received for various programs sponsored by Parks & Recreation.	Payment of bills and charges in connection with programs sponsored by Parks & Recreation.	Fiscal Year 2018 and subsequent years
<b>#132 – Student Parking Fees</b>	School Committee	Fees paid by students to park their vehicles at Canton High School.	Payment of bills and charges to maintain the high school parking lots and grounds.	Fiscal Year 2018 and subsequent years
<b>#134 – Pequitside Farm Rentals</b>	Conservation Commission	Rental of Pequitside Farm, Rental of Little Red House, Rental of Rooms in Main Building, Rental of Rooms in Tavern or any other portion of building or grounds.	Maintaining, improving & renovation of property, payment of salaries for time spent arranging rentals.	Fiscal Year 2018 and subsequent years
<b>#135 - Greenlodge Street Parking Fees</b>	Board of Selectmen	Fees paid by residents and non-residents to park their vehicles along Greenlodge Street.	Payment of bills and charges to maintain the program, with an amount transferred to the General Fund as determined by Town Meeting.	Fiscal Year 2018 and subsequent years
<b>#136 - Beautification Fund</b>	Beautification Committee	Fees received from the sale of bricks and other donations.	Payment of services required to install bricks and for other beautification projects.	Fiscal Year 2018 and subsequent years
<b>#137 – Animal Control Special Revenues</b>	Animal Control Officer	Adoption and boarding fees.	Payment for veterinary services and payments to Animal Control Officer.	Fiscal Year 2018 and subsequent years
<b>#138 – Library Building Rentals</b>	Board of Library Trustees	Fees for rental and use of Community or other assembly rooms used for meetings, programs or other events, including payments for use of facilities and conveniences in conjunction with use of spaces, as may be established by the Board of Library Trustees.	Paying bills, connected with the providing of maintenance and supply of facilities and for the support and safe conduct of said programs and events.	Fiscal Year 2018 and subsequent years

**ANNUAL TOWN MEETING MAY 8, 2017**

<b>Revolving Fund</b>	<b>Department, Board, Committee, Agency or Officer Authorized to Spend from Fund</b>	<b>Fees, Charges or Other Receipts Credited to Fund</b>	<b>Program or Activity Expenses Payable from Fund</b>	<b>Fiscal Years</b>
<b>#140 – COA Revolving Fund</b>	Council on Aging	Donations and other fees received for various programs sponsored by the Council on Aging.	Payment of bills and charges in connection with various programs sponsored by the Council on Aging.	Fiscal Year 2018 and subsequent years
<b>#141 – Board of Health Special Revenues</b>	Board of Health	Contributions, donations, gifts, grants, reimbursements.	Providing services to Canton citizens not otherwise funded under established programs, including but not limited to flu vaccinations, child and teenage health education & development programs and elderly health programs.	Fiscal Year 2018 and subsequent years

**FINANCE COMMITTEE VOTE: 8-0-0**

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**MOTION 2**

**MOVED:** That the spending limits for the revolving funds set forth by by-law in Motion 1 are hereby established pursuant to the provisions of MGL chapter 44, section 53 E ½ for the 2018 Fiscal Year beginning July 1, 2017 through June 30, 2018 and that each Revolving Fund shall be credited with the balance remaining in such fund at the end of FY 2017 as set forth below:

<b>Revolving Fund #</b>	<b>Name of Revolving Fund</b>	<b>FY 18 Spending Limit</b>
110	Veteran's Services Special Revenues	\$100,000 annually
119	Library Revolving Fund	\$75,000 annually
130	Recreation Revolving Fund	\$500,000 annually
132	Student Parking Fees	\$100,000 annually
134	Pequitside Farm Rentals	\$50,000 annually
135	Greenlodge Street Parking Fees	\$100,000 annually
136	Beautification Fund	\$10,000 annually
137	Animal Control Special Revenues	\$50,000 annually
138	Library Building Rentals	\$50,000 annually
140	COA Revolving Fund	\$50,000 annually
141	Board of Health Special Revenues	\$50,000 annually

**FINANCE COMMITTEE VOTE: 8-0-0**

**ANNUAL TOWN MEETING MAY 8, 2017**

**DISCUSSION:** The Finance Committee voted unanimously to support both motions of Article 11. The first motion amends the General By-Law by adding a new Section 16 to Article VIII. The state's Municipal Modernization Act requires the town to set up a Revolving Fund By-Law with the interest earned credited to the General Fund. A template for this By-Law change was provided by the Division of Local Services, Department of Revenue and is the source of this motion. Transfers from these revolving funds can still be carried out by town meeting, however, an alternate use for these funds would require a by-law change. Motion 2 sets out the annual fiscal spending limits for the revolving funds. The funding was increased for 2 funds with library moving from \$50,000 to \$75,000 and Parks & Recreation from \$400,000 to \$500,000. Library and Parks and Recreation receive fees and donations throughout the year; updating the spending amounts allows them to make the most use of these funds.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**



**ARTICLE 12**

***“OMNIBUS” CAPITAL OUTLAY PROGRAM***

**Article 12** To see if the town will vote to raise and appropriate, transfer from available funds, transfer from Free Cash, or to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow (and to issue bonds or notes therefore) any sum or sums of money, or by any combination of these methods of financing as may be necessary or desirable, make available funds for the purpose of purchasing, leasing, re-conditioning, improving or replacing any motor vehicles or other items of equipment or machinery or other items of personal property for any town agency, or for the purpose of contracting for any service, or for the design, repair, acquisition, construction, replacement or relocation or improvement to any town building or other structure, public works facility (including highway needs and traffic safety items), any other town owned facility or real property, or for any other purposes for which borrowing may be authorized, to purchase, or to take by eminent domain, any land or easements necessary for any such purposes and, where applicable, to authorize the trade-in of any presently owned motor vehicles, equipment or machinery to reduce the purchase or acquisition cost of any item to be acquired, and to include in any new capital project borrowing authorization and/or to amend such borrowing authorizations from prior years town meeting to provide for the application of any bond premiums to reduce the cost of such borrowings or to apply same to payment of project costs, or to take any other action related thereto.

**Board of Selectmen for Capital Planning Committee**

**MOTION 1**

**MOVED:** (a) The acquisition of all vehicles and other motorized equipment that is authorized to be purchased or otherwise acquired by any motion made under this warrant article shall be under the responsibility of the Finance Director/Chief Procurement Officer. In addition to the procurement, the “trade-in” or other disposition of all vehicles and other motorized equipment being replaced is also authorized and shall be under the responsibility of the Finance Director/Chief Procurement Officer. In all cases where by a motion made under this warrant article, a vehicle or other piece of motorized equipment is to be acquired by a town agency such purchase or acquisition shall be subject to and bound by the detailed specifications regarding such purchase or acquisition on file in the office of the Town Clerk; provided, however, the Finance Director/Chief Procurement Officer, may, in appropriate circumstances, waive or modify the said detailed specifications, subject to a vote of the Finance Committee, taken within 30 (thirty) days following a decision to waive or to modify the foregoing provision requiring full compliance with the specifications on file.

(b) All building related projects which are approved and or funded by any motion made under this article shall be under the responsibility of the Building Renovations Committee appointed pursuant to Canton By-law, Article X, section 4, except as may be provided by any specific motion made pursuant to this article.

(c) The Town votes to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 1**

**DISCUSSION:** This motion authorizes the Finance Director to supervise the acquisition, trade-ins, or other disposition of vehicles and other motorized equipment. This motion also authorizes the Building Renovations Committee to oversee all building/land projects.

**APPROVED\_\_\_\_\_ DISAPPROVED\_\_\_\_\_**

**ANNUAL TOWN MEETING MAY 8, 2017**

**MOTION 2**

**MOVED:** That Seven Hundred Thousand Dollars (\$700,000) be appropriated from the Fiscal Year 2018 tax levy and other general revenues of the Town, for the Canton School Committee to expend for the purpose of purchasing certain items of property set forth below for the School Department as follows:

	<u>FINCOM</u> <u>AMOUNT</u>	<u>FINCOM</u> <u>VOTE</u>
<b><u>Building Repairs/Improvements</u></b>		
Teachers Room Renovation – Galvin Middle School	\$ 12,500	8-0-0
Emergency Generator Radiator Replacement – High School	8,781	8-0-0
Oil Tank Removal (6 locations)	35,900	8-0-0
Painting – District Wide	10,000	8-0-0
Telco Bells/Paging Systems (Hansen, JFK & Galvin)	48,500	8-0-0
<b><u>Grounds Improvement</u></b>		
Brick Wall Repairs – Luce	25,000	8-0-0
<b><u>Technology</u></b>		
District Firewall	46,500	8-0-0
District Server, SAN, Virtualization Upgrade	160,000	8-0-0
Printer Replacement – District Wide	17,235	8-0-0
Chromebook Carts for Hansen, Luce & Galvin	31,100	8-0-0
Elementary Computer Labs – upgrade laptop/tablets from Thin Clients to Aspire 14 Laptop/Tablet	6,600	8-0-0
Cafeteria Projector System Upgrade – Galvin Middle School	18,997	8-0-0
Projectors and Projector Screens (6 each) – High School	7,452	8-0-0
SPED Technology Chromebooks/Tubs and iPad Minis – Elem.	13,450	8-0-0
Projectors (14 Interactive) – All schools and Administration	35,000	8-0-0
Document Cameras (54) – All schools and Administration	5,400	8-0-0
<b><u>Program Improvements</u></b>		
American Sign Language (ASL) Lab Equipment (6 remaining stations) – High School	8,263	8-0-0
Musical Instruments – K-12	10,000	8-0-0
Performing Arts Technology – District Wide	6,000	8-0-0
<b><u>Furniture &amp; Fixtures</u></b>		
Front Entry Canopy – Luce & JFK	15,500	8-0-0
Classroom Window & Door Shades – JFK & GMS	9,885	8-0-0
Tables, Chairs and Mats – Hansen	7,675	8-0-0
Electric Convection Steamer- High School	8,631	8-0-0
Mats for Front and Rear Entrances – High School	10,511	8-0-0
Cafeteria POS Systems – District Wide	10,000	8-0-0
Custodial Equipment – District Wide	17,043	8-0-0
Safety & Security Upgrade – Hansen, Galvin, HS & Memorial Field	62,627	8-0-0
<b><u>Vehicle Replacement</u></b>		
2017 Chevy Dump Truck 3500 HD 4WD	51,450	8-0-0
<b>GRAND TOTAL</b>	<b><u>\$700,000</u></b>	

The amounts listed above for particular acquisitions are not to be construed as individual appropriations. The sums shown are intended to be estimates of individual items but the amount appropriated is one line item in the total sum of Seven Hundred Thousand Dollars (\$700,000). The Finance Director and the Business Administrator of the School Department, acting jointly, are hereby authorized to distribute such funds in such a manner as may be needed to accomplish the forgoing list of purchases; provided, however, that each item contained in the list is procured and that the excess funds are available because one or more items cost less than estimated and not because an item intended to be procured is not so procured.

## ANNUAL TOWN MEETING MAY 8, 2017

### **MOTION 2**

#### **DISCUSSION:**

#### **Building Repairs/Improvements**

##### **Teachers Room Renovation – Galvin Middle School (\$12,500)**

This project would permit one of the two teachers' rooms at the Galvin Middle School to be updated. The scope of the project also includes conference space. The improvements will better serve the needs of the faculty at the school. The expected useful life will be twenty years for this improved space. The Capital Planning Committee recommended this request by a vote of 5-0-1.

##### **Emergency Generator Radiator Replacement – High School (\$8,781)**

This matter is an issue of public safety. The radiator of the emergency generator at Canton High School is leaking rendering the emergency generator unreliable. As the building would be used as a public shelter in the case of an emergency, it is necessary to replace this radiator. It should be noted that only the radiator will be replaced and not the entire unit. The Capital Planning Committee recommended this request by a vote of 5-0-1.

##### **Oil Tank Removal (6 locations) (\$35,900)**

The oil tanks included in this request were already emptied and cleaned last year as part of an environmental cleanup project. This request would permit the now obsolete oil tanks to be removed from the six locations. These tanks are clean and the tanks are above ground, minimizing the risk of contamination when they are removed. The removal of the oil tanks will complete this environmentally friendly project of removing the oil tanks from these locations. The Capital Planning Committee recommended this request by a vote of 5-0-1.

##### **Painting – District Wide (\$10,000)**

Over the course of a school year wear and tear occurs within the interiors of the many school buildings. This project would permit selected rooms in various buildings belonging to the Canton Public Schools to be repainted. These rooms have not been recently painted and this maintenance will help prevent the condition of these buildings from deteriorating. The Capital Planning Committee recommended this request by a vote of 5-0-1.

##### **Telco Bells/Paging Systems (Hansen, JFK & Galvin) (\$48,500)**

The existing communication systems at each of the relevant schools are outdated. A new Telecor intercom, paging, and clock system would be installed at all three elementary schools and the Galvin Middle School. This system would greatly improve the coordination of communication within the school buildings and would allow greater efficiency. This system includes a number of features that will both improve communication and safety. This system can largely use the existing infrastructure at each school and only requires the equipment and end devices to be purchased and installed. The Capital Planning Committee recommended this request by a vote of 5-0-1.

#### **Grounds Improvement**

##### **Brick Wall Repairs – Luce (\$25,000)**

This wall on the grounds of the Luce School was damaged by a snowplow and it will need to be repaired. This wall serves an important function of providing safety for the students by separating pedestrian areas from areas that have vehicular traffic. These repairs will also include the front steps, which were also damaged. The Capital Planning Committee recommended this request by a vote of 5-0-1.

#### **Technology**

##### **District Firewall (\$46,500)**

The Capital Planning Committee supports this purchase 5-0-1.

The current firewall, a Dell Sonicwall ES5500, is nearing its end of life and needs to be replaced. Data security and content filtering is very important for a public school district. This purchase is part of a planned replacement schedule to keep the schools networking technology up to date and secure.

##### **District Server, SAN, Virtualization Upgrade (\$160,000)**

The Capital Planning Committee supports this purchase 5-0-1.

Current hardware will reach its end of life in November 2017. This upgrade will improve the District servers and storage array, by providing an improved infrastructure built on new technology.

##### **Printer Replacement – District Wide (\$17,235)**

The Capital Planning Committee supports this purchase 5-0-1.

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This is the last stage of a multi-year program to replace the old inkjet printers. This purchase is for 90 new HP printers.

### **Chromebook Carts for Hansen, Luce & Galvin (\$31,100)**

The Capital Planning Committee supports this purchase 5-0-1.

The JFK already has four Chromebook carts and enough Chromebooks. This purchase will add an additional forty Chromebooks and one cart to the Luce and an additional forty Chromebooks and one cart to the Hansen. It will also add an additional 30 Chromebooks to the GMS, for a total purchase of 110 Chromebooks and two carts. These carts will provide storage, charging and transport for the existing Chromebook that are in use at the Hansen, Luce Elementary Schools, and the Galvin Middle School

### **Elementary Computer Labs – upgrade laptop/tablets from Thin Clients to Aspire 14 Laptop/Tablet (\$6,600)**

The Capital Planning Committee supports this purchase 5-0-1.

The Thin clients will be re-purposed for different uses such as research tools in the Media centers, this allows for newer technology that is more appropriate for student computing needs.

### **Cafeteria Projector System Upgrade – Galvin Middle School (\$18,997)**

The Capital Planning Committee supports this purchase 5-0-1.

The Galvin Middle School does not have an auditorium so the Cafeteria does double duty as the Café plus auditorium. It does not have a Projector system at this time. This purchase will add a Projector system and upgrade the audio system.

### **Projectors and Projector Screens (6 each) – High School (\$7,452)**

The Capital Planning Committee supports this purchase 5-0-1.

Replace Projector and screens for six Canton High School classrooms. This is the beginning of a multiyear plan to upgrade the projectors and screens in roughly 80 Canton High School classrooms. Canton High School teachers use these projectors and screens on a daily basis for classroom instruction.

### **SPED Technology Chromebooks/Tubs and iPad Minis – Elem. (\$13,450)**

The Capital Planning Committee supports this purchase 5-0-1.

This will provide chromebooks for the three Elementary Special Education Resource Classrooms.

Luce - eight iPads, six iPad cases, twelve chromebooks, and 2 chromebook tubs.

JFK - ten iPads, eight iPad cases, twelve chromebooks, and two chromebook tubs.

Hansen - six chromebooks and one chromebook tub.

This purchase provides much needed technology for the Special Education Resource Classrooms.

### **Projectors (14 Interactive) – All schools and Administration (\$35,000)**

The Capital Planning Committee supports this purchase 5-0-1.

This request is for the purchase of fourteen interactive projectors for these locations; One Rodman, one Hanson, one JFK, two Luce, nine Galvin Middle School. Installing these projectors expands the use of multi media in classrooms and conference rooms.

### **Document Cameras (54) – All schools and Administration (\$5,400)**

The Capital Planning Committee supports this purchase 5-0-1.

These cameras provide the ability to show documents on existing classroom projectors

### **Program Improvements**

#### **American Sign Language (ASL) Lab Equipment (6 remaining stations) – High School (\$8,263)**

The Capital Planning Committee supports this request 5-0-1.

With ASL enrollment expected to continue rising, this request is to fund the remaining 6 of 24 language lab stations, which will allow students and teachers to sign in real time. The high quality video cameras are needed to provide clear visual communication between the instructor and all of the students, a selected student, or several students working together.

#### **Musical Instruments – K-12 (\$10,000)**

The Capital Planning Committee supports this request 5-0-1.

This item is for purchasing replacement or new instruments and is part of an existing replacement cycle strategy.

#### **Performing Arts Technology – District Wide (\$6,000)**

The Capital Planning Committee supports this request 5-0-1.

These funds are for the purchase of iPads, music notation software, laptops, iPad minis, and speakers.

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### **Furniture & Fixtures**

#### **Front Entry Canopy – Luce & JFK (\$15,500)**

The Capital Planning Committee supports this request 5-0-1.

This item is for the repair and refinishing of the currently torn and rusted entrance canopy at Luce and the 3 aging entrance canopies at JFK.

#### **Classroom Window & Door Shades – JFK & GMS (\$9,885)**

The Capital Planning Committee supports this request 5-0-1.

The first part of this request is to ensure compliance with lockdown procedures at GMS, requiring all interior doors to have pull down shades. The second part of this request is to replace the remaining 12 of 24 old classroom window shades at JFK. Some of which have failed springs and are currently considered non-operational.

#### **Tables, Chairs and Mats – Hansen (\$7,675)**

The Capital Planning Committee supports this request 5-0-1.

This item is for the replacement of 10 heavy duty tables, 200 high capacity folding chairs, foyer chairs and sectionals, and 7 bubbler mats for the Hansen School, all of which are currently broken or falling apart.

#### **Electric Convection Steamer- High School (\$8,631)**

The Capital Planning Committee supports this request 5-0-1.

This item is for the purchase of a replacement convection steamer, one of which failed in 2007 and the other in 2016. The steamer, which is unable to be repaired, is required to properly cook all vegetables, sauces, rice and eggs, which are served every day.

#### **Mats for Front and Rear Entrances – High School (\$10,511)**

The Capital Planning Committee supports this request 5-0-1.

This item is a request for replacement of front and rear entrance mats at CHS, which are currently considered a tripping hazard due to their aging, poor condition.

#### **Cafeteria POS Systems – District Wide (\$10,000)**

The Capital Planning Committee supports this request 5-0-1.

This district-wide request is to replace the cafeteria POS systems, which are currently running slow and unable to be upgraded. The replacement software will connect to the payment and management system allowing families to better manage their student's accounts.

#### **Custodial Equipment – District Wide (\$17,043)**

The Capital Planning Committee supports this request 5-0-1.

This item is for the replacement of aging custodial equipment, including floor machines, vacuums, and auto scrubbers, as part of a replacement cycle strategy.

#### **Safety & Security Upgrade – Hansen, Galvin, HS & Memorial Field (\$62,627)**

The Capital Planning Committee supports this request 5-0-1.

This request is for the purchase of additional security cameras at Hansen School, GMS, and Memorial Field to deter vandalism and protect our assets.

### **Vehicle Replacement**

#### **2017 Chevy Dump Truck 3500 HD 4WD (\$51,450)**

The Capital Planning Committee supports this request 5-0-1.

This item is for the replacement of the 2003 Chevy Dump truck that currently has a failing transmission and excessive under carriage rust. This would be a more cost effective solution than the recurring repair costs of the existing vehicle.

**ANNUAL TOWN MEETING MAY 8, 2017**

**MOTION 3**

**MOVED:** That Six Hundred Ninety Four Thousand Dollars (\$694,000) be appropriated from the Fiscal Year 2018 tax levy and other general revenues of the Town to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of various Municipal Departments designated below and with the approval of the Board of Selectmen for the purposes set forth below as follows:

<u>RECOMMENDATIONS</u>	<u>FINCOM AMOUNT</u>	<u>FINCOM VOTE</u>
<u>Executive Office</u>		
Crosswalk Lighting Project	\$ 48,000	8-0-0
<u>Town Clerk</u>		
Office Furniture Workstations	8,000	8-0-0
<u>Finance</u>		
Anti-Virus & Firewall Upgrade	37,000	8-0-0
Copier Replacement	10,000	8-0-0
Phone System Replacement (Police, Fire & Library)	120,000	8-0-0
Computer System Replacements	11,000	8-0-0
Wireless Access Points Upgrade	11,000	8-0-0
<u>Library</u>		
Reading Chairs	6,000	8-0-0
<u>Parks &amp; Recreation</u>		
Replace Kubota Tractor	52,000	8-0-0
<u>Police Department</u>		
Ford Interceptor Police Cruisers (4)	130,000	8-0-0
Bullet Resistant Vests (11)	9,000	8-0-0
<u>Property Maintenance</u>		
Air Duct Cleaning	20,000	8-0-0
Replace Boiler at Ponkapoag Station	32,000	8-0-0
Heat Pump for Fire Station 1	9,000	8-0-0
Armando Center Exterior Painting	6,000	8-0-0
<u>Department of Public Works</u>		
Retrofit Sanding Trucks for Pre-Wet De-icing Systems	40,000	8-0-0
Replace Lawn Mowers	16,000	8-0-0
Replace Skid Steer Loader Truck #62	95,000	8-0-0
Traffic Control Signs	12,000	8-0-0
Replace Equipment Trailer	10,000	8-0-0
Cemetery Security System	12,000	8-0-0
 	<hr/>	
<b>GRAND TOTAL</b>	<b><u>\$694,000</u></b>	

The amounts listed above for particular acquisitions are not to be construed as individual appropriations. The sums shown are intended to be estimates of individual items but the amount appropriated is one line item in the total sum of Six Hundred Ninety Four Thousand Dollars (\$694,000). The Finance Director and Town Administrator, acting jointly, are hereby authorized to distribute such funds in such a manner as may be needed to accomplish the forgoing list of purchases; provided, however, that each item contained in the list is procured and that the excess funds are available because one or more items cost less than estimated and not because an item intended to be procured is not so procured.

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### **MOTION 3**

#### **DISCUSSION:**

#### **Executive Office**

##### **Crosswalk Lighting Project (\$48,000)**

The Capital Planning Committee supports this request 5-0-1.

The Crosswalk Lighting Project will provide increased pedestrian safety with the installation of crosswalk warning lights at the following locations: 1. Chapman Street and Wattles Street 2. Washington Street and Sassamon Street 3. Pleasant Street and Sherman Street 4. Washington Street and High Street 5. Randolph Street and Washington Street 6. Chapman and Beaumont (Completion of item 6 is contingent upon sufficient funds being available after completion of items 1 through 5.)

#### **Town Clerk**

##### **Office Furniture Workstations (\$8,000)**

The Capital Planning Committee supports this request 5-0-1.

The current office furniture in the Town Clerks office was donated by local corporations after already being several years old. The wooden desks are worn out and splintering requiring periodic repair to prevent issues. New office furniture is sorely needed and should be replaced to increase functionality in the Town Clerks office.

#### **Finance**

##### **Anti-Virus & Firewall Upgrade (\$37,000)**

The Capital Planning Committee supports this request 5-0-1.

New anti-virus and firewall software is needed for all town departments due to various changes in the cyber environment. This upgrade will protect all municipal desktops, laptops, peripheral devices (such as those in police cars), and all network and cloud based operations.

##### **Copier Replacement (\$10,000)**

The Capital Planning Committee supports this request 5-0-1.

Copier machines are regularly replaced and this year's request is to replace the refurbished copier in the Board of Selectmen's office which was last obtained in 2011. With approximately five to six service calls a year, this aging copier will be replaced with a machine better suited for scanning, printing and copying duties.

##### **Phone System Replacement (Police, Fire & Library) (\$120,000)**

The Capital Planning Committee supports this request 5-0-1.

The proposed integrated media platform would replace the Police, Fire, and Library systems last replaced in 2003 and 2005 and will allow e-mails, voicemails, phone use, and forwarding on one system with redundancy and efficiency.

##### **Computer System Replacements (\$11,000)**

The Capital Planning Committee supports this request 5-0-1.

Ten computers are requested for FY 2018 as part of this ongoing cycle in a variety of departments. Replacing these computers would be in keeping with the replacement schedule and is imperative as older software will not be serviceable in newer equipment.

##### **Wireless Access Points Upgrade (\$11,000)**

The Capital Planning Committee supports this request 5-0-1.

Current wireless access points service the second floor meeting rooms and are for general public access. This funding request will install two additional private access points on each floor to allow for extended wireless service for municipal devices throughout the building.

#### **Library**

##### **Reading Chairs (\$6,000)**

The Capital Planning Committee supports this request 5-0-1.

Existing chairs to be replaced are thirteen years old, are in major disrepair, and have been or should be removed from use. The library has requested that six of the chairs be replaced.

#### **Parks & Recreation**

##### **Replace Kubota Tractor (\$52,000)**

The Capital Planning Committee supports this purchase 5-0-1.

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The current 16-year-old tractor has reached the end of its life. The replacement of this critical piece of equipment will include aerator, brush hog cutter and snow blower attachments. The aerator is needed as core aeration takes place four times per year on all fields, the brush hog cutter is effective in cutting back foliage along field edges, minimizing potential for ticks and the snow blower will minimize damage to fencing and other structures.

### **Police Department**

#### **Ford Interceptor Police Cruisers (4) (\$130,000)**

The Capital Planning Committee supports this request 5-0-1.

The Canton Police utilizes its vehicles on a 24 X 7 basis for the safety and security of the Town and the vehicles receive immense wear and tear as they are expected to function in all weather and conditions. This is a scheduled replacement for high mileage, heavy use vehicles.

#### **Bullet Resistant Vests (11) (\$9,000)**

The Capital Planning Committee supports this request 5-0-1.

Bullet resistant vests have a five year life and that the purchase of eleven of these vests in FY 2018 would be in keeping with the replacement cycle aiding in the protection of our police officers.

### **Property Maintenance**

#### **Air Duct Cleaning (\$20,000)**

The Capital Planning Committee supports this request 5-0-1.

Research by the U.S. EPA has demonstrated that cleaning air ducts may allow HVAC systems to run more efficiently by removing debris from sensitive mechanical components. Clean, efficient systems are less likely to break down, have a longer life span, and generally operate more effectively than dirty systems. Further, the U.S. Environmental Protection Agency ranks poor indoor air quality among the top five environmental risks to public health. The ventilation systems in the Fire Stations, Police Station, Public Works Admin. Building and Town Hall have not been cleaned on the recommended 5-year schedule and are in need of attention.

#### **Replace Boiler at Ponkapoag Station (\$32,000)**

The Capital Planning Committee supports this request 5-0-1.

Recent inspection of the existing 30-year old boiler has found corrosion on the expansion tank and boiler lining leading to leaking water on the station floor. Continuing to repair the boiler is no longer cost effective and the best solution is to replace it.

#### **Heat Pump for Fire Station 1 (\$9,000)**

The Capital Planning Committee supports this request 5-0-1.

The current heat pump is not able to supply sufficient heat or AC to the second floor at station1, which houses the living area for on duty firefighters, because it is simply undersized for the area. This request will install a 24,000 BTU A/C heat pump which can handle the demands of the space.

#### **Armando Center Exterior Painting (\$6,000)**

The Capital Planning Committee supports this request 5-0-1.

The paint on exterior trim of the Armando Center Building is cracked and peeling, exposing the wood to deterioration from weather. Scraping and painting this wood is highly recommended to avoid decay and a larger, costly repair in the future.

### **Department of Public Works**

#### **Retrofit Sanding Trucks for Pre-Wet De-icing Systems (\$40,000)**

The Capital Planning Committee supports this request 5-0-1.

Pre-wetting is a strategy of applying a liquid deicing chemical to a dry solid before or during its application to the pavement. When a liquid is applied to a rock salt particle, the particle absorbs a minor amount of the liquid which increases its density. The liquid also encapsulates, softens, and begins dissolving the salt particle. The wet salt stays on the road surface better, bouncing less and resisting traffic action. It is also able to work faster at lower temperatures. This request is to retrofit 9 vehicles with a 95-gallon liquid tank, which includes all needed wiring and plumbing, to pre-wet the road salt.

#### **Replace Lawn Mowers (\$16,000)**

The Capital Planning Committee supports this request 5-0-1.

The 10-year old 48-inch walk behind mower used the Facilities and Ground Division and the 7-year old 52-inch stander mower used by the Cemetery Division have reached their end of life and it is no longer cost effective to continue to repair them. Both mowers will be replaced with a mower that is similar to the current model.



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**Replace Skid Steer Loader Truck #62 (\$95,000)**

The Capital Planning Committee supports this request 5-0-1. The current 12-year old skid steer tractor, used for handling material in the yard and for post storm snow removal, is 5 years past its end-of-life expectancy and it is no longer cost effective to continue to repair. The current machine has a low-flow hydraulic system, which limits its ability to accept tool attachments such as a street broom, mower and snow blower. The recommended replacement is a high flow machine along with a cold planer that mills asphalt for road patching and driveway apron repairs.

**Traffic Control Signs (\$12,000)**

The Capital Planning Committee supports this request 5-0-1. Studies by the National Highway Traffic Safety Administration has found that Rectangular Rapid Flash Beacons (RRFB) can enhance safety by reducing crashes between vehicles and pedestrians at un-signalized intersections and mid-block pedestrian crossings by increasing driver awareness of potential pedestrian conflicts. RRFBs are a lower cost alternative to traffic signals and are shown to increase driver yielding behavior at crosswalks significantly when supplementing standard pedestrian crossing warning signs and markings. Solar School Zone Blinker perform the same function of increasing safety for students walking to schools. This request proposes to install an RRFB on Washington Street at Hagen Court and a Solar School Zone Blinker for the Galvin/Hansen complex on Pequnit Street.

**Replace Equipment Trailer (\$10,000)**

The Capital Planning Committee supports this request 5-0-1. The 17-year old trailer, which is 6 years past its end-of-life expectancy, is used to haul slow moving equipment and materials, such as curb and catch basin blocks, to the job site. The wood decking is worn and needs replacing while the steel frame is showing corrosion. It is not cost-effective to repair the trailer and the request is to replace it with a new or current year model.

**Cemetery Security System (\$12,000)**

The Capital Planning Committee supports this request 5-0-1. Currently, there is no security or monitoring system installed at the Cemetery office or maintenance garage, which is needed to help deter vandalism at the site. The 5-camera system requested for the Cemetery is similar to the one approved at ATM 15 for the Pasquarosa Public Works Campus on Bolivar Street.

**APPROVED\_\_\_\_\_ DISAPPROVED\_\_\_\_\_**

**MOTION 4**

**MOVED: That One Hundred Thousand Dollars (\$100,000) be appropriated to be spent by the School Committee for the purpose of HVAC services district wide and to meet said appropriation One Hundred Thousand Dollars (\$100,000) be transferred from Free Cash (Undesignated Fund Balance) in the Treasury of the Town.**

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 4**

**DISCUSSION:** This capital request will permit the ongoing routine heating, ventilation, and air conditioning (HVAC) system to undergo routine maintenance at each of the six buildings operated by the Canton Public Schools. This proactive and preventative maintenance will protect air quality in the buildings, improve energy efficiency, and will extend the life expectancy of the HVAC systems. The Capital Planning Committee recommended this request by a vote of 5-0-1.

**APPROVED\_\_\_\_\_ DISAPPROVED\_\_\_\_\_**

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**MOTION 5**

**MOVED:** That One Million One Hundred Fifty Three Thousand Dollars (\$1,153,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Department of Public Works Superintendent or Fire Chief as may be applicable, and the Board of Selectmen to pay costs of various capital projects and equipment as set forth below and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, pursuant to any applicable statute or any other enabling authority as may be, the sum of One Hundred Fifty Three Thousand Dollars (\$1,153,000) and furthermore, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

<b><u>RECOMMENDATIONS</u></b>	<b><u>FINCOM AMOUNT</u></b>
Fire Engine E-1 Replacement	\$ 745,000
Replace Self Contained Breathing Apparatus	181,000
DPW – Purchase Street Sweeper	227,000
	<hr/>
<b>TOTAL</b>	<b><u>\$1,153,000</u></b>

The sums listed above are intended to be estimates of individual items but the amount to be appropriated is one line item in the total amount of One Million One Hundred Fifty Three Thousand Dollars (\$1,153,000). The Finance Director and the Town Administrator, acting jointly, are hereby authorized to distribute such funds in such manner as may be needed to accomplish the foregoing list of projects; provided, however, that each project contained in the list set forth above is undertaken and that any excess funds are available because one or more of the listed projects cost less than was estimated and not because a project intended to be undertaken is not so undertaken.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 5**

**DISCUSSION:**

**Fire Department**

**Fire Engine E-1 Replacement (\$745,000)**

The Capital Planning Committee supports this request 5-0-1. Fire Engine 1, which dates from 1993, is beyond its service life with its Detroit Diesel engine no longer made and the vehicle must be sent to Maine for engine servicing. If this fire engine is purchased, the town will have two new front line fire engines and two good reserve fire engines allowing the fire department a margin of depth that has been filled in the past with the borrowing of equipment from neighboring towns. In continuing with procedures adopted by the department, the new engine will be sent to a vendor in North Attleboro for larger repairs with routine maintenance done in the department by trained mechanics.

**Replace Self Contained Breathing Apparatus (\$181,000)**

The Capital Planning Committee supports this request 5-0-1. The Departments Self Contained Breathing Apparatus (SCBA) air packs are at the end of their service life and they will be legally required to be replaced, including the bottles. One-half of these apparatuses will be replaced in FY 2018 and one-half will be replaced in FY 2019. This project is high priority to ensure the safety of firefighters and it is currently a high priority for receiving a state grant, which is pending.

**Department of Public Works**

**Purchase Street Sweeper (\$227,000)**

The Capital Planning Committee supports this request 5-0-1. Studies by the Environmental Protection Agency has determined that runoff from street surfaces is a major contributor of pollution to local waterways, wells and aquifers resulting in contamination, such as fine metal particles and/or trash. New Clean Water Regulations required by the EPA require that local

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municipalities reduce runoff pollutants. Research has determined that one effective way to remove fine metal particles and trash is by street sweeping. Currently Canton streets are swept 2-3 times per year. A second sweeper would allow the Public Works department to improve this service in response to the increased demands to control runoff pollution into catch basins and storm drains.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**MOTION 6**

**MOVED:** That Forty Thousand Nine Hundred Fifty Five Dollars and Eighty Cents (\$40,955.80) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Town Clerk and the Board of Selectmen for the purpose of purchasing electronic vote tabulators and to meet said appropriation that Thirteen Thousand Six Hundred Forty Eight Dollars and Eighty Four Cents (\$13,648.84) be transferred from the appropriation voted pursuant to Article 15 Motion 2 of the 2000 Annual Town Meeting for the purpose of filing and shelving systems for the vaults and that Twenty Four Thousand Three Hundred Six Dollars and Ninety Six Cents (\$24,306.96) be transferred from the appropriations voted pursuant to Article 26 of the 2000 Annual Town Meeting for the purpose of engaging a records retention specialist and Three Thousand Dollars (\$3,000) be raised and appropriated from the FY 2018 tax levy and other general revenues of the Town.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 6**

**DISCUSSION:**

The Capital Planning Committee supports this request 5-0-1. The current electronic vote tabulators that the town uses for elections are outdated and must be replaced. They are no longer serviced and this may cause delays during future elections. The new tabulators would be more user friendly and thus would require less delay if voters or poll workers encounter problems with the ballots and/or tabulators. The Town Clerk is currently looking at two different models and will chose the final model through the evaluation and procurement process.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**MOTION 7**

**MOVED:** That Ten Thousand Dollars (\$10,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Parks & Recreation Department and the Board of Selectmen for the purpose of installing playground security systems and to meet said appropriation that Seven Thousand Dollars (\$7,000) be transferred from the appropriation voted pursuant to Article 13 Motion 2 of the 2011 Annual Town Meeting for the purpose of Kennedy School basketball court repair and Three Thousand Dollars (\$3,000) be raised and appropriated from the FY 2018 tax levy and other general revenues of the Town.

**FINANCE COMMITTEE VOTE: 7-0-1**

**MOTION 7**

**DISCUSSION:**

The Capital Planning Committee supports this request 5-0-1. In the interest of safety and protecting our significant investments into the new playground equipment at Tilden Field and Devoll Playgrounds, it is prudent that we install cameras to deter vandalism and/or to assist in the identification of perpetrators. Unfortunately, the incidence of vehicles on fields and damage to playground equipment has become a more common occurrence. A security system will provide the Town with a greater chance to recoup the cost of repairs from the responsible parties.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

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**MOTION 8**

**MOVED:** That Six Hundred Fifty Five Thousand Dollars (\$655,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Department of Public Works Superintendent and the Board of Selectmen for the purposes of various water capital projects as set forth below and to meet said appropriation Six Hundred Fifty Five Thousand Dollars (\$655,000) be transferred from the water enterprise surplus (retained earnings).

<b><u>RECOMMENDATIONS</u></b>	<b><u>FINCOM AMOUNT</u></b>
Satellite Well at Well 9	\$360,000
Integrated Water Resources Management Plan	188,000
Security System for Water Treatment Facility	39,000
Replace Dump Body on Truck #20	58,000
Install Tool Box on Truck #9	10,000
	<hr/>
<b>TOTAL</b>	<b><u>\$655,000</u></b>

The sums shown are intended to be estimates of individual items but the amount to be appropriated is one line item in the total amount of Six Hundred Fifty Five Thousand Dollars (\$655,000). The Finance Director and the Town Administrator, acting jointly, are hereby authorized to distribute such funds in such manner as may be needed to accomplish the foregoing list of projects; provided, however, that each project contained in the list set forth above is undertaken and that any excess funds are available because one or more of the listed projects cost less than was estimated and not because a project intended to be undertaken is not so undertaken.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 8**

**DISCUSSION:**

**Satellite Well at Well 9 (\$360,000)**

The Capital Planning Committee supports this request 5-0-1. This request is to design, permit and install a new satellite water well adjacent to Well 9. As a water well ages, the rate at which water is replaced in the well after pumping tends to decrease due to incrustation from mineral deposits and physical plugging of the aquifer by sediment. Well 9 has begun to reach its safe yield capacity, which is the amount of water it can produce without fouling the well with sand and gravel thus decreasing its capacity. The Mass. DEP allows renewal or replacement of drinking water wells as existing wells lose capacity. The installation of a satellite well near Well 9 will restore the permitted water supply capacity at Well 9.

**Integrated Water Resources Management Plan (\$188,000)**

The Capital Planning Committee supports this request 5-0-1. The Mass. DEP requires that municipalities develop a water resource management plan. This request is for the water portion of year 3 of a 5-year plan to manage the Town's water, wastewater, storm water infrastructure. The result of this plan will allow the Town to make smarter investments, achieve greater efficiency and be less vulnerable to regulatory risk or "management by crisis". The data driven methodology of the program balances the activity, age, and stress on any given section of water infrastructure to achieve a balance of cost, risk and performance. Completion of the resource management plan will provide the Town with a defined map for future investments and keeps the Town in compliance with EPA protocol.

**Security System for Water Treatment Facility (\$39,000)**

The Capital Planning Committee supports this request 5-0-1. The request is to install new cameras at the Moran Water Facility on Pecunit Street and at the Sullivan Water Facility on Neponset Street. Currently there is no outside monitoring at either site, which makes the building and equipment vulnerable to vandalism. The proposed systems are similar to what is installed at the Bolivar Street Public Works location.

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**Replace Dump Body on Truck #20 (\$58,000)**

The Capital Planning Committee supports this request 5-0-1. Changing the dump piston for the swap-loader system will expand the usability of Truck 20 and facilitates the change from material hauling to winter sanding. The swap-loader system has also been installed on Highway Trucks 17 and 23, so with the new configuration, Truck 20 can share trash roll off and flat deck bodies with the Highway trucks.

**Install Tool Box on Truck #9 (\$10,000)**

The Capital Planning Committee supports this request 5-0-1. The request is to install truck tool boxes in the pickup body of Truck 9. Currently tools in Truck 9 are simply stored loose in the bed of the truck, exposing them to damage and/or loss. The tool box will protect tools and keep them organized, making access to them more efficient.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 9**

**MOVED:** That Four Hundred Four Thousand Dollars (\$404,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Department of Public Works Superintendent and the Board of Selectmen for the purposes of various water capital projects as set forth below and to meet said appropriation Four Hundred Four Thousand Dollars (\$404,000) be transferred from the sewer enterprise surplus (retained earnings).

<u>RECOMMENDATIONS</u>	<u>FINCOM AMOUNT</u>
Replace TV Inspection Equipment on Truck #73	\$ 84,000
Backup Power Generators	132,000
Integrated Water Resources Management Program	188,000
	<hr/>
<b>TOTAL</b>	<b><u>\$404,000</u></b>

The sums shown are intended to be estimates of individual items but the amount to be appropriated is one line item in the total amount of Four Hundred Four Thousand Dollars (\$404,000). The Finance Director and the Town Administrator, acting jointly, are hereby authorized to distribute such funds in such manner as may be needed to accomplish the foregoing list of projects; provided, however, that each project contained in the list set forth above is undertaken and that any excess funds are available because one or more of the listed projects cost less than was estimated and not because a project intended to be undertaken is not so undertaken.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 9**

**DISCUSSION:**

**Replace TV Inspection Equipment on Truck #73 (\$84,000)**

The Capital Planning Committee supports this request 5-0-1. The request is to retrofit Truck 73 with a new Cues TV inspection system, including CPU, keyboard, monitors, cable and reel, remote controller, camera and camera transporter. Truck 73 is a 2001 Ford Box Truck containing a Cues sewer main TV inspection system. The truck is used to inspect sewer mains for leaks and breaks and is in good shape. However the 15-year old TV inspection equipment is showing wear and the camera is no longer made so finding parts for repairs is becoming increasingly difficult.

**Backup Power Generators (\$132,000)**

The Capital Planning Committee supports this request 5-0-1. Currently there is no backup power at the Water Sewer Garage, the Quail Run Lift Station or the Bailey Court Lift Station, which means that if power is lost these sites will not be able to process sewerage. This request is to design and install backup generators at the 3 sites to maintain operation in the event of power loss.

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**Integrated Water Resources Management Program (\$188,000)**

The Capital Planning Committee supports this request 5-0-1.

The Mass. DEP requires that municipalities develop a water resource management plan. This request is for the sewer portion of year 3 of a 5-year plan to manage the Town's water, wastewater, storm water infrastructure. The result of this plan will allow the Town to make smarter investments, achieve greater efficiency and be less vulnerable to regulatory risk or "management by crisis". The data driven methodology of the program balances the activity, age, and stress on any given section of water infrastructure to achieve a balance of cost, risk and performance. Completion of the resource management plan will provide the Town with a defined map for future investments and keeps the Town in compliance with EPA protocol.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**MOTION 10**

**MOVED:** That Nine Hundred Fifty Thousand Dollars (\$950,000) be appropriated to be spent by the Finance Director (in his capacity as Chief Procurement Officer) with the approval of the Board of Selectmen for the purpose of the repair of the embankment and the replacement of spillways at the Reservoir Pond Dam and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, pursuant to any applicable statute or any other enabling authority as may be applicable the sum of Nine Hundred Fifty Thousand Dollars (\$950,000) with the intent that said funds shall be available in FY17) and furthermore, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

**FINANCE COMMITTEE VOTE: 5-0-0**

**MOTION 10**

**DISCUSSION:** The Department of Conservation and Recreation (DCR) Office of Dam Safety (ODS) has determined that Reservoir Pond Dam does not meet accepted dam safety standards and is a potential threat to public safety. On March 8, 2017 DCR issued a Certificate of Non-Compliance and Dam Safety Order. ODS has classified the dam as a large size, Significant Hazard Potential Structure. Significant Hazard Potential Dams are dams that may cause the loss of life and property damage in the event of dam failure.

In November 2016 there was noticeable seepage observed from the walls of the dam. In January 2017 Stephens Associates Consulting Engineers conducted an inspection of the dam. The inspection report found many deficiencies including but not limited to uncontrolled seepage around and beneath the primary spillway and uncontrolled seepage at the auxiliary spillway. Stephens Associates determined the dam to be structurally deficient and in poor condition. The 300 year old dam was been found to be in need of repair, breaching or removal to bring the dam into compliance with dam safety regulations. Stephens Associates provided three alternatives to address deficiencies with the dam ranging from \$500,000 for limited repairs to the dam to \$3,000,000 for a complete replacement of the dam. Repair to the embankment and replacement of spillways at a cost of \$950,000 will address currently identified deficiencies, enhance serviceable life and upgrade the operation of the dam.

The Certificate of Non-Compliance issued by DCR is based on Stephens Associates inspection conducted in January 2017. DCR's Dam Safety Order has ordered the Town to comply with specific deadlines. The Town must lower the level of Reservoir Pond, develop and implement a Storm Water Runoff Monitoring Plan, conduct follow-up inspections, conduct field studies and engineering investigations and bring the dam into compliance by July 31, 2018. If the Town does not comply with these deadlines they will be in violation and subject to fines. The Finance Committee voted unanimously to support \$950,000 of borrowing for repair to this dam.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**ARTICLE 13**

**ACCEPT GENERAL OR SESSION LAWS ENACTED BY THE GENERAL COURT**

**Article 13** To see if the town will vote to accept any general or session laws enacted by the General Court for the benefit of cities or towns or of benefit to the Town of Canton, or to take any other action related thereto.

**Board of Selectmen**

**MOTION 1**

**MOVED:** That Massachusetts General Laws chapter 59, Section 5, clause twenty-second G be accepted to extend veteran tax exemptions to spouses of veterans when title to a veteran's domicile is held by the spouse as a trustee or conservator and to allow surviving spouses of veterans who acquired title as trustee or conservator to retain the exemption on the particular property after the veteran dies.

M.G.L. chapter 59, Section 5, clause twenty-second G states:

"Twenty-second G. Real estate, in any city or town that accepts this clause, that is the residence or domicile of a soldier, sailor or veteran as defined in clause Forty-third of section 7 of chapter 4 or that was the residence or domicile of such soldier, sailor or veteran at the time of such soldier, sailor or veteran's death and that has been transferred or conveyed to a trust or conservatorship or through any other legal instrument passing ownership from the soldier, sailor or veteran to such soldier, sailor or veteran's spouse or surviving spouse; provided, however, that this abatement or exemption shall be equivalent in amount to and bound by all the applicable provisions of any single abatement or exemption under clauses Twenty-second to Twenty-second F, inclusive, that would be available to the residence or domicile were it not so transferred or conveyed; provided further, that the residence or domicile shall be entitled to lawfully retain that tax abatement or exemption until the later of the death of the soldier, sailor or veteran, or the death of such soldier, sailor or veteran's surviving spouse; and provided further, that the soldier, sailor or veteran or the surviving spouse shall remain residing in the residence or domicile until their respective deaths.

No real estate shall be exempt if the assessors adjudge that it has been conveyed to a soldier or sailor to evade taxation.

After the assessors have allowed an exemption pursuant to this clause, no further evidence of the existence of the facts required by this clause shall be required in any subsequent year in the city or town in which the exemption has been allowed; provided, however, that the assessors may refuse to allow an exemption in any subsequent year if they become aware that the soldier or sailor did not satisfy all of the requisites of this clause at the time the exemption was first granted.

Two thousand dollars of this exemption or up to \$175, whichever basis is applicable, shall be borne by the city or town and the balance shall be borne by the commonwealth; provided; however, that the state treasurer shall annually reimburse the city or town for the amount of the tax which otherwise would have been collected on account of this balance."

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** Under the Municipal Modernization Act the Town can extend veteran tax exemptions benefits to spouses of veterans when title to a veteran's property is held by the spouse as a trustee or conservator, thus being eligible for available veteran exemptions on the property after the veteran dies. If adopted it would allow either a \$750 or \$1,000 exemption depending upon income. The Finance Committee recommends passage of the motion.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**MOTION 2**

**MOVED:** That Massachusetts General Laws chapter 90, Section 17C and Massachusetts General Laws chapter 90, Section 18B be accepted to authorize the Town to establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the Town on any way that is not a state highway and to allow the creation of designated safety zones on, at or near any way in the Town that is not a state highway and with the approval of MassDOT if the way is a state highway. Such safety zones would have a posted speed limit of 20 miles an hour.

M.G.L. c.90, Section 17C states:

“(a) Notwithstanding section 17 or any other general or special law to the contrary, the city council, the transportation commissioner of the city of Boston, the board of selectmen, park commissioners, a traffic commission or traffic director of a city or town that accepts this section in the manner provided in section 4 of chapter 4 may, in the interests of public safety and without further authority, establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district in the city or town on any way that is not a state highway.

(b) Upon establishing a speed limit under this section, the city or town shall notify the department. The operation of a motor vehicle at a speed in excess of a speed limit established under this section shall be a violation of section 17.”

M.G.L. c.90, Section 18B states:

“(a) Notwithstanding section 18 or any other general or special law to the contrary, the city council, the transportation commissioner of the city of Boston, the board of selectmen, park commissioners, a traffic commission or traffic director of a city or town that accepts this section in the manner provided in section 4 of chapter 4 may, in the interests of public safety and without further authority, establish designated safety zones on, at or near any way in the city or town which is not a state highway, and with the approval of the department if the same is a state highway. Such safety zones shall be posted as having a speed limit of 20 miles per hour.

(b) The operation of a motor vehicle in such zone at a speed exceeding the speed limit established under this section shall be a violation of section 17.”

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** Under Massachusetts General Laws Section 90 the Town can establish a speed limit of 25 miles per hour on any roadway inside a thickly settled or business district that is not a state highway and allow the creation of designated safety zones. If the roadway is a state highway then MassDOT approval is necessary and such zones would have posted speed limit of 20 miles an hour. The Finance Committee recommends passage of the motion.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**ARTICLE 14**

***APPROVAL OF FUNDING FOR THE ANNUAL 4<sup>TH</sup> OF JULY COMMUNITY CELEBRATION***

**Article 14** To see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute, transfer from available funds or transfer from Free Cash, a sum of money to be expended by the Director of Parks and Recreation, with the approval of the Board of Selectmen, for the purpose of funding the annual July 4<sup>th</sup> community celebration in 2017, or to take any other action related thereto with the intent these funds be available in FY17 in anticipation of July 4, 2017.

**Board of Selectmen for the Canton Recreation Commission**



**ANNUAL TOWN MEETING MAY 8, 2017**

**MOVED:** That the sum of Thirty Five Thousand Dollars (\$35,000) be transferred from Free Cash (Undesignated Fund Balance) to be expended by the Finance Director as Chief Procurement Officer, with the approval of the Board of Selectmen, for the July 4<sup>th</sup> community celebration in 2017 with the intent that said funds shall be available in FY17 in anticipation of July 4, 2017.

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** The Finance Committee supports use of Town monies to pay for the expense of the 4<sup>th</sup> of July celebration.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 15**

***INSURANCE PROCEEDS***

**Article 15** To see whether the Town will vote to appropriate all sums over \$150,000 recovered under the terms of any insurance policy and any other insurance proceeds paid to the Town in connection with any losses suffered by the Town, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the sum of Three Hundred Sixty Five Thousand Nine Hundred Fifty Eight Dollars and Twenty Eight Cents (\$365,958.28) be appropriated to be spent by the Chief Procurement Officer with the approval of the Board of Selectmen in connection with losses suffered by the Town and that the sum of Three Hundred Sixty Five Thousand Nine Hundred Fifty Eight Dollars and Twenty Eight Cents (\$365,958.28) be transferred from Insurance Reimbursement Fund #173 to the Rink Enterprise Capital Account Fund #701 and furthermore authorize the Board of Selectmen, if practicable, to pay such proceeds to the Commonwealth of Massachusetts Department of Conservation and Recreation.

**FINANCE COMMITTEE VOTE: 7-0-0**

**DISCUSSION:** According to Massachusetts law, Town Meeting must vote to appropriate all sums over \$150,000 recovered under the terms of any insurance policy. This money represents a partial insurance settlement received by the Town in connection with the rink collapse during the winter of 2015. This vote allows the Town to take the insurance proceeds received and transfer the funds to the Rink Enterprise Capital Account. The Chief Procurement Officer and the Board of Selectmen will have authority to spend the funds in the future, once a plan for the future of the rink is finalized.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

ANNUAL TOWN MEETING MAY 8, 2017

**ARTICLE 16**

***VOTE TO RESCIND UNUSED BORROWING AUTHORIZATIONS***

**Article 16** To see if the town will vote to rescind unused borrowing authorizations previously voted by the Town, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the following unused borrowing authorizations previously voted by the Town be hereby rescinded:

Authorized Date	Art.	Mot.	Purpose	Authorized Debt	Bonds Issued	Debt Unissued	To Be Rescinded
5/13/13	11	12	Rink Compressor & Glycol Tank	\$245,000	0	\$245,000	\$245,000
5/13/13	32	-	Hansen School Windows	\$681,295	\$200,000	\$481,295	\$481,295
5/13/13	33	-	Galvin Middle School Windows	\$919,322	\$170,000	\$749,322	\$749,322

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** This is a housekeeping article to reduce the Town's unissued debt. The final cost of the three projects above came in less than the amount authorized by Town Meeting. By rescinding this residual borrowing authority, the Town reduces its unissued debt, thereby contributing to a high bond rating.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 17**

***INCREASE STABILIZATION FUND***

**Article 17** To see what sums of money the Town will vote to raise and appropriate or transfer from any available funds or borrow pursuant to any applicable statute, in order to increase any Stabilization Fund of the Town established pursuant to MGL Chapter 40, section 5B, or to take any other action related thereto.

**Board of Selectmen for the Finance Director**

**MOVED:** That the sum of Five Hundred Thousand Dollars (\$500,000) be transferred for the Fiscal Year ending June 30, 2017 from Free Cash (Undesignated Fund Balance) of the Town to the Town Stabilization Fund.

**FINANCE COMMITTEE VOTE: 9-0-0**

**DISCUSSION:** This motion transfers the sum of \$500,000 from the Town's Free Cash account to the Town's Stabilization Fund. In either account, the money is available for future appropriation by the voters at Town Meeting. However, once transferred to the Stabilization Fund, it will require a two-thirds vote of Town Meeting to appropriate the funds rather than a simple majority. The Finance Committee supports this motion to discourage spending requests out of Free Cash for short-term uses and to emphasize that the money is to be held in reserve for emergency use only.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 18**

***VOTE TO AMEND ARTICLE VII, PART B – FINANCE COMMITTEE***

**Article 18** To see if the Town will vote to amend Article VII, Part B – Finance Committee of the General Bylaws to read as set forth below:

**PART B - FINANCE COMMITTEE**

**Section 1. Composition of Committee; Limitations**

There shall be a Finance Committee which shall consider any and all municipal operations involving an appropriation by the Town, for the purpose of making reports and recommendations thereon to the Town. Such Committee shall consist of nine voters, who shall serve without pay, none of whom, during their service on such Committee, shall hold any regular elective Town office or be a paid employee of the town, and no member of such Committee after serving three consecutive terms shall be eligible for reappointment.

**Section 2. Quorum**

Five members of the Finance Committee shall constitute a quorum thereof.

**Section 3. Method of Appointment; Terms of Office; Organization; Filling of Vacancies**

The Moderator shall after the dissolution of each Annual Town Meeting, for the transaction of business, and prior to June thirtieth, appoint three members of the Finance Committee to serve for three years.

If there is a vacancy in the Finance Committee whether caused by death, resignation or otherwise, the Finance Committee shall immediately notify the Town Moderator in writing and the Moderator shall thereupon fill such vacancy for the unexpired term. If any member is absent from eight consecutive meetings of the Finance Committee, except in case of illness, his or her position shall be deemed to be vacant and the remainder of the unexpired term shall be filled by appointment of the Moderator as provided in herein. Said committee shall choose its own officers at its first meeting following the dissolution of the annual town meeting.

**Section 4. Duty of Committee, In General**

It shall be the duty of the Finance Committee to study the financial affairs of the town and to advise town meeting as to expenditures and recommendations for appropriations to be made by it. To this Committee shall be referred all articles of the Warrants calling for appropriations.

**Section 5. Right of Access**

The Committee shall have access to all facts, figures, records and other information relating to all fiscal affairs of Town Departments, Boards, Committees or Officers and the same shall be furnished forthwith by any Department, Board, Committee, Officer, or employee whenever so requested by the Committee.

**Section 6. Poll of Members**

The recommendations of the Finance Committee with reference to the various Articles of the Town Warrants shall include a poll of the votes taken at the meetings of the Finance Committee, said poll to show only the number of Committee members voting in favor of or against the actions recommended by the full Committee.

**Section 7. Procedures**

The Finance Committee shall consider the various articles in the Warrants for all the Town Meetings held during the period for which they are appointed including the Warrant for the Annual Town Meeting next after their appointment and they shall report in print at all Town Meetings their estimates and recommendations for action of the Town.

**Section 8. Reports by Town agencies to Provide Certain Information 7-B-11**

All Departments, Boards, Committees, or Officers authorized by law to expend money shall furnish to the Finance Committee, on or before the second Monday in September of each year, detailed reports of the expenditures for the previous fiscal year; and, for the ensuing fiscal year, detailed estimates of the amounts necessary for the proper maintenance and administration of the departments shall be submitted on or before the third Friday in January.

**Section 9. Transition**

The members of the Finance Committee in office at the time of the adoption of the amendment to this By-law reducing the number of members of the Finance Committee from twelve to nine shall remain in office until the term of their appointment expires or they otherwise vacate their office, notwithstanding the reduction in the number of members, such that the reduction in the number of members from twelve to nine shall be accomplished over the course of a three year period by the appointment each year of three members by the Moderator, or to take any other action related thereto.

## ANNUAL TOWN MEETING MAY 8, 2017

### Finance Committee

MOVED: That the General By-Laws be amended by replacing Article VII, Part B as follows:

#### **PART B - FINANCE COMMITTEE**

##### **Section 1. Composition of Committee; Limitations**

There shall be a Finance Committee which shall consider any and all municipal operations involving an appropriation by the Town, for the purpose of making reports and recommendations thereon to the Town. Such Committee shall consist of nine voters, who shall serve without pay, none of whom, during their service on such Committee, shall hold any regular elective Town office or be a paid employee of the town, and no member of such Committee after serving three consecutive terms shall be eligible for reappointment.

##### **Section 2. Quorum**

Five members of the Finance Committee shall constitute a quorum thereof.

##### **Section 3. Method of Appointment; Terms of Office; Organization; Filling of Vacancies**

The Moderator shall after the dissolution of each Annual Town Meeting, for the transaction of business, and prior to June thirtieth, appoint three members of the Finance Committee to serve for three years.

If there is a vacancy in the Finance Committee whether caused by death, resignation or otherwise, the Finance Committee shall immediately notify the Town Moderator in writing and the Moderator shall thereupon fill such vacancy for the unexpired term. If any member is absent from eight consecutive meetings of the Finance Committee, except in case of illness, his or her position shall be deemed to be vacant and the remainder of the unexpired term shall be filled by appointment of the Moderator as provided in herein. Said committee shall choose its own officers at its first meeting following the dissolution of the annual town meeting.

##### **Section 4. Duty of Committee, In General**

It shall be the duty of the Finance Committee to study the financial affairs of the town and to advise town meeting as to expenditures and recommendations for appropriations to be made by it. To this Committee shall be referred all articles of the Warrants calling for appropriations.

##### **Section 5. Right of Access**

The Committee shall have access to all facts, figures, records and other information relating to all fiscal affairs of Town Departments, Boards, Committees or Officers and the same shall be furnished forthwith by any Department, Board, Committee, Officer, or employee whenever so requested by the Committee.

##### **Section 6. Poll of Members**

The recommendations of the Finance Committee with reference to the various Articles of the Town Warrants shall include a poll of the votes taken at the meetings of the Finance Committee, said poll to show only the number of Committee members voting in favor of or against the actions recommended by the full Committee.

##### **Section 7. Procedures**

The Finance Committee shall consider the various articles in the Warrants for all the Town Meetings held during the period for which they are appointed including the Warrant for the Annual Town Meeting next after their appointment and they shall report in print at all Town Meetings their estimates and recommendations for action of the Town.

##### **Section 8. Reports by Town agencies to Provide Certain Information 7-B-11**

All Departments, Boards, Committees, or Officers authorized by law to expend money shall furnish to the Finance Committee, on or before the second Monday in September of each year, detailed reports of the expenditures for the previous fiscal year; and, for the ensuing fiscal year, detailed estimates of the amounts necessary for the proper maintenance and administration of the departments shall be submitted on or before the third Friday in January.

##### **Section 9. Transition**

The members of the Finance Committee in office at the time of the adoption of the amendment to this By-law reducing the number of members of the Finance Committee from twelve to nine shall remain in office until the term of their appointment expires or they otherwise vacate their office, notwithstanding the reduction in the number of members, such that the reduction in the

**ANNUAL TOWN MEETING MAY 8, 2017**

**number of members from twelve to nine shall be accomplished over the course of a three year period by the appointment each year of three members by the Moderator.**

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** This article would make a number of changes in the Finance Committee by-law. First, it would change the number of members appointed each year from four to three. The reason for this is to change the total number of members from an even number, 12, to an odd number, 9, in order to avoid the scenario that occurred last year where the Finance Committee had tie votes on some articles, and therefore no recommendation for Town Meeting. The Finance Committee believes that nine members will still ensure a fair representation of different points of view that are important to its role in providing recommendations to Town Meeting. This article also proposes to update a number of outdated by-law provisions, and explicitly provides that Committee members may not hold any elective Town office or be paid employees of the Town.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 19**

***VOTE TO APPROVE SENIOR CITIZEN PROPERTY WORK-OFF ABATEMENT PROGRAM***

**Article 19** To see if the Town will vote to accept the provisions of G.L. Chapter 59 section 5K regarding a Senior Citizen Real Property Tax Work-Off program and further that the amount of such reduction of real property taxes shall not exceed \$1500.00 per year; and further that an approved representative may be allowed to work for a person physically unable to provide such services to the Town.

G.L. Chapter 59 section 5K states:

"[i]n any city or town which accepts the provisions of this section, the board of selectmen of a town or in a municipality having a town council form of government, the town council or the mayor with the approval of the city council in a city may establish a program to allow persons over the age of 60 to volunteer to provide services to such city or town. In exchange for such volunteer services, the city or town shall reduce the real property tax obligations of such person over the age of 60 on his tax bills and any reduction so provided shall be in addition to any exemption or abatement to which any such person is otherwise entitled and no such person shall receive a rate of, or be credited with, more than the current minimum wage of the commonwealth per hour for services provided pursuant to such reduction nor shall the reduction of the real property tax bill exceed \$1,500 in a given tax year. It shall be the responsibility of the city or town to maintain a record for each taxpayer including, but not limited to, the number of hours of service and the total amount by which the real property tax has been reduced and to provide a copy of such record to the assessor in order that the actual tax bill reflect the reduced rate. A copy of such record shall also be provided to the taxpayer prior to the issuance of the actual tax bill. Such cities and towns shall have the power to create local rules and procedures for implementing this section in any way consistent with the intent of this section.

In no instance shall the amount by which a person's property tax liability is reduced in exchange for the provision of services be considered income, wages, or employment for purposes of taxation as provided in chapter 62, for the purposes of withholding taxes as provided in chapter 62B, for the purposes of workers' compensation as provided in chapter 152 or any other applicable provisions of the General Laws, but such person while providing such services shall be considered a public employee for the purposes of chapter 258, but such services shall be deemed employment for the purposes of unemployment insurance as provided in chapter 151A.

A city or town, by vote of its legislative body, subject to its charter, may adjust the exemption in this clause by: (1) allowing an approved representative, for persons physically unable, to provide such services to the city or town; or (2) allowing the maximum reduction of the real property tax bill to be based on 125 volunteer service hours in a given tax year, rather than \$1,500,"

or to take any other action related thereto.

**Board of Selectmen**

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**MOVED:** That the provisions of G.L. Chapter 59 section 5K regarding a Senior Citizen Real Property Tax Work-Off program be accepted and that the amount of such reduction of real property taxes shall not exceed \$1,500.00 per year; and further that an approved representative be allowed to work for a person physically unable to provide such services to the Town.

**FINANCE COMMITTEE VOTE:** 8-0-0

**DISCUSSION:** The Finance Committee supports this article which will bring the Senior Citizen Real Property Tax Work Off program in compliance with the Municipal Modernization Act and aligns the program with current minimum wage. Through this program residents who are over 60 may volunteer to provide services to the town and receive a reduction in property taxes not to exceed \$1,500 per year. Additionally, an approved representative may work for a person physically unable to provide such services to the town.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 20**

**APPROVE PAYMENT IN LIEU OF TAXES AGREEMENT WITH DYNAMIC ENERGY SOLUTIONS, LLC**  
**Article 20** To see if the Town will vote to authorize the Board of Selectmen to enter into a Payment In Lieu of Taxes (PILOT) Agreement with a term of up to twenty years with Dynamic Energy Solutions, LLC, 225 Cedar Hill Street, Suite 200, Marlborough, MA 01752 relative to the installation of solar energy equipment at a site located on a parcel of land shown on Assessors Map 78, Parcel 37, on terms and conditions determined by the Board of Selectmen to be in the best interest of the Town, as outlined in the PILOT Agreement dated September 21, 2016, on file in the Office of the Town Clerk and further to authorize the Board of Selectmen to consent to the assignment by Dynamic Energy Solutions, LLC of all of its right, title and interest in the PILOT Agreement to KIIT Renewable Energy, LLC, a Nevada limited liability company registered to do business in Massachusetts; or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the Board of Selectmen be authorized to enter into a Payment In Lieu of Taxes (PILOT) Agreement with a term of up to twenty years with Dynamic Energy Solutions, LLC, 225 Cedar Hill Street, Suite 200, Marlborough, MA 01752 relative to the installation of solar energy equipment at a site located on a parcel of land shown on Assessors Map 78, Parcel 37, on terms and conditions determined by the Board of Selectmen to be in the best interest of the Town, as outlined in the PILOT Agreement dated September 21, 2016, and that the Board of Selectmen be authorized to consent to the assignment by Dynamic Energy Solutions, LLC of all of its right, title and interest in the PILOT Agreement to KIIT Renewable Energy, LLC, a Nevada limited liability company registered to do business in Massachusetts.

**FINANCE COMMITTEE VOTE:** 5-0-0

**DISCUSSION:** The Finance Committee supports the Board of Selectmen's request to enter into a Payment In Lieu of Taxes (PILOT) Agreement with a term of up to twenty years with Dynamic Energy Solutions, LLC for personal property taxes. The Town will receive \$21,444 per year over the life of the PILOT. The PILOT Agreement ensures the Town will have a predictable flow of income for twenty years.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 21**

***VOTE TO APPROVE A SPECIAL TAX AGREEMENT WITH FRESENIUS KABI COMPOUNDING, LLC***

**Article 21** To see if the Town will vote to authorize the Board of Selectmen (a) to offer Fresenius Kabi Compounding, LLC ("Fresenius Kabi") a Special Tax Assessment and to enter into a Special Tax Assessment Agreement ("STA Agreement") with Fresenius Kabi and Hazelmere 20 Dan Road Ltd., LLC for the property located at 20 Dan Road in Canton consistent with the STA Agreement on file in the Office of the Board of Selectmen, (b) to execute the STA Agreement and any amendments and documents relating thereto on terms and conditions determined by the Board of Selectmen to be in the best interest of the Town, and (c) to undertake any actions deemed by the Board of Selectmen to be necessary to effectuate the STA Agreement, including but not limited to submitting to Massachusetts' Economic Assistance Coordinating Council (EACC), the STA Agreement and all such documents and information necessary to have the EACC approve the STA Agreement and certify a project consistent with the STA Agreement; to determine that the project authorized by the STA Agreement is consistent with the Town's economic development objectives and is likely to increase or retain employment opportunities for Town residents; or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the Board of Selectmen be authorized (a) to offer Fresenius Kabi Compounding, LLC ("Fresenius Kabi") a Special Tax Assessment and to enter into a Special Tax Assessment Agreement ("STA Agreement") with Fresenius Kabi and Hazelmere 20 Dan Road Ltd., LLC for the property located at 20 Dan Road in Canton, (b) to execute the STA Agreement and any amendments and documents relating thereto on terms and conditions determined by the Board of Selectmen to be in the best interest of the Town, and (c) to undertake any actions deemed by the Board of Selectmen to be necessary to effectuate the STA Agreement, including but not limited to submitting to Massachusetts' Economic Assistance Coordinating Council (EACC), the STA Agreement and all such documents and information necessary to have the EACC approve the STA Agreement and certify a project consistent with the STA Agreement; and that it hereby be determined that the project authorized by the STA Agreement is consistent with the Town's economic development objectives and is likely to increase or retain employment opportunities for Town residents.

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** The Finance Committee voted unanimously to support article 21 the Special Tax Assessment (STA) Agreement with Fresenius Kabi Compounding, LLC. The STA is available as the business will be making improvements to the property as it constructs a compounding business. In exchange for the tax incentive, the business will invest approximately \$4.1 million in the construction, renovation and other hard development costs with another \$4.4 to be spent in machinery, equipment and other costs to equip the property for a commercial laboratory space. Because of the STA, preference for this work will be given to local businesses. The STA also enables Canton to document and hold accountable Fresenius Kabi Compounding, LLC for the creation of 65 permanent full-time employees within 5 years. These are high quality local jobs; part-time or temporary/contract workers do not count towards that number. There will be ongoing monitoring, and a recapture provision is included if the business does not fulfill said obligations. The recapture or 'clawback' creates the ability for the town to seek payment for a portion of the tax which had previously been forgiven. It should be noted this company has a long history of compounding and the expectation is that the business will be setup for long term use in this space.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 22**

***VOTE TO ACQUIRE PROPERTY RIGHTS FOR THE OLD SHEPARD POND DAM PROJECT.***

**Article 22** To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain land and easements in all or any portions of those properties known as:

<u>Property Address</u>	<u>Town Assessor ID</u>
95 Messinger St.	Map 25, Parcel 259
20 Old Shepard St.	Map 25, Parcel 262
21 Messinger St.	Map 25, Parcel 327
281 Washington St.	Map 24, Parcel 68
10 Old Shepard St.	Map 24, Parcel 69

including but not limited to the paper street known as Drake Lane, for the repair, maintenance and operation of Old Shepherd Pond Dam, including but not limited to perpetual and temporary easements for access, construction activities, grading, sloping, drainage and installation of rip-rap; to see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute or transfer from Free Cash and such other available funds, a sum of money for such purposes; to authorize the Board of Selectmen to take any and all related actions necessary or appropriate to carry out the purposes of this article; or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the Board of Selectmen be authorized to acquire by gift, purchase and eminent domain land and easements in all or any portions of those properties known as:

<u>Property Address</u>	<u>Town Assessor ID</u>
95 Messinger St.	Map 25, Parcel 259
20 Old Shepard St.	Map 25, Parcel 262
14 Old Shepard St.	Map 25, Parcel 327
281 Washington St.	Map 24, Parcel 68
10 Old Shepard St.	Map 24, Parcel 69

including but not limited to the paper street known as Drake Lane, for the repair, maintenance, reconstruction and operation of Old Shepherd Pond Dam, including but not limited to perpetual and temporary easements for access, construction activities, grading, sloping, drainage and installation of rip-rap; and that Forty Four Thousand Dollars (\$44,000) be appropriated for such purposes to be spent by the Board of Selectmen and to meet said appropriation that Forty Four Thousand Dollars (\$44,000) be transferred from Free Cash (Undesignated Fund Balance) in the Treasury of the Town.

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** The Finance Committee voted to support this Article, which allows the Town to acquire land and easements on five different parcels of land, in order to complete a necessary update to Old Shepard Pond Dam. The repairs to the Old Shepard Pond Dam are considered necessary in order to bring the Dam into compliance with Massachusetts laws and proper safety protocols.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 23**

***VOTE TO ACCEPT UTILITY EASEMENT(S) FOR TREETOP ADVENTURES***

**ARTICLE 23** TreeTop Adventures General Utility Easement: To see if the Town will vote to authorize the Board of Selectmen to accept the grant of a general utility easement from Fitness Adventures, LLC d/b/a TreeTop Adventures at the Irish Cultural Centre for the purpose of installing and maintaining sewer, water and electric utilities, which is located on the property of the Town of Canton.

Said Easement is shown as a "35'-50" general utility easement, 15,319 s.f. on the plan entitled "TreeTop Adventures General Utility Easement Exhibit Plan C3, Canton, MA." Scale: 1"=40' dated January 5, 2017,



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prepared by Northeast Engineers & Consultants, Inc., 55 John Clarke Road, Middletown, RI 02842 and Spatial Data & Design 99 South Main Street Millbury, MA 01527, a copy of which plan is on file in the office of the Canton Town Clerk.

Specifically within Said Easement shown as "35'-50'" general utility easement, 15,319 s.f. on the plan entitled "TreeTop Adventures General Utility Easement asks that the Town vote to authorize the Board of Selectmen to accept the grant of the electrical portion of the aforementioned general utility easement from Eversource for the purpose of installing and maintaining 3 electrical poles and 200 Amp service to Fitness Adventures, LLC d/b/a TreeTop Adventures, Canton, MA.

Said Electrical Easement from Eversource is shown as "Work Order #2155926, Proposed Pole Location" dated 8/8/2016 and 10/11/2016, scale 1"=40' and prepared and submitted by Eversource to the Board of

Selectmen, a copy of which plan is on file in the office of the Canton Town Clerk.

**Daniel Pendergast and 19 others**

**MOVED:** That the subject matter of Article 23 as printed in the warrant be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** The Finance Committee recommends indefinite postponement as this article is not ready.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 24**

***VOTE TO AUTHORIZE THE LEASING OF ALL OR ANY PORTIONS OF PROPERTIES LOCATED AT THE PAUL REVERE HERITAGE SITE***

**Article 24** To see if the Town will vote to authorize the Board of Selectmen to lease all or any portions of the properties known as Paul Revere Heritage Site and the buildings on and improvements to such properties including but not limited to: (a) the Barn and Rolling Mill as described by that certain First Amended and Restated Development Agreement dated April 1, 2015 ("Development Agreement"); (b) the Community Land containing approximately 2.2 acres and as described by the Development Agreement, including but not limited to the Mill Pond, and (c) the property located at 96 Revere Street and identified as Town Assessor Map 26, Parcel 95, for a term not to exceed thirty (30) years and otherwise to dispose of interests in such properties and to enter into agreements for the operation, use and management of such properties for any public, commercial or municipal purposes, including but not limited to recreation, community buildings, historical purposes, museum, eating and drinking establishments, retail and public assembly purposes, and for such consideration and on such terms and conditions as the Board of Selectmen deems advisable; or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the Board of Selectmen be authorized to lease all or any portions of the properties known as Paul Revere Heritage Site and the buildings on and improvements to such properties including but not limited to: (a) the Barn and Rolling Mill as described by that certain First Amended and Restated Development Agreement dated April 1, 2015 ("Development Agreement"); (b) the Community Land containing approximately 2.2 acres and as described by the Development Agreement, including but not limited to the Mill Pond, and (c) the property located at 96 Revere Street and identified as Town Assessor Map 26, Parcel 95, for a term not to exceed thirty (30) years and otherwise to dispose of interests in such properties and to enter into agreements for the operation, use and management of such properties for any public, commercial or municipal purposes, including but not limited to recreation, community buildings, historical purposes, museum, eating and drinking establishments, retail and public assembly purposes, and for such consideration and on such terms and conditions as the Board of Selectmen deems advisable.

**FINANCE COMMITTEE VOTE: 5-0-0**

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**DISCUSSION:** The purpose of this article is to provide the Board of Selectmen with the authority to enter into a long term lease with an organization which would be responsible for the operation of the Paul Revere Heritage Site if, and when, the Board of Selectmen concludes that the Town is ready to move forward with a final plan for the Site, and that plan will be best implemented by a lease with one or more experienced operators.

The Paul Revere Heritage Site Commission, appointed by the Board of Selectman has worked to identify how the Town will utilize and manage the rolling mill, barn and the adjacent outside courtyard areas of the site. The Commission has been assisted by a consultant, Consult Econ, Inc. The Commission envisions the area as a "heritage attraction". The rolling mill will be a museum and cultural center, the barn will be a visitor welcome center and restaurant, the outside courtyard areas would support the activities planned for the buildings.

While the plan for the Site is still in the development phase, with many financial and operational issues to be decided, the Board of Selectmen has concluded that the Town should not attempt to manage the Site. Successful operation of a museum, cultural center and restaurant will require staff experienced in such operations.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 25**

***VOTE TO ACQUIRE SEWER EASEMENT AT 140 WILL DRIVE***

**Article 25** To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase and eminent domain pursuant to G.L. c. 40, G.L. c. 79 and G.L. c. 83 and any other applicable statute, easements over and under that portion of the property known as Town Assessor Map 57, Parcel 72 and located at 140 Will Drive described below for sewer purposes, including without limitation for the installation, maintenance, repair and operation of a sewer main, grading, sloping, utilities, construction activities and other related purposes; to see if the Town will vote to raise and appropriate, borrow pursuant to any applicable statute or transfer from available funds, a sum of money for such purposes; or to take any other action related thereto.

**Metes and Bounds Description of Easement Area**

Beginning at a point on the Southerly line of Lot 4 as shown on Land Court Plan No. 6847-C, S83°39'13"W, 55.00 feet from a bend, thence turning and running

N54°44'08"E 263.85 feet along the existing 20 foot wide sewer easement, as shown in plan book 240 page 1473 to a point; thence turning and running

N82°45'52"W 7.40 feet along the existing 20 foot wide sewer easement, as shown on the plan recorded in Plan Book 240, Page 1473 to a point; thence turning and running

S54°44'08"W 263.68 feet; and thence turning and running

N83°39'13"W 7.53 feet to the point of beginning.

Said easement area contains approximately 1,319 S.F.

or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the Board of Selectmen be authorized to acquire by gift, purchase and eminent domain pursuant to G.L. c. 40, G.L. c. 79 and G.L. c. 83 and any other applicable

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statute, easements over and under that portion of the property known as Town Assessor Map 57, Parcel 72 and located at 140 Will Drive described below for sewer purposes, including without limitation for the installation, maintenance, repair and operation of a sewer main, grading, sloping, utilities, construction activities and other related purposes.

Metes and Bounds Description of Easement Area

Beginning at a point on the Southerly line of Lot 4 as shown on Land Court Plan No. 6847-C, S83°39'13"W, 55.00 feet from a bend, thence turning and running

N54°44'08"E 263.85 feet along the existing 20 foot wide sewer easement, as shown in plan book 240 page 1473 to a point; thence turning and running

N82°45'52"W 7.40 feet along the existing 20 foot wide sewer easement, as shown on the plan recorded in Plan Book 240, Page 1473 to a point; thence turning and running

S54°44'08"W 263.68 feet; and thence turning and running

N83°39'13"W 7.53 feet to the point of beginning.

Said easement area contains approximately 1,319 S.F.

FINANCE COMMITTEE VOTE: 5-0-0

DISCUSSION: This article is supported by the Finance Committee. A building addition inadvertently encroached on an existing Town easement. This article allows the Town to acquire an additional five-foot easement on the other side of the current easement to restore the easement to 20 feet.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 26**

**ADDITIONAL LOCAL APPROPRIATION TO SUPPLEMENT THE COMMONWEALTH'S CHAPTER 90 ROADS PROGRAM**

**Article 26** To see if the town will vote to raise and appropriate, transfer from Free Cash, transfer from available funds, transfer from water enterprise surplus (retained earnings), or borrow pursuant to any applicable statute, a sum of money to be spent by the Board of Selectmen acting as the Board of Public Works to supplement the amount received from the Chapter 90 Roads Program with improvements done in accordance with improvement specifications as determined by and subject to, the approval of the Department of Public Works and consistent with locations identified in the Town's Pavement Management System, or to take any other action related thereto.

Board of Selectmen

MOTION 1

**MOVED:** That Four Hundred Seventy Five Thousand Dollars (\$475,000) be appropriated to be spent by the Board of Selectmen acting as the Board of Public Works to supplement the amount received from the Chapter 90 Roads Program with improvements done in accordance with improvement specifications as determined by and subject to, the approval of the Department of Public Works and consistent with locations identified in the Town's Pavement Management System and to meet said appropriation Four Hundred Seventy Five Thousand Dollars (\$475,000) be transferred from Free Cash (Undesignated Fund Balance) in the Treasury of the Town with the intent that said funds shall be available in FY17.

FINANCE COMMITTEE VOTE: 5-0-0

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**DISCUSSION:** This motion transfers the sum of \$475,000 from the Town's Free Cash Account to the Town's Chapter 90 Roads Program to cover costs for repaving streets and repairing sidewalks impacted by the water main project, as well as providing supplemental funds for other road improvements.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**MOTION 2**

**MOVED:** That Four Hundred Thousand Dollars (\$400,000) be appropriated to be spent by the Board of Selectmen acting as the Board of Public Works to supplement the amount received from the Chapter 90 Roads Program with improvements done in accordance with improvement specifications as determined by and subject to, the approval of the Department of Public Works and consistent with locations identified in the Town's Pavement Management System and to meet said appropriation Four Hundred Thousand Dollars (\$400,000) be transferred from the water enterprise surplus (retained earnings) with the intent that said funds shall be available in FY17.

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** This motion transfers the sum of \$400,000 from the Town's Water Surplus Account to the Town's Chapter 90 Roads Program to cover costs for repaving streets and repairing sidewalks impacted by the water main project.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 27**

***RECOMMENDATIONS OF THE COMMUNITY PRESERVATION COMMITTEE***

**Article 27** To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2018 and to see if the Town will vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, or otherwise to raise and appropriate, transfer from available funds or borrow pursuant to any applicable statute a sum of money for such purposes; to authorize the Board of Selectmen, with the approval of the Community Preservation Committee, to acquire by purchase, gift or eminent domain such real property and property interests in the name of, or enforceable by the Town, including perpetual affordable housing restrictions, conservation restrictions and historical preservation restrictions, and to dispose of Town property or portions thereof or interests therein, all as may be required by the Community Preservation Act and Chapter 184 of the General Laws and as may be necessary or appropriate to carry out the recommendations of the Community Preservation Committee; or to take any other action related thereto.

**Board of Selectmen for the Community Preservation Committee**

**COMMUNITY PRESERVATION COMMITTEE MOTION 1**

**MOVED:** That the sum of Thirty Thousand Dollars (\$30,000) be appropriated from the FISCAL YEAR 2018 Community Preservation Fund revenues for the administrative expenses of the Community Preservation Committee in FISCAL YEAR 2018.

**FINANCE COMMITTEE VOTE: 8-0-0**

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**MOTION 1**

**FINANCE COMMITTEE DISCUSSION:** This motion is an annual motion appropriating funds from the Community Preservation Act (CPA) monies to fund the administrative and operating expenses of the Community Preservation Committee. Under the Community Preservation Act, the Town may appropriate up to five percent of the total funds collected through the local CPA surcharge as well as state matching funds, to be used for the Committee's administrative and operating expenses. The sum of \$30,000 is based on the total estimated receipts for fiscal year 2018. Any amounts not used during the year for legally permitted administrative expenses or operating expenses will roll over to the general CPA fund at the end of fiscal year 2018.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**COMMUNITY PRESERVATION COMMITTEE MOTION 2**

**MOVED:** That the following fund transfers be hereby made in FISCAL YEAR 2018 as recommended by the Community Preservation Committee:

- A. Sixty Thousand Dollars (\$60,000) be transferred from FISCAL YEAR 2018 receipts of the Community Preservation Fund into the Fund Balance Reserved for Open Space;
- B. Sixty Thousand Dollars (\$60,000) be transferred from FISCAL YEAR 2018 receipts of the Community Preservation Fund into the Fund Balance Reserved for Historic Resources;
- C. Sixty Thousand Dollars (\$60,000) be transferred from FISCAL YEAR 2018 receipts of the Community Preservation Fund into the Fund Balance Reserved for Community Housing; and
- D. Three Hundred Ninety Thousand Dollars (\$390,000) be transferred from FISCAL YEAR 2018 receipts of the Community Preservation Fund into the Undesignated Fund Balance Reserved for Community Preservation Act.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 2**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this motion to transfer CPA fiscal year 2018 receipts into designated reserve funds as allowed under the CPA, thereby allowing the Town to have these funds available for future appropriation.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**COMMUNITY PRESERVATION COMMITTEE MOTION 3**

**MOVED:** That the sum of One Hundred Forty Eight Thousand Nine Hundred Seventy Five Dollars (\$148,975) be appropriated to be spent by the Board of Selectmen for the purpose of the installation of a copper roof on the historic Revere Rolling Mill at the Paul Revere Heritage site and to fund this appropriation One Hundred Forty Eight Thousand Nine Hundred Seventy Five Dollars (\$148,975) be transferred from the Undesignated Fund Balance Reserved for Community Preservation Act.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 3**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this motion to transfer \$148,975 from CPA funds to install a copper roof on the historic Revere Rolling Mill at the Paul Revere Heritage Site. The Town has a unique opportunity to partner with the Revere Company, which has generously agreed to provide the copper for the roof at cost, to install the copper roof. The copper roof is more expensive to install than a typical asphalt roof, but has a longer anticipated useful life, and will add to the historic appearance of the Mill. This amount covers the incremental cost of the copper roof.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

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**COMMUNITY PRESERVATION COMMITTEE MOTION 4**

**MOVED:** That the sum of Thirty Five Thousand Dollars (\$35,000) be transferred from the Fund Balance Reserved for Historic Resources for Community Preservation Act to be spent by the Library Director with the approval of the Board of Selectmen for the restoration and preservation of the Washington Street Library entrance.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 4**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports funds in the amount of \$35,000 for restoring the oak door, transom, lampposts, and granite steps that form the front entrance to the historic portion of the library.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**COMMUNITY PRESERVATION COMMITTEE MOTION 5**

**MOVED:** That the sum of Twenty Eight Thousand Dollars (\$28,000) be appropriated to be spent by the Conservation Agent with the approval of the Board of Selectmen for professional services for an architectural study and code assessment of the historic Pequitside Barn, and to fund this appropriation Twenty Five Thousand Dollars (\$25,000) be transferred from the fund Balance Reserved for Historic Resources and Three Thousand Dollars (\$3,000) be transferred from the Undesignated Fund Balance Reserved for Community Preservation Act.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 5**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this motion to transfer \$28,000 from CPA funds to study the work needed to maintain and bring up to code the historic Pequitside Barn.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**COMMUNITY PRESERVATION COMMITTEE MOTION 6**

**MOVED:** That the sum of Eighty Thousand Dollars (\$80,000) be appropriated to be spent by the Canton Housing Authority for the purpose of installing exhaust fans at the Rubin Court Senior Housing Complex and to fund this appropriation Eighty Thousand Dollars (\$80,000) be transferred from the Fund Balance Reserved for Community Housing.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 6**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this motion to transfer \$80,000 from CPA funds to install exhaust fans in units at Rubin Court to address ventilation. The state is also providing funding in the amount of \$40,000.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**COMMUNITY PRESERVATION COMMITTEE MOTION 7**

**MOVED:** That the sum of Four Hundred One Thousand Three Hundred Dollars (\$401,300) be appropriated to be spent by the Parks and Recreation Director with the approval of the Board of Selectmen for the purpose of the restoration of the Devoll and Tilden Playgrounds and to fund this appropriation Four Hundred One Thousand Three Hundred Dollars (\$401,300) be transferred from the Undesignated Fund Balance Reserved for Community Preservation Act.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 7**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this motion to transfer \$401,300 from CPA funds to restore and rehabilitate the Tilden and Devoll playgrounds. Both playgrounds need substantial upgrades to meet current codes, including compliance with the ADA. The Finance Committee encourages Parks and Recreation Department to design the playgrounds to be inclusive for all children, including those with special needs.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**COMMUNITY PRESERVATION COMMITTEE MOTION 8**

**MOVED:** That the sum of One Hundred Seventy Three Thousand Five Hundred Dollars (\$173,500) be appropriated to be spent by the School Committee with the approval of the Building Renovations Committee and to fund this appropriation One Hundred Seventy Three Thousand Five Hundred Dollars (\$173,500) be transferred from the Undesignated Fund Balance Reserved for Community Preservation Act for the purpose of the construction of bathroom and storage facilities at the Kennedy Elementary School fields.

**FINANCE COMMITTEE VOTE: 9-0-0**

**MOTION 8**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee recommends this motion, which will provide funding for the construction of bathrooms and storage facility at the athletic fields behind the Kennedy School. These facilities are much needed, and Canton Little League has generously agreed to fund raise additional monies that will be needed for this project. The facilities will be available to all groups using the fields and will improve the public's enjoyment of this facility. The School Committee has voted in favor of this project and will have ultimate authority over the project and the facilities.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**COMMUNITY PRESERVATION COMMITTEE MOTION 9**

**MOVED:** That the sum of One Hundred Fifty Thousand Dollars (\$150,000) be appropriated to be spent by the Conservation Agent and the Town Planner with the approval of the Board of Selectmen for professional services for three separate planning projects: an open space and recreation plan, a comprehensive trails plan and a Newhouse Waterfront landscape plan; and to fund this appropriation One Hundred Ten Thousand Dollars (\$110,000) be transferred from the fund Balance Reserved for Open Space and Recreation and Forty Thousand Dollars (\$40,000) be transferred from the Undesignated Fund Balance Reserved for Community Preservation Act

**FINANCE COMMITTEE VOTE: 8-0-0**

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**MOTION 9**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this motion to transfer \$150,000 from CPA funds to fund three studies: Open Space and Recreation Plan Update; Comprehensive Trails Plan; and Newhouse Waterfront Landscaping Plan. Having a completed Open Space and Recreation Plan on file with the state will allow the Town to pursue state grants; conducting all three studies at the same time will allow for economies of scale.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**COMMUNITY PRESERVATION COMMITTEE MOTION 10**

**MOVED:** That the sum of Twenty Thousand Dollars (\$20,000) be appropriated to be spent by the Town Planner with the approval of the Board of Selectmen for a permanent conservation restriction for the Paul Revere Heritage Site and to fund this appropriation Twenty Thousand Dollars (\$20,000) be transferred from the fund Balance Reserved for Open Space and Recreation.

**FINANCE COMMITTEE VOTE: 8-0-0**

**MOTION 10**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this motion to transfer \$20,000 from CPA funds to obtain an independent third party to hold the conservation restriction on the open spaces at the Revere Heritage site. The open spaces obtained using CPA funds must be protected by a permanent conservation restriction. This appropriation will cover the transaction costs.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 28**

***VOTE TO ESTABLISH A SOLAR FACILITY STABILIZATION FUND***

**Article 28** To see if the town will vote to establish a solar facility stabilization fund and to appropriate and raise by taxation, by transfer from available funds or by transfer from Free Cash, a sum of money for the Solar Facility Stabilization Fund, or to take any action related thereto.

**Board of Selectmen**

**MOVED:** That the Town establish a Solar Facility Stabilization Fund in the Treasury of the Town pursuant to Chapter 40 section 5B of the general laws in order to set aside funds for shortfalls incurred when payments by the Town to the solar provider at the landfill exceed the net metering credits received by the Town for the solar electricity generated at this solar facility.

**FINANCE COMMITTEE VOTE: 5-0-0**



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**DISCUSSION:** The Finance Committee voted unanimously to authorize formation of this stabilization fund. Under the current contract, Eversource credits the Town for the electricity produced, based upon current market value of the electricity. Since electricity rates have been relatively flat, there is a possibility that the payments made by the Town for the solar electricity will exceed the credits paid to the Town for electrical production. The purpose of establishing the Solar Facility Stabilization Fund is to buffer the impact on Town budgets when the Town becomes a net payer. At this time, no funds are being recommended to be raised or transferred to the Solar Facility Stabilization fund, so this article is simply creating a mechanism to do so in the future.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**ARTICLE 29**

**TERMINATE AND RE-ALLOCATE SPECIAL EDUCATION STABILIZATION FUND**

**Article 29** To see if the town will (i) terminate the previously established Special Education Stabilization Fund pursuant to MGL Chapter 40, Section 5B and replace it with a new Special Education Reserve Account under the Municipal Modernization Act pursuant to Session Laws: Chapter 218 of the Acts of 2016, Section 13D and (ii) re-allocate the existing balance in the Special Education Stabilization Fund to the new Special Education Reserve Account, or to take any other action related thereto.

**Board of Selectman for School Committee**

**MOVED:** That a new Special Education Reserve Account be hereby established in the treasury of the Town pursuant to the Municipal Modernization Act Chapter 218 of the Acts of 2016, Section 24, establishing G.L. c. 40 section 13E; and

that the amount of One Hundred Eleven Thousand One Hundred Forty Six Dollars (\$111,146) be transferred from the existing Special Education Stabilization Fund (Org. #68011) previously established pursuant to MGL Chapter 40, Section 5B; to the Special Education Reserve Account established pursuant to this motion; and

that the existing Special Education Stabilization Fund (Org. #68011) previously established pursuant to MGL Chapter 40, Section 5B be terminated and repealed.

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** The Finance Committee recommends approval of this article. A few years ago, the Town established a Special Education Stabilization Account, which is used to fund unforeseen special education costs. This fund requires a 2/3 vote of Town Meeting to expend, which does not provide much flexibility during the fiscal year if special education costs unexpectedly climb. This article proposes that the Town accept General Laws chapter 40, section 13E, recently enacted by the state under the Municipal Modernization Act. Section 13E, once accepted by Town Meeting and the School Committee, establishes a reserve fund for unanticipated or unbudgeted costs of special education. Monies in this reserve fund can be spent with the approval of the School Committee and the Board of Selectmen, without the need for further Town Meeting appropriation, much like the Finance Committee Reserve Fund. The balance in the Special Education Reserve Fund cannot exceed 2% of the annual net school spending for the town's schools. The Finance Committee recommends establishing the Special Education Reserve Fund, and transferring the monies currently in the Special Education Stabilization Account to this new account. The Special Education Stabilization Account would also be abolished as no longer needed.

**APPROVED\_\_\_\_\_DISAPPROVED\_\_\_\_\_**

**ARTICLE 30**

***VOTE TO APPROVE FUNDS TO REPLACE ROOF AT LT. PETER M. HANSEN SCHOOL***

**Article 30** To see if the Town will vote to appropriate and raise by taxation, transfer from available funds, or transfer from Free Cash, or to authorize the Town Treasurer with the approval of the Board of Selectmen, to borrow (and to issue bonds or notes therefore) a sum of money to be expended under the direction of the Building Renovation Committee for the replacement of 42,890 square feet of the roof on the Lt. Peter M. Hansen Elementary School, 25 Pecunit Street, Canton, Massachusetts, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty-four and 48/100 percent (44.48%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, or to take any other action related thereto.

**Board of Selectmen for the School Committee**

**MOVED:** That One Million Seven Hundred Forty Thousand Dollars (\$1,740,000) be appropriated, to be expended by the School Committee under the direction of the Building Renovation Committee for the replacement of 42,890 square feet of roof on the Lt. Peter M. Hansen Elementary School, 25 Pecunit Street, Canton, Massachusetts which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"); and to meet said appropriation the Town Treasurer, with the approval of the Board of Selectmen, be authorized to borrow, pursuant to any applicable statute or any other enabling authority as may be, One Million Seven Hundred Forty Thousand Dollars (\$1,740,000) and to accept any MSBA grant therefor and furthermore, any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of the costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed by a like amount; and provided however, the Town acknowledges that MSBA grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; and provided, further, that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) forty-four and 48/100 percent (44.48%) of eligible, approved projects costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. No amounts shall be borrowed or expended hereunder until the Town shall have entered into a Project Funding Agreement for this project with the MSBA that provides for a grant to the Town. The amount authorized to be borrowed pursuant to this vote shall be reduced to the extent of the amount of any MSBA grant set forth in the Project Funding Agreement between the Town and the MSBA relating to this project.

**FINANCE COMMITTEE VOTE: 8-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this article which authorizes the School Committee to replace the portion of the roof on the Lt. Peter M Hansen Elementary School that is not part of the new addition. The roof is currently allowing water infiltration and it is below applicable building and energy codes. The Massachusetts School Building Authority (MSBA) has approved this project and it is expected that the Town will receive partial funding from the MSBA. In order to receive the MSBA reimbursement the Annual Town Meeting must approve the total cost of the project: \$1,740, 947. Reimbursement from the MSBA is expected to be for 44.48% of the qualifying costs. The remaining amount, approximately \$1,000,000 will be funded through debt capital. The Capital Planning Committee recommended this request by a vote of 5-0-1.

**CAPITAL PLANNING DISCUSSION:** This project would permit the aging roof on the Hansen School to be replaced, not including the recent addition. The roof is currently allowing water infiltration and it is below applicable building and energy codes. If the roof continues to deteriorate, it could

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jeopardize the town's investment in that building if it is not repaired in a timely manner. The Massachusetts School Board Authority (MSBA) has reviewed this project and determined that it does qualify for MSBA reimbursement to the town. Subsequently, this reimbursement was granted to the town and it is awaiting action at town meeting to approve the project. This means that an estimated 44.48% of the qualifying costs for the roof will be reimbursed to the town by the MSBA. The total project budget would be \$1,740,000 and when factoring in items that are not eligible for state reimbursement it is anticipated that the town will receive approximately \$730,947 in MSBA reimbursement, and not more than \$764,641. In order to proceed with this project and to receive the MSBA grant, the Annual Town Meeting must approve the total cost of this project. The amount remaining, approximately \$1,000,000 (beyond MSBA funding), will be funded through debt capital. The Capital Planning Committee recommended this request by a vote of 5-0-1.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 31**

***VOTE TO APPROVE FUNDS TO UPDATE THE TOWN'S HAZARD MITIGATION PLAN***

**Article 31** To see if the town will vote to raise and appropriate, transfer from available funds, transfer from Free Cash, or borrow pursuant to any applicable statute, a sum of money to be spent by the Board of Selectmen to engage consulting engineering services for the purpose of updating the town's Hazard Mitigation Plan and expenses related thereto, or to make improvements recommended in said Plan, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the subject matter of Article 31 as printed in the warrant be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** The Finance Committee voted to Indefinitely Postpone.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 32**

***VOTE TO APPROVE FUNDS FOR FLOWERS/MEMORIALS FOR COMMUNITY RECOGNITION***

**Article 32** To see if the Town will vote to raise and appropriate by transfer from available funds or by transfer from Free Cash, a sum of money for flowers or memorials for community recognition relating to present or former employees and town officials and to authorize the Board of Selectmen to determine when such recognition is done for a public purpose; or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the sum of Five Thousand Dollars (\$5,000) be transferred from Free Cash (Undesignated Fund Balance) for the Board of Selectmen to expend, for flowers, memorials or other means of recognition for community recognition relating to present or former employees, town officials, veterans and other community members and that the Board of Selectmen are authorized to determine when such recognition is done for a public purpose.

**FINANCE COMMITTEE VOTE: 5-0-0**

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**DISCUSSION:** The Finance Committee voted to support the creation of this account. The Finance Committee understands that there is a need for this type of community recognition and supports this Article. It is anticipated that this sum will carry over to future fiscal years until it needs to be replenished.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 33**

**AMEND SECTION 13 OF ARTICLE VIII OF THE TOWN'S GENERAL BY-LAWS**

**Article 33** To see if the Town will vote to amend its General By-laws by deleting Section 13 of Article VIII and inserting in place thereof the following:

**Section 13. Denial, Revocation or Suspension of Local Licenses and Permits** <sup>8-13</sup>/<sub>8-13b</sub>

(a) Any Town agency may deny any application for, or revoke or suspend a building permit, or any local license or permit including renewals and transfers issued by any board, officer, department for any person, corporation or business enterprise, who has neglected or refused to pay any local taxes, fees assessments, betterments or any other municipal charges, including amounts assessed under MGL Chapter 40 Section 21D or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event, or matter is carried out or exercised on or about real estate whose owner has neglected or refused to pay any local taxes, fees assessments, betterments or any other municipal charges.<sup>8-13a</sup>

The Collector-Treasurer or other municipal official responsible for the records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the Collector-Treasurer shall annually and may periodically furnish to each department, Board, Commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

(b) The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the Collector-Treasurer with respect to any activity, event or matter which is the subject of such license or permit and which activity is carried out or exercised or is to be carried out or exercised on or about the real estate owned by any party whose name appears on said list furnished to the licensing authority from the Collector-Treasurer; provided, however, that written notice is given to the party and the Collector-Treasurer, as required by applicable provisions of the law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The Collector-Treasurer shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from any such denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority receives a certificate issued by the Collector-Treasurer that the party is in good standing with respect to any all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as of the date of issuance of said certificate.

<sup>8-13</sup> Inserted under article 14, ATM 1992.  
<sup>8-13b</sup> As amended under article 21, ATM May 16, 1994.  
<sup>8-13a</sup> Inserted under article 29, ATM May 14, 1997.

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- (c) Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.
- (d) The Board of Selectmen may waive such denial, suspension or revocation if it finds that there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his or her immediate family, as defined in section one of chapter two hundred sixty-eight in the business or activity conducted in or on said property.

This section shall not apply to the following licenses and permits: open burning; section thirteen of chapter forty-eight; bicycle permits; section eleven A of chapter eighty-five; sales of articles for charitable purposes, section thirty-three of chapter one hundred and one; children work permits, section sixty-nine of chapter one hundred and forty- nine; clubs, associations dispensing food or beverage licenses, section twenty-one E of chapter one hundred forty-nine; dog licenses, section one hundred and thirty-seven of chapter one hundred and forty; fishing, hunting, trapping license, section twelve of chapter one hundred and thirty-one; marriage licenses, section twenty-eight of chapter two hundred and seven; and theatrical events, public exhibition permits, section one hundred and eighty-one of chapter one hundred and forty, or to take any other action related thereto.

**Board of Selectmen**

**MOVED:** That the General By-laws be amended by deleting Section 13 of Article VIII and inserting in place thereof a new Section 13 as set forth in the Warrant.

**FINANCE COMMITTEE VOTE: 8-0-0**

**DISCUSSION:** The Finance Committee voted to support this article, which will amend Article VIII, Section 13 of the Town By-laws consistent with changes to state law. This By-law establishes a procedure for denial or revocation of licenses or permits if Town taxes or other fees are not paid in a timely manner. This Town By-law is authorized by General Laws chapter 40, section 53, which sets forth the provisions that must be included in the By-law. The Municipal Modernization Act changed certain provisions of the state law, and the by-law must be updated to be consistent with these changes.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 34**

**VOTE TO AMEND WETLANDS PROTECTION BY-LAW**

**Article 34** To see if the Town will vote to amend General By-laws Article XV, Wetlands Protection By-law, as follows:

- 1. By inserting the following language into Section 3. Exceptions between the first and second paragraphs as a new second paragraph:

"The permit and application required by this Wetlands Protection By-law shall not be required for vista pruning, provided the activity occurs more than 50 feet from the mean annual high water line within a Riverfront Area or from Bordering Vegetated Wetland, whichever is farther, or for vegetation cutting for public safety limited to the removal of diseased or damaged trees or branches that pose an immediate and substantial threat". (Pruning of landscape areas is not subject to jurisdiction under this Article XV).

- 2. By inserting the following language (shown in bold) into Section 5. Notice and Hearings:

"Any person filing an application or request for determination with the Commission at the same time shall give written notice thereof, by certified mail, **certificates of mailing**, or hand delivery..."

Or to take any other action related thereto.

**Board of Selectmen for the Conservation Commission**

**MOVED:** That the General By-laws, Article XV, Wetlands Protection By-law, be amended as follows:

- 1. By inserting the following language into Section 3. Exceptions between the first and second paragraphs as a new second paragraph:

**"The permit and application required by this Wetlands Protection By-law shall not be required for vista pruning, provided the activity occurs more than 50 feet from the mean annual high water line within a Riverfront Area or from Bordering Vegetated Wetland, whichever is farther, or for vegetation cutting for public safety limited to the removal of diseased or damaged trees or branches that pose an immediate and substantial threat". (Pruning of landscape areas is not subject to jurisdiction under this Article XV).**

- 2. By inserting the following language (shown in bold) into Section 5. Notice and Hearings:

**"Any person filing an application or request for determination with the Commission at the same time shall give written notice thereof, by certified mail, certificates of mailing, or hand delivery..."**

**FINANCE COMMITTEE VOTE: 9-0-0**

**DISCUSSION:** The Finance Committee voted to support this Article, which provides some language updates to the Town's Wetlands Protection By-law. The Conservation Commission currently has jurisdiction over the first one hundred feet that border a wetland. Before a land owner can remove any vegetation from this area, the land owner currently must submit a Request for Determination of Applicability to the Conservation Commission. This Article will allow land owners to remove diseased or damaged trees that are more than 50 feet, but less than 100 feet, away from a Wetland without having to file a Request for Determination of Applicability. The Article also allows anyone mailing notices for the Commission to do so using certificates of mailing if they choose, as opposed to using certified mail, which is a less costly way to send the notices.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 35**

***VOTE TO AUTHORIZE THE LEASING OF THE TILDEN HOUSE***

**Article 35** To see if the Town will vote to transfer to the Board of Selectmen the care and custody of the building known as the Tilden House pursuant to G.L. c. 40, section 15A, as approved by the Conservation Commission and the Historical Commission, for the purposes of leasing the Tilden House; to authorize the Board of Selectmen, as approved by the Conservation Commission and the Historical Commission, to lease the Tilden House and land related thereto for a term not to exceed thirty (30) years for any municipal purpose, including but not limited to for the preservation, rehabilitation, reconstruction and restoration of the Tilden House and other historical or recreational purposes, all on terms and conditions determined by the Board of Selectmen to be in the best interest of the Town, provided that upon the expiration or termination by the Board of Selectmen of such lease, the care and custody of the Tilden House and land related thereto shall automatically revert to the full care, custody, management and control of the Conservation Commission without need for any further Town Meeting vote; to authorize the Board of Selectmen to undertake any actions deemed by the Board of Selectmen to be necessary to effectuate the purposes of this article, including but not limited to to request Town representatives in the General Court to file with the General Court a home rule petition for the enactment of legislation as may be necessary to confirm Town authority to lease the Tilden House and any land related thereto under Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; to authorize the General Court, with approval by the Board of Selectmen, to make constructive changes in language as may be necessary or advisable towards perfecting the intent of the legislation to secure passage; or to take any other action related thereto.

**Board of Selectmen for the Historical Commission and the Conservation Commission**

**MOVED:** That the care and custody of the building known as the Tilden House be transferred to the Board of Selectmen pursuant to G.L. c. 40, section 15A, as approved by the Conservation Commission and the Historical Commission, for the purposes of leasing the Tilden House;

that the Board of Selectmen, as approved by the Conservation Commission and the Historical Commission, be authorized to lease the Tilden House and land related thereto for a term not to exceed thirty (30) years for any municipal purpose, including but not limited to for the preservation, rehabilitation, reconstruction and restoration of the Tilden House and other historical or recreational purposes, all on terms and conditions determined by the Board of Selectmen to be in the best interest of the Town, provided that upon the expiration or termination by the Board of Selectmen of such lease, the care and custody of the Tilden House and land related thereto shall automatically revert to the full care, custody, management and control of the Conservation Commission without need for any further Town Meeting vote;

that the Board of Selectmen be authorized to undertake any actions deemed by the Board of Selectmen to be necessary to effectuate the purposes of this article, including but not limited to to request Town representatives in the General Court to file with the General Court a home rule petition for the enactment of legislation as may be necessary to confirm Town authority to lease the Tilden House and any land related thereto under Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts;

and that the General Court be authorized, with approval by the Board of Selectmen, to make constructive changes in language as may be necessary or advisable towards perfecting the intent of the legislation to secure passage.

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** The Finance Committee supports Article 35. This article will transfer custody of the Tilden House to the Board of Selectmen so that the Board may lease the property to a highly qualified organization to complete the complex renovations to this historic building. The 2015 Annual Town Meeting appropriated Community Preservation Act funds toward the completion of Phase I of the renovations. Phase I is expected to include certain structural repairs to the building. A study of the building has been completed as part of the Phase I work. The Conservation Commission, which currently has custody and control of the building, supports this article, as does the Historical Commission.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 36**

**RETIRED POLICE OFFICERS**

**Article 36** To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the special legislation set forth below; provided, however, that the General Court may with the approval of the Board of Selectmen, make constructive changes in language as may be necessary or advisable towards perfecting the intent of this legislation in order to secure passage;

An Act Relative to the Appointment of Retired Police Officers in the Town of Canton.

Section 1. The Police Chief of Canton may appoint, as he deems necessary, retired Canton police officers as special police officers for the purpose of performing police details or any police duties arising therefrom or during the course of police detail work, regardless of whether or not related to the detail work. The retired police officers must have been regular Canton police officers and retired based upon superannuation. The special police officers shall be subject to the same maximum age restriction as applied to regular police officers under chapter 32 of the General Laws. A special police officer must pass a medical examination, by a physician or other certified professional chosen by the Town, to determine that the retired police officer is capable of performing the essential duties of a special police officer, the cost of which medical examination shall be borne by the special police officer, prior to performing police details.

Section 2. Special police officers appointed under this Act shall not be subject to chapter 31 of the General Laws or to section 99A of chapter 41 of the General Laws.

Section 3. Special police officers shall, when performing the duties under section 1, have the same power to make arrests and perform other police functions as do regular police officers of the Town of Canton.

Section 4. Special police officers shall be appointed for an indefinite term, subject to removal by the Police Chief with approval of the Board of Selectmen at any time with 14 days written notice. Upon request, the Police Chief shall provide the reasons for removal in writing.

Section 5. Special police officers shall also be subject to the rules and regulations, policies and procedures and requirements of the Chief of Police of the Town of Canton, including restrictions on the type of detail assignments, requirements regarding medical examinations to determine continuing capability to perform the duties of a special police officer, requirements for training, requirements for firearms licensing and qualifications and requirements regarding uniforms and equipment. Special police officers shall not be subject to section 96B of chapter 41 of the General Laws.

Section 6. Special police officers shall be sworn before the Town Clerk of the Town of Canton who shall keep a record of all such appointments.

Section 7. Special police officers appointed under this Act shall be subject to section 100 and section 111F of chapter 41 of the General Laws. The amount payable under said section 111F of said chapter 41 shall be calculated by averaging the amount earned over the prior 52 weeks as a special police officer working police details, or averaged over such lesser period of time for any officer designated as a special police officer less than 52 weeks prior to the incapacity. In no event shall payment under said section 111F of said chapter 41 exceed, in any calendar year, the limitation on earning contained in paragraph (b) of section 91 of chapter 32 of the General Laws. Payment under said section 111F of said chapter 41 shall terminate when a special police officer reaches the age of 70. In the event the age limitation applicable to regular police officers serving the Town is increased from the current 65 years of age, the termination of benefits under said section 111F of said chapter 41, as provided herein to special police officers, shall terminate at such a higher age limit, but in no event shall the benefits extend beyond the age of 70 for any special police officer. Special police officers appointed under this act shall not be subject to section 85H of said chapter 32, nor eligible for any benefits pursuant thereto.

Section 8. Appointment as a special police officer shall entitle any individual appointed as such to assignment to any detail.

Section 9. Retired Canton police officers, serving as special police officers under this Act shall be subject to the limitations on hours worked and on payments to retired town employees under paragraph (b) of section 91 of chapter 32 of the General Laws.

Section 10. This Act shall take effect upon its passage;  
or to take any other action related thereto.

**Board of Selectmen**



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**MOVED:** That the Board of Selectmen be authorized to petition the General Court for special legislation concerning An Act Relative to the Appointment of Retired Police Officers in the Town of Canton, as set forth in the Warrant, provided that the General Court, with the approval of the Board of Selectmen, may make constructive changes in language as may be necessary or advisable toward perfecting such special legislation in order to secure passage.

**FINANCE COMMITTEE VOTE: 6-0-0**

**DISCUSSION:** The Finance Committee voted unanimous support to seek special legislation to allow the Town to hire retired Canton police officers up to the age of 70 for private details. The Town currently hires retired officers up to the age of 65 to for special details such as traffic duty. Other area towns have increased the age for retired police officers to work special details to age 70. It should be noted that there are still restrictions in place related to the number of hours a retired police officer can work yearly.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 37**

***VOTE TO AMEND ARTICLE 2, SECTION 1 OF THE GENERAL BY-LAWS (ANNUAL TOWN ELECTION, TIME OF)***

**Article 37** Replace Article 2, Section 1 of the Canton General By-Laws (2015 edition) with: The Annual Town Meeting for the election of officers and such other matters as may be voted on the official ballot, shall be held over a two-week period, on the third and fourth weeks of March, at Town Hall or some other location designated by the Selectmen, during the normal business hours of the Town Clerk. **Bruce Rohr and 16 others**

**MOVED:** That the subject matter of Article 37 as printed in the warrant be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 4-1-0**

**MAJORITY DISCUSSION:** This article would change the By-law to move Town elections from April to March and to extend the period of voting from a single day to 2 weeks, in the interest of increasing voter participation in Town elections. While that goal is laudable, a majority of the Finance Committee felt there are a large number of unanswered questions about the mechanics of holding the election over a two-week period and also in estimating the possible financial impact.

**MINORITY DISCUSSION:** One member of the Finance Committee voted to support this Article. This member participated in the early voting program during the Presidential election and thought the process was great. This member believes that if the Town supports this Article, then it would allow the Town to receive some more guidance from the State as to how it might be possible to allow early voting for local elections. This member thinks that if voting were allowed over a two week period, then the Town would have a greater turnout for local elections, and believes that anytime more voters participate in an election, it is better for the Town.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 38**

**AMEND ZONING BY-LAWS SECTION 8.1.5 "PROCEDURES" ACCESSORY APARTMENT**

**Article 38** To see if the Town will vote to amend Section 8.1.5, "Procedures" of the Zoning By-Laws by deleting in its entirety the second sentence of Section 8.1.5.3 and substituting in its place the following:

"Said permit shall be automatically renewed for a subsequent three year term unless the Zoning Board of Appeals determines before the end of any said term that the permit should be reviewed by the Board and by the Building Commissioner. If after said review the Board determines that there may be violations of the terms of the permit, the Board shall hold a hearing pursuant to M.G.L. c. 40A, s.11. If after said hearing the Board determines that there have been violations the Board may amend the permit to address the violations, rescind the permit or recommend that the Building Commissioner take other enforcement action. The permit holder shall have a right of appeal pursuant to M.G.L. c.40A, s.17"; or to take any other action related thereto.

**Board of Selectmen**

**PLANNING BOARD MOTION:**

**MOVED:** That Section 8.1.5, "Procedures" of the Zoning By-Laws be amended by deleting in its entirety the second sentence of Section 8.1.5.3 and substituting in its place the following:

"Said permit shall be automatically renewed for a subsequent three year term unless the Zoning Board of Appeals determines before the end of any said term that the permit should be reviewed by the Board and by the Building Commissioner. If after said review the Board determines that there may be violations of the terms of the permit, the Board shall hold a hearing pursuant to M.G.L. c. 40A, s.11. If after said hearing the Board determines that there have been violations the Board may amend the permit to address the violations, rescind the permit or recommend that the Building Commissioner take other enforcement action. The permit holder shall have a right of appeal pursuant to M.G.L. c.40A, s.17".

**PLANNING BOARD VOTE: 4-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 38 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 6-1-0**

**PLANNING BOARD DISCUSSION:** Accessory Apartments will be automatically renewed for a three year period of time unless ZBA requires a review of the permit.

**MAJORITY FINANCE COMMITTEE DISCUSSION:** With a 6-1-0 vote, the majority of the Finance Committee supports the Planning Board motion. The impact is deeming permits for Accessory Apartments to be automatically renewed unless the Zoning Board of Appeals (ZBA) has reason to believe that a particular permit requires further review and administrative action. An Accessory Apartment situation generally involves members of the same family within a particular dwelling. This motion is intended to remove administrative burden from both the permit-holders/residents and the ZBA.

**MINORITY FINANCE COMMITTEE DISCUSSION:** The minority felt that the language is confusing and will lead to more administrative burden on the Town and uncertainty as to the status of permits.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 39**

**AMEND ZONING BY-LAWS SECTION 10.5.14 "LAPSE"**

**Article 39** To see if the Town will vote to amend Zoning By-Laws Section 10.5.14 "Lapse" by deleting the words "one (1) year" and substituting in their place the words "two (2) years;" or to take any other action related thereto.

**Board of Selectmen**

**PLANNING BOARD MOTION:**

**MOVED:** That Section 10.5.14 "Lapse" of the Zoning By-Laws be amended by deleting the words "one (1) year" and substituting in their place the words "two (2) years."

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 39 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Expiration date of a Site Plan shall increase to two years after approval and be in line with Special Permits. Currently Site Plan Approval expires after one year from a decision date.

**FINANCE COMMITTEE DISCUSSION:** With a 7-0-0 vote, the Finance Committee supports the Planning Board motion, which is considered a "housekeeping" item. The new wording of the Zoning By-Law (10.5.14), regarding Site Plans review by ZBA of certain buildings, structures, and impervious surfaces, will be as follows:

**10.5.14 Lapse.** Site plan approval shall lapse after two (2) years from the grant thereof if a substantial use thereof has not sooner commenced except for good cause. Such approval may, for good cause, be extended in writing by the Board upon the written request of the applicant.

This Article should be beneficial to both the Town and those required to have a site plan, as it extends the time (from 1 to 2 years) for allowed work under officially endorsed site plans to be the same period of time allowed for work under special permits and will allow for greater flexibility for those completing work covered by the plans.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 40**

**VOTE TO ACCEPT CEDARCREST ROAD AS A TOWN WAY**

**Article 40** To see if the Town will vote to accept Cedarcrest Road as a Town way, as recommended by the Planning Board and laid out by the Board of Selectmen pursuant to G. L. c. 41 and c. 82; to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain such land and easements for the creation, maintenance and operation of a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and the parcels listed below; to see if the Town will vote to appropriate, borrow pursuant to any applicable statute or transfer from available funds, a sum of money for such purposes; and further to authorize the Board of Selectmen and Town officers to take any and all related actions necessary or appropriate to carry out the purposes of this article; or to take any other action related thereto.

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<u>Property Address</u>	<u>Town Assessor ID</u>
75 Cedarcrest Road	Map 19, Parcel 23
80 Cedarcrest Road	Map 19, Parcel 15
90 Cedarcrest Road	Map 19, Parcel 16
100 Cedarcrest Road	Map 19, Parcel 18

Drainage/unbuildable Lots (no house addresses)	Map 19, Parcel 4
	Map 19, Parcel 20
	Map 31, Parcel 26

**Planning Board**

**MOVED:** That the subject matter of Article 40 as printed in the warrant be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 5-0-0**

**PLANNING BOARD DISCUSSION:** Articles for Street Acceptance include Cedarcrest Road, Beatrice Way, and New Boston Drive. Cedarcrest Road and Beatrice Way are not ready for acceptance at this time. New Boston Drive will need to resolve easement questions and bring punch list items up to Town Standards prior to acceptance and show the easement on the acceptance plans prior to the Board of Selectmen’s Public Hearing for Acceptance.

**FINANCE COMMITTEE DISCUSSION:** The Town’s Engineering Department has reported the street is not in satisfactory condition to be accepted by the Town. There are a number of “punch list” items that need to be resolved prior to acceptance.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 41**

***VOTE TO ACCEPT BEATRICE WAY AS A TOWN WAY***

**Article 41** To see if the Town will vote to accept Beatrice Way as a Town way, as recommended by the Planning Board and laid out by the Board of Selectmen pursuant to G. L. c. 41 and c. 82; to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain such land and easements for the creation, maintenance and operation of a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and the parcels listed below; to see if the Town will vote to appropriate, borrow pursuant to any applicable statute or transfer from available funds, a sum of money for such purposes; and further to authorize the Board of Selectmen and Town officers to take any and all related actions necessary or appropriate to carry out the purposes of this article; or to take any other action related thereto.

<u>Property Address</u>	<u>Town Assessor ID</u>
10 Beatrice Way	Map 19, Parcel 19
15 Beatrice Way	Map 19, Parcel 22
20 Beatrice Way	Map 19, Parcel 21
30 Beatrice Way	Map 31, Parcel 20
40 Beatrice Way	Map 31, Parcel 27
50 Beatrice Way	Map 31, Parcel 28

Or take any other action related thereto.

**Planning Board**

**MOVED:** That the subject matter of Article 41 as printed in the warrant be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 5-0-0**

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**PLANNING BOARD DISCUSSION:** Articles for Street Acceptance include Cedarcrest Road, Beatrice Way, and New Boston Drive. Cedarcrest Road and Beatrice Way are not ready for acceptance at this time. New Boston Drive will need to resolve easement questions and bring punch list items up to Town Standards prior to acceptance and show the easement on the acceptance plans prior to the Board of Selectmen's Public Hearing for Acceptance.

**FINANCE COMMITTEE DISCUSSION:** The Town's Engineering Department has reported the street is not in satisfactory condition to be accepted by the Town. There are a number of "punch list" items that need to be resolved prior to acceptance.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 42**

***VOTE TO ACCEPT NEW BOSTON DRIVE AS A TOWN WAY***

**Article 42** To see if the Town will vote to accept New Boston Drive as a Town way, as recommended by the Planning Board and laid out by the Board of Selectmen pursuant to G. L. c. 41 and c. 82; to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain such land and easements for the creation, maintenance and operation of a public way, including but not limited to easements for access, grading, drainage, sloping, construction and utilities, in all or any portions of such way and the parcels listed below; to see if the Town will vote to appropriate, borrow pursuant to any applicable statute or transfer from available funds, a sum of money for such purposes; and further to authorize the Board of Selectmen and Town officers to take any and all related actions necessary or appropriate to carry out the purposes of this article; or to take any other action related thereto.

<u>Property Address</u>	<u>Town Assessor ID</u>
1 New Boston Drive	Map 89, Parcel 29
100 New Boston Drive	Map 74, Parcel 17
200 New Boston Drive	Map 74, Parcel 16

**Planning Board**

**MOVED:** That the subject matter of Article 42 as printed in the warrant be indefinitely postponed.

**FINANCE COMMITTEE VOTE: 5-0-0**

**PLANNING BOARD DISCUSSION:** Articles for Street Acceptance include Cedarcrest Road, Beatrice Way, and New Boston Drive. Cedarcrest Road and Beatrice Way are not ready for acceptance at this time. New Boston Drive will need to resolve easement questions and bring punch list items up to Town Standards prior to acceptance and show the easement on the acceptance plans prior to the Board of Selectmen's Public Hearing for Acceptance.

**FINANCE COMMITTEE DISCUSSION:** The Town's Engineering Department has reported the street is not in satisfactory condition to be accepted by the Town. There are a number of "punch list" items that need to be resolved prior to acceptance. If these items are resolved prior to Town Meeting an amended motion may be offered at Town Meeting.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 43**

**AMEND ZONING BYLAWS SECTION 10.7.14 CCDRB COMPOSITION**

**Article 43** To see If the Town will vote to amend the Zoning By-laws by deleting Section 10.7.14.3 and replacing it with the following:

3. One (1) person recommended by the Canton Association of Business and Industry.

or to take any other action related thereto.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That the subject matter of Article 43 as printed in the warrant be indefinitely postponed.

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 43 to indefinitely postpone be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Withdrawn as Canton DOWNTOWN Business Association will be re-forming and appointing a representative to the CCDRB.

**FINANCE COMMITTEE DISCUSSION:** With a 7-0-0 vote, the Finance Committee supports the Planning Board decision to Indefinitely Postpone this Article.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 44**

**AMEND GENERAL BY-LAWS BY ADDING ARTICLE XXIII (ADOPTION OF STRETCH ENERGY CODE)**

**Article 44** To see if the Town will vote to amend the Town of Canton General By-laws to add a new Article XXIII, Stretch Energy Code, as set forth below, to adopt the "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, including future editions, amendments and modifications, or to take any other action related thereto.

**ARTICLE XXIII**

**ADOPTION OF STRETCH ENERGY CODE**

**Section 1 Definitions**

The terms below shall have the following meanings for the purposes of this Article XXIII.

International Energy Conservation Code (IECC) - The International Energy Conservation Code (IECC) is a building energy code created by the International Code Council. It is a model code adopted by many state and municipal governments in the United States for the establishment of minimum design and construction requirements for energy efficiency, and is updated on a three-year cycle. The baseline energy conservation requirements of the MA State Building Code are the IECC with Massachusetts amendments, as approved by the Board of Building Regulations and Standards.

Stretch Energy Code - Codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA of the 8th edition Massachusetts Building Code, the Stretch Energy Code is an appendix to the

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Massachusetts Building Code, based on further amendments to the International Energy Conservation Code (IECC) to improve the energy efficiency of buildings built to this Code.

Section 2 Purpose

The purpose of 780 CMR 115.AA is to provide a more energy efficient alternative to the Base Energy Code applicable to the relevant sections of the Building Code for both new construction and existing buildings.

Section 3 Applicability

The Stretch Code applies to residential and commercial buildings. Buildings not included in this scope shall comply with 780 CMR 13, 34, 51, as applicable.

Section 4 Stretch Code

The Stretch Code, as codified by the Board of Building Regulations and Standards as 780 CMR Appendix 115.AA, including any future editions, amendments or modifications, is herein incorporated by reference into these General Bylaws, Article XXIII.

Section 5 Enforcement

The Stretch Code is enforceable by the Building Commissioner.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That the Town of Canton General By-Laws be amended by adding a new Article XXIII, Stretch Energy Code, as set forth in the warrant, to adopt the "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, including future editions, amendments and modifications.

**PLANNING BOARD VOTE: 5-0-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that that motion presented by the Planning Board to Town Meeting for Article 44 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:**

Adopting the Stretch Energy Code and adding amending the Manufacturing and Scientific or Research Laboratory definitions to include "renewable and alternative energy companies" both articles are critical for the town in order to obtain the Green Communities designation which qualifies the Municipal and School Departments for grants. These articles are supported by numerous town departments and committees including the DPW, Building department, Police and Fire departments, the Town Administrator, Board of Selectmen, Planning Board, and School Committee.

**FINANCE COMMITTEE DISCUSSION:**

The Finance Committee voted to support this Article after hearing a presentation from our Town Planner. The Town Planner explained that by adopting the Stretch Energy Code, going forward the Town will be requiring more energy-efficient designs for new construction developed in Town, as the Stretch Energy Code provides energy-efficient guidelines for more "green" development. The Town Planner also explained that current regulations for new construction have evolved to become very similar to the Stretch Energy Code; however, there are certain designations and programs that will be available to the Town in the future only if it has adopted the Stretch Energy Code. After hearing this presentation, the Finance Committee voted to support this Article.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 45**

**VOTE TO AMEND ZONING BY-LAWS BY DELETING SECTION 4.2.1 (BUILD FACTOR)**

**Article 45** To see if the Town will vote to amend the Zoning By-laws:

- 1. By deleting Section 4.2.1 Build Factor:

4.2.1 Build Factor. In all Residential Districts, no building except a one-story building of accessory use, shall be constructed on a lot which has a Build Factor of more than 23.00. The purpose of the Build Factor is to limits the degree to which a lot may have an irregular or odd shape. The Build Factor is a ratio of lot perimeter to lot area and is calculated according to the following formula:

$$\frac{\text{Lot Perimeter (Squared)}}{\text{Actual Lot Area}} = \text{Build Factor}$$

And

- 2. By renumbering Sections 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6 and 4.2.7 appropriately. Or to take any other action related thereto.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That the Zoning By-Laws be amended by deleting Section 4.2.1, Build Factor and by renumbering Sections 4.2.2, 4.2.3, 4.2.4, 4.2.5, 4.2.6 and 4.2.7 appropriately.

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that that motion presented by the Planning Board to Town Meeting for Article 45 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Deletes the Section 4.2.1 Build Factor as Article 35 from 2016 ATM will address the issues in its place.

**FINANCE COMMITTEE DISCUSSION:** With a 7-0-0 vote, the Finance Committee supports the Planning Board motion, which eliminates language about Build Factors in Residential Districts. The Planning Board explained that the language to be deleted is no longer needed due to adoption of the 2016 "Pork Chop Lot" By-Law.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**



**ARTICLE 46**

**AMEND ZONING MAP TO EXPAND GROUNDWATER PROTECTION OVERLAY DISTRICT**

**Article 46** To see if the Town will vote to amend the "Zoning Map for the Town of Canton, Massachusetts, March 8, 1937" as amended to expand the Groundwater Protection Overlay District to include those parcels identified by the Commonwealth of Massachusetts as Zone II Public Water Supply Well Head Areas. Said parcels are described on a map on file in the office of the Town Clerk; or to take any other action related thereto.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That the "Zoning Map for the Town of Canton, Massachusetts, March 8, 1937" as amended be further amended to expand the Groundwater Protection Overlay District to include those parcels identified by the Commonwealth of Massachusetts as Zone II Public Water Supply Well Head Areas.

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 46 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-1**

**PLANNING BOARD DISCUSSION:**

This expands the Groundwater Protection Overlay District to cover a gap on our zoning map between the coverage of our Groundwater Protection Overlay District and Zone II wellhead areas in Town. According to Massachusetts Drinking Water Regulations, 310 CMR 22.00 public water systems are required to protect Zone II recharge areas with municipal controls (bylaws, ordinances, or health regulations).

**FINANCE COMMITTEE DISCUSSION:**

With a 7-0-1 vote, the Finance Committee supports the Planning Board motion to expand the existing groundwater protection overlay district which will preserve sites that could potentially serve as future sources of water for the Town. It is not anticipated that this change will be detrimental to any property owners in Canton.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 47**

***VOTE TO APPROVE FUNDS FOR A CONSULTANT TO UPDATE THE MASTER PLAN***

**Article 47** To see if the Town will vote to raise and appropriate, by transfer from available funds, by borrowing under the provisions of M.G.L. chapter 44, or by transfer from Free Cash, to be spent by the Chief Procurement Officer with the approval of the Board of Selectmen, for the purpose of enabling the Planning Board to engage a consultant, or consultants, to update the comprehensive Master Plan and to review previously completed planning studies. Said process to be conducted under the general supervision of the Planning Board, with the advice and assistance of a Master Plan Steering Committee to consist of fifteen (15) persons, eight (8) of whom to be appointed by the Planning Board and seven (7) of whom to be appointed by the Board of Selectmen, drawing from Town Department Heads, members of appointed and elected Boards/Commissions and at least three (3) citizens at large, and who shall serve for the duration of the process to review the work and provide guidance to the Planning Board, said Planning Board to conduct frequent public forums to permit the public to comment on the work of the consultant(s) before the work is concluded, or take any other action related thereto.

**Planning Board**

**MOVED:** That the sum of One Hundred Fifty Thousand Dollars (\$150,000) be appropriated by transfer from Free Cash (Undesignated Fund Balance) for the purpose of enabling the Planning Board to engage a consultant, or consultants, to update the comprehensive master plan and to review previously completed planning studies. Said processes to be conducted under the general supervision of the Planning Board, with the advice and assistance of a master plan steering committee to consist of nine members, five of whom to be appointed by the Planning Board and four of whom to be appointed by the Board of Selectmen, drawing from members of appointed and elected boards/commissions and at least four citizens at large, and who shall serve for the duration of the process to review the work and provide guidance to the Planning Board, said Planning Board to conduct frequent public forums to permit the public to comment on the work of the consultant(s) before the work is concluded.

**FINANCE COMMITTEE VOTE: 5-0-0**

**PLANNING BOARD DISCUSSION:** Provide funding to update Canton Master Plan which was created in 2004. Canton has been successful and implementing many of the recommendations within the 2004 Master Plan. However, a lot of development has happened in the past 12 years. The 2004 Master Plan is missing some of the more recent best practices which many municipalities now include in their master plans. The background data is dated and does not reflect the most recent decennial census and local data. The goals are now no longer tied into the Capital Improvement Plan. A thoughtful Master Plan can help ease uncertainty by ensuring Canton will remain both an environmentally sound and fiscally healthy community.

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee voted unanimously to support transfer of \$150,000 from Free Cash to pay for updating the Town Master plan. The purpose of a Town Master Plan is to capture the Town's long-term goals for future growth and preservation. The current Town Master Plan was last updated in 2004 and since much has happened in that time, the Finance Committee felt developing an updated plan was well-warranted. The Finance Committee hopes that the update of the Master Plan will be coordinated with the planning processes being funded under the Community Preservation Act.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 48**

**AMEND ZONING MAP TO REZONE GOLF COURSES**

**Article 48** To see if the Town will vote to amend the Zoning Map to rezone golf courses currently zoned as Single Residence A (SR-A) to Single Residence AA (SR-AA). This would include the following parcels of land: the Milton-Hoosic, Blue Hills, Wompatuck, and Brook Meadow Golf Courses. Said parcels of land are identified as Board of Assessors Map 67 Lot 1, Map 48 Lot 1, Map 77 Lot 1, and Map 5 Lot 27; or to take any other action related thereto.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That the Zoning Map be amended by rezoning golf courses currently zoned as Single Residence A (SR-A) to Single Residence AA (SR-AA). This would include the following parcels of land: the Milton-Hoosic, Blue Hills, Wompatuck, and Brook Meadow Golf Courses. Said parcels of land are identified as Board of Assessors Map 67 Lot 1, Map 48 Lot 1, Map 77 Lot 1, and Map 5 Lot 27.

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 48 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Rezone golf courses in the Town of Canton from SRA (30,000 s.f. and 100 feet of frontage) to SRAA (45,000 s.f. and 125 feet of frontage) which will reduce the number of potential lots if ever subdivided. This was recommended in the 2004 Canton Master Plan, Chapter 11 Implementation, Section 1 Zoning.

**FINANCE COMMITTEE DISCUSSION:** With a 7-0-0 vote, the Finance Committee supports the Planning Board motion which aims to reduce density and preserve open space should the current owners of one or more of the four Canton golf courses listed above decide to develop some portion of or all of their properties. This is a reasonable measure which is likely to benefit the entire Town of Canton. It is noted that the Ponkapoag golf courses are not named in the Article because they are owned by the State of Massachusetts and are zoned as open space.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 49**

**AMEND ZONING BY-LAWS SECTION 11.0 DEFINITIONS OF MANUFACTURING AND SCIENTIFIC OR RESEARCH LABORATORY**

**Article 49** To see if the Town will vote to amend Zoning By-Laws Section 11.0 as follows:

- 1. By deleting the definition of "Manufacturing" and replacing it with the following:

Manufacturing: The processing and manufacturing of materials, and the manufacturing of previously prepared materials, of finished products or parts. This includes processing, fabrication, assembly treatment, packaging incidental storage, sales and distribution of such products, including renewable and alternative energy companies; but excludes the following uses: packaging of meat and fish products, heavy punch presses or drop hammers.

- 2. By deleting the definition of "Scientific or Research Laboratory:" and replacing it with the following:

Scientific or Research Laboratory: Laboratory or research establishments including biotechnology companies (excluding laboratories categorized as Level 4 by the National Institutes of Health), and renewable and alternative energy companies.

Or to take any other action related thereto.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That the Zoning By-Laws Section 11.0 be amended:

- 1. By deleting the definition of "Manufacturing" and replacing it with the following:

Manufacturing: The processing and manufacturing of materials, and the manufacturing of previously prepared materials, of finished products or parts. This includes processing, fabrication, assembly treatment, packaging incidental storage, sales and distribution of such products, including renewable and alternative energy companies; but excludes the following uses: packaging of meat and fish products, heavy punch presses or drop hammers.

- 2. By deleting the definition of "Scientific or Research Laboratory:" and replacing it with the following: Scientific or Research Laboratory: Laboratory or research establishments including biotechnology companies (excluding laboratories categorized as Level 4 by the National Institutes of Health), and renewable and alternative energy companies.

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 49 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Adopting the Stretch Energy Code and adding amending the Manufacturing and Scientific or Research Laboratory definitions to include "renewable and alternative energy companies" both articles are critical for the town in order to obtain the Green Communities designation which qualifies the Municipal and School Departments for grants. These articles are supported

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by numerous town departments and committees including the DPW, Building department, Police and Fire departments, the Town Administrator, Board of Selectmen, Planning Board, and School Committee.

**FINANCE COMMITTEE DISCUSSION:** With a 7-0-0 vote, the Finance Committee supports the Planning Board motion which seeks to change the definitions of Manufacturing and Scientific or Research Laboratory under Section 11.0 of the Zoning By-Laws. The change in definitions is tied to the motion in Article 44 which advocates adoption of the Stretch Energy code by the Town. The Finance Committee also supported Article 44 by a vote of 7-0-0 because it will help the Town achieve the designation of a Green Community which might have the benefits of lower energy costs and possible access to State and Federal Government grants.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 50**

**AMEND ZONING BY-LAWS SECTION 6.1 OFF-STREET PARKING**

**Article 50** To see if the Town will vote to amend Zoning By-law Section 6.1. Off-Street parking as follows:

- 1. by deleting the existing **Section 6.1.2. Mixed Uses** and replacing it with the following:

**Section 6.1.2. Mixed Uses.** In the case of mixed uses, the parking spaces required shall be the sum of the requirements for the various individual uses, computed separately in accordance with this Section. However, if the Board of Appeals finds that the need for the shared parking occurs at different times, the Board may allow a parking reduction.

- 2. by adding the following new subsection 6.1.7.4:

4. Smaller stalls for compact cars are allowed and recommended, up to 30% of the off-street parking provided. Compact car spaces shall not be less than 8 feet by 16 feet. Compact-size parking spaces shall be grouped together to the greatest possible extent in areas clearly designated for compact cars. Parking lots shall have a system of signs that clearly indicates the location of compact car spaces. For parking areas with twenty or more spaces, together with any reduction in total parking area obtained as a result of using compact-sized spaces, an equal or greater area of open space shall be provided in addition to minimum landscaping requirements required by the lot coverage provisions of Section 6.1.11.

- 3. by amending **Section 6.1.9. Maintenance** to read as follows:

Parking facilities and connecting drives shall be provided and maintained with a permanent, dust-free surface with individual spaces properly marked and maintained. Adequate drainage shall be provided. Permeable paving for parking stalls is allowed, as long as it meets other applicable maintenance requirements.

- 4. by amending section **6.1.11.1 Landscaping; Parking Areas with Twenty or More Spaces** to read as follows:

- 1. The landscaped area shall be at least five (5) percent of the total interior parking lot area and five (5) percent of the loading bay area. Landscape areas shall be an integral part of the parking lot or loading bay and shall contain an appropriate mix of shade trees and other plants, such as vegetated islands with bioretention areas. Planting along the exterior perimeter of a parking area, whether for required screening or general beautification, shall not be considered part of the five (5) percent interior landscape;

or to take any other action related thereto.

**Planning Board**

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**PLANNING BOARD MOTION:**

**MOVED:** That Section 6.1 of the Zoning By-Law be amended

- 1. by deleting the existing Section 6.1.2. Mixed Uses and replacing it with the following:

Section 6.1.2. Mixed Uses. In the case of mixed uses, the parking spaces required shall be the sum of the requirements for the various individual uses, computed separately in accordance with this Section. However, if the Board of Appeals finds that the need for the shared parking occurs at different times, the Board may allow a parking reduction.

- 2. by adding the following new subsection 6.1.7.4:

4. Smaller stalls for compact cars are allowed and recommended, up to 30% of the off-street parking provided. Compact car spaces shall not be less than 8 feet by 16 feet. Compact-size parking spaces shall be grouped together to the greatest possible extent in areas clearly designated for compact cars. Parking lots shall have a system of signs that clearly indicates the location of compact car spaces. For parking areas with twenty or more spaces, together with any reduction in total parking area obtained as a result of using compact-sized spaces, an equal or greater area of open space shall be provided in addition to minimum landscaping requirements required by the lot coverage provisions of Section 6.1.11.

- 3. by amending Section 6.1.9. Maintenance to read as follows:

Parking facilities and connecting drives shall be provided and maintained with a permanent, dust-free surface with individual spaces properly marked and maintained. Adequate drainage shall be provided. Permeable paving for parking stalls is allowed, as long as it meets other applicable maintenance requirements.

- 4. by amending section 6.1.11.1 Landscaping; Parking Areas with Twenty or More Spaces to read as follows:

1. The landscaped area shall be at least five (5) percent of the total interior parking lot area and five (5) percent of the loading bay area. Landscape areas shall be an integral part of the parking lot or loading bay and shall contain an appropriate mix of shade trees and other plants, such as vegetated islands with bioretention areas. Planting along the exterior perimeter of a parking area, whether for required screening or general beautification, shall not be considered part of the five (5) percent interior landscape.

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 50 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:**

Amending Section 6.1. Off-Street Parking as follows will contribute toward the zoning by-laws being consistent with best stormwater management practices (NepRWA, 2013) and Canton's Stormwater Master Plan (2014). Table 2-1 in Canton's 2014 Stormwater Master Plan recommends several ways to reduce impervious surface through parking reductions and allowing porous construction material.

**FINANCE COMMITTEE DISCUSSION:**

With a 7-0-0 vote, the Finance Committee supports the Planning Board motion which seeks to amend, replace or add to certain parts of By-Laws Section 6.1 dealing with mixed uses, maintenance, and associated landscaping relative of Off-Street Parking. The changes are likely to be beneficial to the Town as they would reduce the amount of land covered with impervious surfaces and aid with bio-retention.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 51**

***VOTE TO ADOPT MARIJUANA REGULATIONS***

**Article 51** To see if the Town will vote to adopt local control measures through by-laws to impose reasonable safeguards on the operation of marijuana establishments. This includes regulating the time, place and manner of marijuana establishment operations, as set forth in Section 3 of Chapter 334 of the Acts of 2016, the Regulation and Taxation of Marijuana Act; or to take any other action related thereto.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That the subject matter of Article 51 as printed in the warrant be indefinitely postponed.

**PLANNING BOARD VOTE: 5-0-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting to indefinitely postpone Article 51 be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Withdrawn (See Article 52).

**FINANCE COMMITTEE DISCUSSION:** The Planning Board voted not to go forward with this article; the Finance Committee concurs with that recommendation.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 52**

***AMEND ZONING BY-LAW BY ADDING SECTION 7.8 SPECIAL REQUIREMENTS FOR LICENSED MARIJUANA ESTABLISHMENTS***

**Article 52** To see if the Town will vote to amend the Zoning By-law by adding a new Section 7.8 in the following form:

**7.8 SPECIAL REQUIREMENTS FOR LICENSED MARIJUANA ESTABLISHMENTS - NOT MEDICALLY PRESCRIBED**

**7.8.1 Purposes**

1. To provide for the establishment of Licensed Marijuana Establishments ("LME's"), in appropriate places and under strict conditions in accordance with Chapter 334 of the Acts of 2016, The Regulation and Taxation of Marijuana Act.
2. To minimize the adverse impacts of LMEs on adjacent properties, residential neighborhoods, schools and other places where children congregate, local historic districts, and other land uses potentially incompatible with said Facilities.
3. To regulate the siting, design, placement, security, safety, monitoring, modification, and removal of LMEs.

**7.8.2 Applicability**

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1. The commercial cultivation, production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana is prohibited unless permitted as a LME under this Section 7.8.
2. No LME shall be established except in compliance with provisions of this Section 7.8.
3. Nothing in this Section 7.8 shall be construed to supersede federal and/or state laws governing the sale and/or distribution of marijuana.
4. If any provision of this Section 7.8 or the application of any such provision to any person or circumstance shall be held invalid, the remainder of this Section 7.8, to the extent it can be given effect, or the application of those provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby, and to this end the provisions of this Section 7.8 are severable.

**7.8.3 Definitions.** Licensed Marijuana Establishment, as defined by Massachusetts law only, registered under the Act and Regulations, includes a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business. Marijuana or marihuana, is defined by Massachusetts law 94D as parts of any plant of the genus Cannabis, not excepted below and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in section 1 of chapter 94C of the General Laws; provided that "Marijuana" shall not include:

- (1) The mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination;
- (2) Hemp; or
- (3) The weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products.

### **7.8.4 Eligible Locations for Marijuana Establishments.**

1. Licensed Marijuana Establishments may be allowed by Special Permit from the Canton Zoning Board of Appeals as Special Permit Granting Authority ("SPGA") in the Industrial Zoning District provided the facility meets the requirements of this Section 7.8.

### **7.8.5 General Requirements and Conditions for all Licensed Marijuana Establishments**

1. All LMEs shall be contained within a building or structure.
2. No LME shall have a gross floor area of less than 2,500 square feet or in excess of 20,000 square feet.
3. The hours of operation of an LME shall be set by the Special Permit Granting Authority, but in no event shall said LME to open and/or operating between the hours of 8:00 PM and 8:00 AM.
4. No LME shall be located on a lot which abuts a residential zoning district or within 500 feet from any residential zone or district, or residential development. No LME may be located 500 feet from any public or private school; house of worship; day care center; or park, playground, playfield or recreation facility or other facility in which children commonly congregate.
5. No smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of an LME.
6. No LME shall be located inside a building containing residential units, including without limitation transient housing such as motels and dormitories, or inside a movable or mobile structure such as a van or truck.
7. LMEs shall provide the Canton Police Department, Fire Department, Building Commissioner and the Special Permit Granting Authority with the names, phone numbers and email addresses of all



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management staff and key holders who can be contacted if there are operating problems associated with the establishment.

### 7.8.6 Special Permit Requirements

1. An LME shall only be allowed by special permit from the Zoning Board of Appeals as Special Permit Granting Authority in accordance with G.L. c.40A, §9, subject to the following requirements, conditions and limitations.
2. A special permit for an LME shall be limited to one or more of the following uses that shall be prescribed by the Special Permit Granting Authority: cultivation of Marijuana (horticulture), processing and packaging of Marijuana, including Marijuana that is in the form of smoking materials, food products, oils, aerosols, ointments, and other products; retail sale or distribution of Marijuana.
3. In addition to the application requirements set forth in this Section 7.8 a special permit application for an LME shall include the following:
  - a. The name and address of each owner of the LME;
  - b. Copies of all required licenses and permits issued to the applicant by the Commonwealth of Massachusetts and any of its agencies for the LME; including the Cannabis Control Commission, and any required license from the Town of Canton Board of Selectmen.
  - c. Evidence of the Applicant's right to use the site for the LME, such as a deed, or lease;
  - d. If the Applicant is a business organization, a statement under oath disclosing all of its owners, shareholders, partners, members, managers, directors, officers, or other similarly-situated individuals and entities and their addresses. If any of the above entities rather than persons, the Applicant must disclose the identity of the owners of such entities until the disclosure contains the names and individuals;
  - e. A certified list of all parties in interest entitled to notice of the hearing for the special permit application, taken from the most recent tax list of the Town and certified by the Town Assessor;
  - f. Proposed security measures for the LME, including lighting, fencing, gates and alarms, etc., to ensure the safety of persons and to protect the premises from theft.
4. Mandatory Findings. The Special Permit Authority shall not issue a special permit for an LME unless it finds that: the Facility is designed to minimize any adverse visual or economic impacts on abutters and other parties in interest, as defined in G.L. c. 40A, §11; the Facility demonstrates that it will meet all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will be in compliance with all applicable state laws and regulations; and the applicant has satisfied all of the conditions and requirements of this Section 7.8;
5. Annual Reporting. Each LME permitted under this Bylaw shall as a condition of its special permit file an annual report with the Special Permit Granting Authority and the Town Clerk no later than January 31st, providing a copy of all current applicable state licenses for the Facility and/or its owners and demonstrate continued compliance with the conditions of the Special Permit and appear before the SPGA if requested by the SPGA.
6. A special permit granted under this Section shall have a term limited to the duration of the applicant's ownership of the premises as an LME. A special permit may be transferred only with the approval of the Special Permit Granting Authority in the form of an amendment to the special permit with all information required in this Section 7.8.
7. The applicant shall post a bond before issuance of a building permit to cover costs for the removal of the LME in the event the Town must remove the LME. The value of the bond shall be based upon the ability to completely remove all the items associated with the LME and properly clean the facility at prevailing wages. The value of the bond shall be developed based upon the applicant providing the SPGA with three (3) written bids to meet the noted requirements. An incentive factor of 1.5 shall be applied to all bonds to ensure compliance and adequate funds for the Town to remove the LME at prevailing wages.

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### 7.8.7 Abandonment or Discontinuance of Use

1. A Special Permit shall lapse if not exercised within two years of issuance.
2. An LME shall be required to remove all material, plants, equipment and other paraphernalia: prior to surrendering its state issued licenses or permits; or within six months of ceasing operations; whichever comes first.

or to take any other action related thereto.

#### Planning Board

#### PLANNING BOARD MOTION:

MOVED: That the Zoning By-law be amended by adding a new Section 7.8 as follows:

### 7.8 Temporary Moratorium on the Sale and Distribution of Recreational Marijuana.

**7.8.1 Purpose:** By vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law provides that it is effective on December 15, 2016 and the Cannabis Control Commission is required to issue regulations regarding implementation by September 15, 2017. The time period for issuance of the regulations by the Cannabis Control Commission has been extended by six months to March 15, 2018.

Currently under the Zoning By-law, Recreational Marijuana Establishments and Marijuana Retailers are not a permitted use in the Town and any regulations promulgated by the State Cannabis Control Commission are expected to provide guidance to the Town in regulating Recreational Marijuana Establishments and Marijuana Retailers.

The regulation of Recreational Marijuana Establishments and Marijuana Retailers raises novel and complex legal, planning, and public safety issues. The Town needs time to study and consider the regulation of Recreational Marijuana Establishments and Marijuana Retailers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning By-law regarding regulation of Recreational Marijuana Establishments and Marijuana Retailers and other uses related to the regulation of recreational marijuana. The Town by this Section 7.8 adopts a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments and Marijuana Retailers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning By-law in a manner consistent with sound land use planning goals and objectives.

#### 7.8.2 Definitions.

"Manufacture", to compound, blend, extract, infuse or otherwise make or prepare a marijuana product.

"Marijuana accessories", equipment, products, devices or materials of any kind that are intended or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling or otherwise introducing marijuana into the human body.

"Marijuana cultivator", an entity licensed to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

"Marijuana establishment", a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.

"Marijuana product manufacturer", an entity licensed to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

"Marijuana products", products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

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"Marijuana testing facility", an entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminants.

"Marijuana retailer", an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

**7.8.3 Temporary Moratorium.**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Recreational Marijuana Establishments and Marijuana Retailers. The moratorium shall be in effect through June 30, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments and Marijuana Retailers and related uses, determine whether the town will prohibit on-site consumption at Recreational Marijuana Establishments and Marijuana Retailers and shall consider adopting new provisions of the Zoning Bylaw to address the impact and operation of Recreational Marijuana Establishments and Marijuana Retailers and related uses.

**PLANNING BOARD VOTE: 4-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 52 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 6-0-2**

**PLANNING BOARD DISCUSSION:** Amended to create a temporary moratorium on registered marijuana establishments until the state finalizes regulations. At that time, the town through its Town Meeting and upon recommendation of the Planning Board will adopt zoning regulations consistent with state statute.

**FINANCE COMMITTEE DISCUSSION:** Last November, the voters approved a referendum to legalize the personal use of marijuana for non-medical purposes. The voter referendum requires the state to establish a Cannabis Control Commission, which will enact regulations by next March 15<sup>th</sup> with respect to growing, processing, and selling marijuana. The referendum question approved by the voters has a number of ambiguities and there are currently approximately 40 bills filed with the legislature to amend portions of the new law. Because of the uncertainties as to what the regulations and amendments to the law may provide, the Planning Board has proposed a temporary moratorium on any non-medical marijuana facilities in town. Many other municipalities are considering the same approach. The Finance Committee concurs that a temporary moratorium is in the Town's best interest so the that the Town will have time to engage in a thoughtful planning process for zoning regulations for this newly-allowed use, after any amendments to the law have been passed and the regulations are enacted.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 53**

**AMEND THE ZONING BY-LAWS, TABLE OF USE REGULATIONS, SECTION F**

**Article 53** To see if the Town will vote to amend the Zoning By-Laws Section 3.1.4, Table of Use Regulations, Section F Commercial and Office Uses by changing "N" to "Y" under the LI and LI(B) columns in the row for Trade Shop; or to take any other action related thereto.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That Section 3.1.4, Table of Use Regulations, Section F Commercial and Office Uses of the Zoning By-Laws be amended by changing "N" to "Y" under the LI and LI(B) columns in the row for Trade Shop.

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** That the Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 53 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Changing the Table of Use to allow Trade Shops in Limited Industrial and Limited Industrial (B) Districts. Trade Shops are currently allowed in the Business, Central Business, and Industrial Districts.

Trade Shop - Shop of a builder, carpenter, cabinet maker, caterer, electrician, painter, paperhanger, plumber, sign painter or upholsterer with not more than five thousand (5000) square feet of total floor area per establishment used for work and storage (exclusive of area used for office or sales purposes).

**FINANCE COMMITTEE DISCUSSION:** With a 7-0-0 vote, the Finance Committee supports the Planning Board motion which seeks to amend certain Table of Use regulations. This change will allow certain trade shops such as builders, caterers, plumbers, etc. to locate in Light Industrial zoned areas in Canton. This could be beneficial to those businesses in allowing new options for the location of their shops while benefitting the Town with the potential of additional sources for tax revenue without adverse impact to residential zoned areas.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 54**

**VOTE TO AMEND THE ZONING MAP BY REZONING CERTAIN OPEN SPACE**

**Article 54** To see if the Town will vote to amend the Zoning Map of the Town of Canton, Massachusetts to rezone the lands of the Massachusetts Audubon Society and Trustees of the Reservation from SR-A and SR-C and SR-AA to PROSD (Public Recreation and Open Space). Said parcels of land are described in the Board of Assessors' List by Map and Lot number (as follows):

Map_Lot	Owner	Current Zoning	Other Notes from View Permit
027_162_000	Mass Audubon	SRA	Pequitside Farm, some wetlands, some groundwater protection zone
043_014_000	Mass Audubon	SRC	Pequitside Farm, some wetlands, some groundwater protection zone
044_086_000	Mass Audubon	SRA	Pequitside Farm, some wetlands, some groundwater protection zone, flood zone, scenic road
067_022_000	Trustees of the Reservation	SRAA	Bradley Estate, couple small wetlands, scenic road, historic property
067_023_000	Trustees of the Reservation	SRAA	scenic road, near Bradley estate
068_001_000	Trustees of the Reservation	SRAA	scenic road, near Bradley estate

or take any other action related thereto.

**Planning Board**

**PLANNING BOARD MOTION:**

**MOVED:** That the subject matter of Article 54 as printed in the warrant be indefinitely postponed.

**PLANNING BOARD VOTE: 3-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting to indefinitely postpone Article 54 be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Withdrawn to rezone Massachusetts Audubon and Trustees of the Reservation parcels as Parkland and Open Space, as land protections already exist for these parcels, and rezoning may limit future use options on these properties.

**FINANCE COMMITTEE DISCUSSION:** With a 7-0-0 vote, the Finance Committee supports the Planning Board decision to Indefinitely Postpone this Article. The Planning Board has determined that the open land targeted by this Article is already adequately protected under existing conservation restrictions.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

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**ARTICLE 55**

***VOTE TO AMEND THE ZONING MAP TO REZONE PARCELS TO PARKLAND AND OPEN SPACE ZONING DISTRICT***

**Article 55** To see if the Town will vote to amend the Zoning Map to rezone the parcels listed below of the Department of Conservation and Recreation, Trustees of Reservations, and Town of Canton within the Zone II public water supply well head area to the Parkland and Open Space zoning district.

<b>Map_Lot</b>	<b>Owner</b>	<b>Current Zoning</b>	<b>Other Notes from View Permit</b>
003_007_000	Dept of Cons & Rec	SRA	Fowl Meadow
007_002_000	Dept of Cons & Rec	SRA	Wetlands, Groundwater protection zone, Neponset river
007_005_000	Dept of Cons & Rec	SRA	Wetlands, Groundwater protection zone, Neponset river
007_006_000	Dept of Cons & Rec	SRA	Fowl Meadow, wetlands, groundwater protection zone
007_007_000	Dept of Cons & Rec	SRA	Fowl Meadow, wetlands, groundwater protection zone
007_016_000	Dept of Cons & Rec	SRA	Fowl Meadow, wetlands, groundwater protection zone
007_018_000	Dept of Cons & Rec	SRA	Fowl Meadow, wetlands, groundwater protection zone
008_003_000	Dept of Cons & Rec	I	wetlands, groundwater protection zone
035_002_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
035_003_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
035_005_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
036_001_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
036_002_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
036_003_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
036_004_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
036_008_000	Dept of Cons & Rec	SRAA	wetlands, flood zone, scenic road
051_002_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
051_003_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
051_004_000	Dept of Cons & Rec	LI	Groundwater protection zone, Zone II protection, flood zone, wetlands
052_006_000	Dept of Cons & Rec	SRAA	wetlands, scenic road
053_010_000	Dept of Cons & Rec	SRAA	scenic road
084_003_000	Dept of Cons & Rec	SRAA	Blue Hills
098_001_000	Dept of Cons & Rec	SRAA	Blue Hills
020_003_000	Trustees of the Reservation	I	wetlands, flood zone, watershed (dept. of conservation & rec)
020_005_000	Trustees of the Reservation	I	wetlands, flood zone, watershed (dept. of conservation & rec)
020_007_000	Trustees of the Reservation	I	wetlands, flood zone, watershed (dept. of conservation & rec)
021_002_000	Trustees of the Reservation	I	wetlands, flood zone, watershed (dept. of conservation & rec)
047_009_000	Town of Canton	SRA	wetlands, watershed, town well location, flood zone
007_020_000	Town of Canton	SRA	Wetlands, flood zone, watershed
007_022_000	Town of Canton	SRA	Wetlands, flood zone, watershed

or take any other action related thereto.

**Planning Board**

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**PLANNING BOARD MOTION:**

**MOVED:** That the Zoning Map be amended by rezoning the parcels listed in the warrant to the Parkland and Open Space zoning district.

**PLANNING BOARD VOTE: 4-0**

**FINANCE COMMITTEE MOTION:**

**MOVED:** The Finance Committee recommends that the motion presented by the Planning Board to Town Meeting for Article 55 as written in the warrant be adopted.

**FINANCE COMMITTEE VOTE: 7-0-0**

**PLANNING BOARD DISCUSSION:** Rezoning conservation land (e.g. Department of Conservation and Recreation, Trustees of the Reservation, and Town of Canton) in the Zone II public water supply wellhead area to protected open space will clarify our zoning map, and preserve potential future water supplies as recommended in the 2004 Canton Master Plan, Chapter 11 Implementation, Section 1 Zoning. These parcels have no conflicting uses, and are in either Zone II areas, groundwater protection zone, watershed, wetlands, or flood zones. However, these public lands are currently zoned either single-residence, industrial, or limited industrial districts, which is inconsistent with their current and future use.

**FINANCE COMMITTEE DISCUSSION:** With a 7-0-0 vote, the majority of the Finance Committee supports the Planning Board motion, which has the impact of amending the zoning of the listed parcels to move them under the Open Space Zoning District. This is intended to preserve future potential water supply wellhead sites.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 56**

***VOTE TO APPROVE REGULATION OF USE OF RESERVOIR POND***

**Article 56** To see if the Town will vote to request its representatives in the General Court to file with the General Court a home rule petition for the enactment of legislation as set forth below to confirm Town regulation of the use of Reservoir Pond; to authorize the General Court, with approval by the Board of Selectmen, to make constructive changes in language as may be necessary or advisable towards perfecting the intent of the legislation to secure passage; or to take any other action related thereto.

**AN ACT FOR THE REGULATION OF  
RESERVOIR POND IN CANTON**

SECTION 1. The general court finds and declares that Reservoir pond located in Canton, Massachusetts was created artificially by the impounding of the waters of Pequit brook and flowing of swamps, meadows and other land and that such pond is not a naturally occurring pond and is not a great pond pursuant to section 35 of chapter 91 of the general laws, the Colonial Ordinances of 1641-1647 or any other law. Notwithstanding any general or special law to the contrary, in recognition of the circumstances that Reservoir pond is located on land originally registered with the commonwealth of Massachusetts land court department of the trial court on May 21, 1963 and owned by the town of Canton pursuant to certificate of title no. 185877 issued by said court, the town shall have the power to regulate the use of Reservoir pond pursuant to this chapter.

SECTION 2. As used in this chapter the following words shall, unless the context clearly requires otherwise, have the following meanings.

“Board” shall mean the town of Canton Board of Selectmen.

“Dam” shall mean the dam in Canton, Massachusetts known as Reservoir pond dam, as the same may be modified, maintained, improved, repaired and replaced from time to time, and all its appurtenances and other improvements impounding the waters of Pequit brook.

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"Reservoir pond" shall mean all water impounded by the dam, including but not limited to waters from Pequit brook (sometimes known as Pequid brook) and all surface and other waters naturally or otherwise flowed, drained or diverted to the Town property, up to the high-water mark as the same may change from time to time but never less than the area of the Town property.

"Town" shall mean the town of Canton.

"Town property" shall mean the land in Canton, Massachusetts identified (1) as Lot 1 on the plan filed with the Norfolk county registry district of the land court as plan no. 23714-A, and (2) as being owned by "Roger Williams Jr. et al." and as set forth in a grant by Elijah Bailey to the Neponset Company, dated November 19, 1832 and recorded at the Norfolk county registry of deeds in Book 97, Page 240, together with all improvements thereto, including but not limited to and any land and other property rights, including but not limited to a right to flow, acquired by the town of Canton from time to time by any means, including but not limited to by adverse possession or prescription arising from the presence or use of water being located at such land.

SECTION 3. Fishing, boating, bathing, swimming, skating and other recreational activities in, on or at Reservoir pond shall be permitted except insofar as restricted or prohibited under authority of law or under rules and regulations established by the board. Said rules and regulations may be changed by the board from time to time to govern and restrict some or all of such activities and the use of and access to all or any portion of Reservoir pond, provided such rules and regulations are not inconsistent with this chapter or with any bylaws of the town. Any violation of such rules and regulations shall be deemed a violation of such bylaws.

SECTION 4. In addition to the powers and duties the board and the town's conservation commission and other boards and officials may have pursuant to the general laws and/or any town bylaw, which powers and duties shall not be deemed to have been modified or diminished by this chapter, the board, may, from time to time, make rules and regulations as to the erection, maintenance and control of all structures at Reservoir pond and the town property and to prevent the entrance or discharge into Reservoir pond of any substance or material which by itself or in combination with any other substance may be injurious to the public health or may tend to create a public nuisance or to fill in, lead to the eutrophication of or otherwise be harmful to Reservoir pond. Such rules and regulations may provide for penalties for violations thereof up to and including three hundred dollars (\$300) for each violation and for each day such violation continues to be a separate offense.

SECTION 5. Notwithstanding any provision herein to the contrary, the town, acting by and through the board, in its sole discretion, shall at all times have the rights to operate, maintain, repair, replace and remove the dam subject only to chapter 253 of the general laws and any regulations promulgated thereunder, and to raise and lower the water level of Reservoir pond from time to time. Nothing herein shall in any way be construed to impose any duty or obligation of the Town to maintain the waters of Reservoir pond or Pequit brook at any particular level or location.

SECTION 6. Nothing herein shall be deemed as granting to the general public or any other party any rights to Reservoir pond or any waters contributing to Reservoir pond or to the town property.

SECTION 7. Nothing in this chapter shall be deemed to relieve any party from any liabilities or legal responsibilities of any kind with respect to Reservoir pond or the town property, including but not limited to any person who causes or is legally responsible for a release or threat of release of oil or hazardous material to Reservoir pond or the town property as all such terms are defined by chapter 21E of the general laws and the regulations promulgated thereunder.

SECTION 8. Any police officer of the town may patrol any part of the waters of Reservoir pond and shall have authority to arrest any person violating any law of the commonwealth in or on Reservoir pond or property adjacent to Reservoir pond or violating any restriction, rule, regulation or bylaw established pursuant to this chapter.

SECTION 9. Insofar as this Act may be inconsistent with the provisions of any other general or special law, excluding any state building code, this chapter shall be controlling.

SECTION 10. This chapter, being necessary for the welfare of the town and its inhabitants, shall be liberally construed to effectuate the purpose hereof.



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SECTION 11. The provisions of this act are severable, and if any of its provisions shall be held unconstitutional by any court of competent jurisdiction, the decision by the court shall not impair any of the other provisions of this act.

SECTION 12. This chapter shall take effect upon its passage.

**Board of Selectmen for the Reservoir Pond Advisory Committee**

**MOVED:** That Town representatives in the General Court be requested to file with the General Court a home rule petition for the enactment of An Act For The Regulation Of Reservoir Pond In Canton as printed in the Warrant for Town regulation of the use of Reservoir Pond; and that the General Court, with approval by the Board of Selectmen, be authorized to make constructive changes in language as may be necessary or advisable towards perfecting the intent of such legislation to secure passage.

**FINANCE COMMITTEE VOTE: 5-0-0**

**DISCUSSION:** This article seeks special legislation to confirm that Reservoir Pond is not a Great Pond as defined by state law since this is man-made. The Finance Committee voted to support this change which allows the town to regulate Reservoir Pond directly.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 57**

***AMEND GENERAL BY-LAW XVI, SECTION 24 (CANTON ALLIANCE AGAINST SUBSTANCE ABUSE)***

**Article 57** To see if the Town will vote to amend its General By-Laws Article XVI, Section 24 Paragraph (d) Organization regarding the Town of Canton Substance Abuse Committee by deleting the words "President Secretary and Clerk", and inserting in place thereof the words, "Chairman, Vice-Chairman, Clerk, and Treasurer", or to take any other action related thereto  
**Board of Selectmen**

**MOVED:** That Article XVI, Section 24 Paragraph (d) Organization of the General By-Laws be amended by deleting the words "President Secretary and Clerk" and inserting in place thereof the words "Chairman, Vice-Chairman, Clerk and Treasurer".

**FINANCE COMMITTEE VOTE: 8-0-0**

**FINANCE COMMITTEE DISCUSSION:** The Finance Committee supports this motion, which is considered a "housekeeping" item that changes the titles of certain officers of the Canton Substance Abuse Committee.

**APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_**

**ARTICLE 58**

***AMEND ADDITIONAL 43D PRIORITY DEVELOPMENT SITES***

**Article 58** To see if the Town will vote to accept the provisions of c.43D, Sections 1 through 16, of the General Laws and to designate the following parcel of land as a "Priority Development Site" in the Town of Canton for expedited municipal permitting within the meaning of G.L. Chapter 43D, and to approve the filing of an application with the Commonwealth of Massachusetts Interagency Permitting Board for designation of such parcel as a Priority Development Site:

- 1. Assessors Map 68 Parcel 2
- 2. Assessors Map 68 Parcel 3

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Said property being currently owned by the Reebok Corporation;

and that the Board of Selectmen be hereby authorized to implement the following within 120 days of the acceptance of Chapter 43D with respect to the above mentioned Priority Development Site, or to take any other action related thereto:

(a) appoint a single point of contact to serve as the primary municipal liaison for all issues relating to Chapter 43D in connection with said Priority Development Site;

(b) amend rules and regulations, with the assistance of various permitting boards, on permit issuance to conform with Chapter 43D with respect to the foregoing Priority Development Site;

(c) along with the Town's permitting boards, collect and ensure the availability of all governing statutes, local bylaws, regulations, procedures and protocols pertaining to each permit;

(d) establish a procedure whereby the Board of Selectmen shall determine all permits, reviews and pre-development review required for a Priority Development Site project, all required scoping sessions, public comment periods and public hearings and all additional specific applications and supplemental information required for review, including when applicable, the identification of potential conflicts of jurisdiction or substantive standards with abutting municipalities and a procedure for notifying the applicant; and

(e) establish a procedure, following notification of the required submissions for review as set forth in clause (d) above, for determining if all the materials required for the review of the Priority Development project have been completed.,

or to take any other action related thereto.

**Board of Selectmen for Economic Development Committee**

**MOVED:** That the provisions of Chapter 43D, Sections 1 through 16, of the General Laws be accepted and that the following parcels of land be designated as a "Priority Development Site" in the Town of Canton for expedited municipal permitting within the meaning of G.L. Chapter 43D, and that the filing of an application with the Commonwealth of Massachusetts Interagency Permitting Board for designation of such parcels as a Priority Development Site be approved:

1. Assessors Map 68 Parcel 2
2. Assessors Map 68 Parcel 3

Said property being currently owned by the Reebok Corporation; and that the Board of Selectmen be authorized to implement the following within 120 days of the acceptance of Chapter 43D with respect to the above mentioned Priority Development Site:

(a) appoint a single point of contact to serve as the primary municipal liaison for all issues relating to Chapter 43D in connection with said Priority Development Site;

(b) amend rules and regulations, with the assistance of various permitting boards, on permit issuance to conform with Chapter 43D with respect to the foregoing Priority Development Site;

(c) along with the Town's permitting boards, collect and ensure the availability of all governing statutes, local bylaws, regulations, procedures and protocols pertaining to each permit;

(d) establish a procedure whereby the Board of Selectmen shall determine all permits, reviews and pre-development review required for a Priority Development Site project, all required scoping sessions, public comment periods and public hearings and all additional specific applications and supplemental information required for review, including when applicable, the identification of potential conflicts of jurisdiction or substantive standards with abutting municipalities and a procedure for notifying the applicant; and

(e) establish a procedure, following notification of the required submissions for review as set forth in clause (d) above, for determining if all the materials required for the review of the Priority Development project have been completed.

**FINANCE COMMITTEE VOTE: 8-0-0**

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**DISCUSSION:** The Finance Committee recommends approval to implement the procedures under G. L. Chapter 43D for this Priority Development Site. This will expedite municipal permitting and other procedures for future development of the parcels, currently owned by the Reebok Corporation.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**ARTICLE 59**

**APPROPRIATE FUNDS TO MEET EXPENSES FOR NEXT FISCAL YEAR (FY18)**

**Article 59** To see what sums of money the town will vote to raise and appropriate, transfer from Free Cash, transfer from any available funds or borrow pursuant to any applicable statute to meet the expenses of the next fiscal year for the various Town Boards, Committees, Departments and Agencies, or to take any other action related thereto.

Board of Selectmen

**MOTION 1**

**MOVED:** That the following sums of money be transferred to the General Fund in Fiscal Year 2018 in order to fund the Town’s annual operating budget:

<b>Votes to Transfer Available Funds</b>		
With a vote that \$2,340,524 be transferred as follows:		
<u>TRANSFER FROM</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
AMBULANCE SERVICE	\$750,000	FIRE DEPARTMENT
WATER ENTERPRISE FUND	514,825	FIXED COSTS
SEWER ENTERPRISE FUND	358,865	FIXED COSTS
SOLAR FACILITY	331,144	TOWN-WIDE ELECTRICITY
SCHOOL FOOD SERVICE	160,500	HEALTH INSURANCE
AMBULANCE SERVICE	175,190	DEBT SERVICE
GREENLODGE STREET PARKING FEES	35,000	EXECUTIVE OFFICE
SALE OF LOTS/GRAVES	10,000	CEMETERY MAINTENANCE
CEMETERY PERPETUAL CARE (EXPENDABLE)	<u>5,000</u>	CEMETERY MAINTENANCE
	<b>\$2,340,524</b>	

FINANCE COMMITTEE VOTE: 9-0-0

**DISCUSSION:** This is a procedural motion to transfer funds from various sources to partially fund the general operating budget.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**MOTION 2**

**MOVED:** That the following sums of money be raised and appropriated from the FY 2018 tax levy and other general revenues of the Town along with revenue sources listed in Motion 1.

**DISCUSSION:** Please see the Finance Committee Report to the Town of Canton for ATM 2017 at the front of this warrant for a discussion of the FY 2018 operating budget.

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

**OPERATING BUDGET  
BY VOTING CATEGORY**

	FY 16 ACTUAL	ORIGINAL BUDGET FY 17	FY 2018 BASE BUDGET	FY 2018 DEPT. REQUEST	FY 2018 EXECUTIVE REQUEST	FY 2018 FIN. COMM. REQUEST	INC (DEC) FIN. COMM. - ORIG \$\$\$ \$	FROM FY 17 % %
School Dept (300)	34,009,561	38,572,710	39,446,562	40,995,328	40,221,559	40,221,559	1,648,849	4.3
<b>TOTAL 03-SCHOOL</b>	<b>34,009,561</b>	<b>38,572,710</b>	<b>39,446,562</b>	<b>40,995,328</b>	<b>40,221,559</b>	<b>40,221,559</b>	<b>1,648,849</b>	<b>4.3</b>
Assessors (141)	284,397	295,704	301,795	354,295	356,791	356,791	61,087	20.7
Building & Zoning (241;176)	319,977	361,554	367,358	367,358	369,245	369,245	7,691	2.1
Committees & Comm (131;149;182;184;545;546;547;691;692)	12,528	34,268	34,268	35,268	35,268	35,268	1,000	2.9
Conservation Comm (171)	121,461	137,846	139,725	139,725	140,734	140,734	2,888	2.1
Council on Aging (541)	322,381	357,245	359,956	386,156	395,416	395,416	38,171	10.7
Executive Area (129;151;154;179;195;244;910)	1,058,185	1,169,942	1,187,561	1,185,475	1,098,103	1,098,103	(71,839)	(6.1)
Finance Dept (133;135;145;155)	912,690	982,703	996,561	1,012,261	1,021,785	1,021,785	39,082	4.0
Fire Department (215;220;221;231;232;291)	5,132,491	5,451,942	5,505,541	5,701,031	5,701,031	5,701,031	249,089	4.6
Health Department (510)	344,884	365,030	370,322	370,322	373,622	373,622	8,592	2.4
Parks & Recreation (542;630)	637,051	677,362	692,622	715,872	715,125	715,125	37,763	5.6
Planning Board (175)	52,845	63,130	63,900	63,900	63,900	63,900	770	1.2
Police (210;292)	4,402,127	4,650,614	4,672,114	4,815,114	4,975,794	4,975,794	325,180	7.0
Public Library (610)	1,166,188	1,228,137	1,257,282	1,270,936	1,270,936	1,270,936	42,799	3.5
Public Works (192-194;199;400;410;420;421;425-427;491-493 ;632)	2,565,447	2,729,289	2,748,160	2,897,639	2,870,867	2,870,867	141,578	5.2
Town Clerk & Elected (161;163)	224,071	232,405	235,833	235,833	237,550	237,550	5,145	2.2
Veterans Services (543)	277,648	279,730	280,694	287,894	292,909	292,909	13,179	4.7
<b>TOTAL 01-MUNICIPAL</b>	<b>17,834,372</b>	<b>19,016,901</b>	<b>19,213,692</b>	<b>19,839,079</b>	<b>19,919,076</b>	<b>19,919,076</b>	<b>902,175</b>	<b>4.7</b>
Blue Hills Regional (840)	1,117,954	1,195,356	1,195,356	1,164,066	1,164,066	1,164,066	(31,290)	(2.6)
Debt Service (710;751;752)	4,946,792	4,883,206	4,883,206	4,786,603	4,786,603	4,786,603	(96,603)	(2.0)
Employer Share-Health/Life (914;915)	10,981,480	11,339,278	11,339,278	12,142,117	12,142,117	12,142,117	802,839	7.1
Norfolk Agricult HS (841)	9,340	10,000	10,000	10,000	20,000	20,000	10,000	100.0
OPEB Transfers (993)	750,000	770,000	770,000	800,000	800,000	1,000,000	230,000	29.9
Other Transfers (990)	350,000	0	0	0	0	0	0	0.0
Reserve Fund (132)	0	500,000	500,000	500,000	500,000	500,000	0	0.0
Retirement Benefits (911)	3,994,324	4,397,322	4,397,322	4,799,947	4,799,947	4,799,947	402,625	9.2
Snow & Ice (423)	721,663	564,500	564,500	600,500	600,500	600,500	36,000	6.4
Street Lighting (422)	141,082	120,000	120,000	95,000	95,000	95,000	(25,000)	(20.8)

**OPERATING BUDGET**  
**BY VOTING CATEGORY**

	<u>FY 16 ACTUAL</u>	<u>ORIGINAL BUDGET FY 17</u>	<u>FY 2018 BASE BUDGET</u>	<u>FY 2018 DEPT. REQUEST</u>	<u>FY 2018 EXECUTIVE REQUEST</u>	<u>FY 2018 FIN. COMM. REQUEST</u>	<u>INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$\$\$ %</u>
Town Insurance (946)	1,024,801	1,084,985	1,084,985	1,205,918	1,205,918	1,205,918	120,933 11.1
Trash Collection (433)	1,814,787	1,840,240	1,840,240	1,900,000	1,961,119	1,961,119	120,879 6.6
Unemployment Comp (913)	100,000	100,000	100,000	100,000	100,000	100,000	0 0.0
<b>TOTAL 02-FIXED COSTS</b>	<u>25,952,223</u>	<u>26,804,887</u>	<u>26,804,887</u>	<u>28,104,151</u>	<u>28,175,270</u>	<u>28,375,270</u>	<u>1,570,383 5.9</u>
<b>GRAND TOTALS :</b>	<u>77,796,155</u>	<u>84,394,498</u>	<u>85,465,141</u>	<u>88,938,558</u>	<u>88,315,905</u>	<u>88,515,905</u>	<u>4,121,407 4.9</u>

**ENTERPRISE FUNDS**

	<u>FY 16 ACTUAL</u>	<u>ORIGINAL BUDGET FY 17</u>	<u>FY 2018 BASE BUDGET</u>	<u>FY 2018 DEPT. REQUEST</u>	<u>FY 2018 EXECUTIVE REQUEST</u>	<u>FY 2018 FIN. COMM. REQUEST</u>	<u>INC (DEC) FROM FY 17 FIN. COM - ORIG \$\$\$ %</u>
RINK ENTERPRISE (700)	<u>30,217</u>	<u>113,444</u>	<u>113,444</u>	<u>28,210</u>	<u>19,910</u>	<u>19,910</u>	<u>(93,534) (82.4)</u>
SEWER ENTERPRISE (600 - 602)	<u>6,112,251</u>	<u>6,496,640</u>	<u>6,528,358</u>	<u>6,536,733</u>	<u>6,536,733</u>	<u>6,536,733</u>	<u>40,093 0.6</u>
WATER ENTERPRISE (640 - 642)	<u>6,530,520</u>	<u>6,396,172</u>	<u>6,411,102</u>	<u>7,357,882</u>	<u>7,357,882</u>	<u>7,357,882</u>	<u>961,710 15.0</u>

**TOWN OF CANTON**  
**BUDGET REPORT FOR FY 2018**  
**Dept. / Finance Committee Request**

		FY 16 ACTUAL	ORIGINAL BUDGET FY 17	FY 2018 BASE BUDGET	FY 2018 DEPT. REQUEST	FY 2018 EXECUTIVE REQUEST	FY 2018 FIN. COMM. REQUEST	INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$\$\$ \$	% %
<b>300 SCHOOL DEPARTMENT</b>									
TOTAL: Salaries		26,603,384	31,763,753	32,637,605	34,186,371	33,412,602	33,412,602	1,648,849	5.2
TOTAL: Expenses		7,406,177	6,808,957	6,808,957	6,808,957	6,808,957	6,808,957	0	0.0
	TOTALS:	34,009,561	38,572,710	39,446,562	40,995,328	40,221,559	40,221,559	1,648,849	4.3
	<b>TOTAL 03-SCHOOL</b>	<u>34,009,561</u>	<u>38,572,710</u>	<u>39,446,562</u>	<u>40,995,328</u>	<u>40,221,559</u>	<u>40,221,559</u>	<u>1,648,849</u>	<u>4.3</u>
<b>141 ASSESSORS</b>									
TOTAL: Salaries		222,924	229,924	236,015	236,015	238,511	238,511	8,587	3.7
TOTAL: Expenses		61,474	65,780	65,780	118,280	118,280	118,280	52,500	79.8
	TOTALS:	284,397	295,704	301,795	354,295	356,791	356,791	61,087	20.7
<b>176 ZONING BOARD</b>									
TOTAL: Salaries		19,949	24,987	23,949	23,949	23,949	23,949	(1,038)	(4.2)
TOTAL: Expenses		7,577	11,909	11,909	11,909	11,909	11,909	0	0.0
	TOTALS:	27,526	36,896	35,858	35,858	35,858	35,858	(1,038)	(2.8)
<b>241 BUILDING DEPARTMENT</b>									
TOTAL: Salaries		267,809	304,415	311,257	311,257	313,144	313,144	8,729	2.9
TOTAL: Expenses		24,642	20,243	20,243	20,243	20,243	20,243	0	0.0
	TOTALS:	292,451	324,658	331,500	331,500	333,387	333,387	8,729	2.7
	<b>TOTAL 03-Building &amp; Zoning</b>	<u>319,977</u>	<u>361,554</u>	<u>367,358</u>	<u>367,358</u>	<u>369,245</u>	<u>369,245</u>	<u>7,691</u>	<u>2.1</u>
<b>131 FINANCE COMMITTEE</b>									
TOTAL: Salaries		4,045	4,865	4,865	4,865	4,865	4,865	0	0.0
TOTAL: Expenses		5,343	6,635	6,635	6,635	6,635	6,635	0	0.0
	TOTALS:	9,388	11,500	11,500	11,500	11,500	11,500	0	0.0
<b>149 WATER/SEWER RATE POLICY</b>									
TOTAL: Salaries		0	300	300	300	300	300	0	0.0
TOTAL: Expenses		0	700	700	700	700	700	0	0.0
	TOTALS:	0	1,000	1,000	1,000	1,000	1,000	0	0.0
<b>182 CAPITAL OUTLAY &amp; PLANNING</b>									
TOTAL: Salaries		0	1,700	1,700	1,700	1,700	1,700	0	0.0
TOTAL: Expenses		135	856	856	856	856	856	0	0.0
	TOTALS:	135	2,556	2,556	2,556	2,556	2,556	0	0.0
<b>184 BUILDINGS RENOVATIONS COM</b>									
TOTAL: Salaries		0	1,500	1,500	1,500	1,500	1,500	0	0.0
TOTAL: Expenses		1,305	100	100	100	100	100	0	0.0
	TOTALS:	1,305	1,600	1,600	1,600	1,600	1,600	0	0.0
<b>545 SUBSTANCE ABUSE COMMITTEE</b>									
TOTAL: Expenses		0	10,000	10,000	10,000	10,000	10,000	0	0.0
	TOTALS:	0	10,000	10,000	10,000	10,000	10,000	0	0.0
<b>546 WALK, BIKE &amp; HIKE COMMITTEE</b>									

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ANNUAL TOWN MEETING MAY 8, 2017

**TOWN OF CANTON**  
**BUDGET REPORT FOR FY 2018**  
**Dept. / Finance Committee Request**

		FY 16 ACTUAL	ORIGINAL BUDGET FY 17	FY 2018 BASE BUDGET	FY 2018 DEPT. REQUEST	FY 2018 EXECUTIVE REQUEST	FY 2018 FIN. COMM. REQUEST	INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$\$\$ \$	% %
TOTAL:	Expenses	0	0	0	1,000	1,000	1,000	1,000	0.0
	TOTALS:	0	0	0	1,000	1,000	1,000	1,000	0.0
<b>547</b>	<b>DISABILITY COMMISSION</b>								
TOTAL:	Salaries	0	795	795	795	795	795	0	0.0
TOTAL:	Expenses	0	1,770	1,770	1,770	1,770	1,770	0	0.0
	TOTALS:	0	2,565	2,565	2,565	2,565	2,565	0	0.0
<b>691</b>	<b>HISTORICAL COMMISSION</b>								
TOTAL:	Salaries	160	480	480	480	480	480	0	0.0
TOTAL:	Expenses	1,540	3,189	3,189	3,189	3,189	3,189	0	0.0
	TOTALS:	1,700	3,669	3,669	3,669	3,669	3,669	0	0.0
<b>692</b>	<b>BEAUTIFICATION COMMITTEE</b>								
TOTAL:	Salaries	0	498	498	498	498	498	0	0.0
TOTAL:	Expenses	0	880	880	880	880	880	0	0.0
	TOTALS:	0	1,378	1,378	1,378	1,378	1,378	0	0.0
	<b>TOTAL 10-Committees &amp; Commissions</b>	<b>12,528</b>	<b>34,268</b>	<b>34,268</b>	<b>35,268</b>	<b>35,268</b>	<b>35,268</b>	<b>1,000</b>	<b>2.9</b>
<b>171</b>	<b>CONSERVATION COMMISSION</b>								
TOTAL:	Salaries	116,336	120,746	122,625	122,625	123,634	123,634	2,888	2.4
TOTAL:	Expenses	5,125	17,100	17,100	17,100	17,100	17,100	0	0.0
	TOTALS:	121,461	137,846	139,725	139,725	140,734	140,734	2,888	2.1
<b>541</b>	<b>COUNCIL ON AGING</b>								
TOTAL:	Salaries	234,431	270,255	272,966	299,166	308,426	308,426	38,171	14.1
TOTAL:	Expenses	87,949	86,990	86,990	86,990	86,990	86,990	0	0.0
	TOTALS:	322,381	357,245	359,956	386,156	395,416	395,416	38,171	10.7
<b>129</b>	<b>EXECUTIVE OFFICE</b>								
TOTAL:	Salaries	364,326	361,526	366,660	371,660	373,234	373,234	11,708	3.2
TOTAL:	Expenses	82,074	103,016	103,016	91,215	91,215	91,215	(11,801)	(11.5)
	TOTALS:	446,400	464,542	469,676	462,875	464,449	464,449	(93)	0.0
<b>151</b>	<b>TOWN COUNSEL</b>								
TOTAL:	Expenses	269,548	255,585	255,585	260,300	260,300	260,300	4,715	1.8
	TOTALS:	269,548	255,585	255,585	260,300	260,300	260,300	4,715	1.8
<b>154</b>	<b>HUMAN RESOURCES DEPT</b>								
TOTAL:	Salaries	116,631	135,144	138,649	138,649	144,327	144,327	9,183	6.8
TOTAL:	Expenses	5,789	6,795	6,795	6,795	6,795	6,795	0	0.0
	TOTALS:	122,420	141,939	145,444	145,444	151,122	151,122	9,183	6.5
<b>179</b>	<b>PLANNING DEPARTMENT</b>								
TOTAL:	Salaries	37,007	52,220	61,200	61,200	61,200	61,200	8,980	17.2
TOTAL:	Expenses	5,722	8,320	8,320	8,320	8,320	8,320	0	0.0
	TOTALS:	42,730	60,540	69,520	69,520	69,520	69,520	8,980	14.8

**TOWN OF CANTON**  
**BUDGET REPORT FOR FY 2018**  
**Dept. / Finance Committee Request**

	FY 16 ACTUAL	ORIGINAL BUDGET FY 17	FY 2018 BASE BUDGET	FY 2018 DEPT. REQUEST	FY 2018 EXECUTIVE REQUEST	FY 2018 FIN. COMM. REQUEST	INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$\$\$ \$	% %
<b>195 TOWN REPORTS</b>								
TOTAL: Expenses	1,442	4,500	4,500	4,500	4,500	4,500	0	0.0
TOTALS:	<u>1,442</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>0</u>	<u>0.0</u>
<b>244 SEALER OF WEIGHTS &amp; MEAS</b>								
TOTAL: Expenses	6,750	7,500	7,500	7,500	7,500	7,500	0	0.0
TOTALS:	<u>6,750</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>0</u>	<u>0.0</u>
<b>910 EMPLOYEE CONTRACT BENEFIT</b>								
TOTAL: Salaries	112,167	215,336	215,336	215,336	120,712	120,712	(94,624)	(43.9)
TOTAL: Expenses	56,728	20,000	20,000	20,000	20,000	20,000	0	0.0
TOTALS:	<u>168,896</u>	<u>235,336</u>	<u>235,336</u>	<u>235,336</u>	<u>140,712</u>	<u>140,712</u>	<u>(94,624)</u>	<u>(40.2)</u>
<b>TOTAL 01-Executive Branch</b>	<u>1,058,185</u>	<u>1,169,942</u>	<u>1,187,561</u>	<u>1,185,475</u>	<u>1,098,103</u>	<u>1,098,103</u>	<u>(71,839)</u>	<u>(6.1)</u>
<b>133 DIRECTOR OF FINANCE</b>								
TOTAL: Salaries	173,034	179,054	181,919	181,919	186,670	186,670	7,616	4.3
TOTAL: Expenses	7,654	5,500	5,500	5,500	5,500	5,500	0	0.0
TOTALS:	<u>180,688</u>	<u>184,554</u>	<u>187,419</u>	<u>187,419</u>	<u>192,170</u>	<u>192,170</u>	<u>7,616</u>	<u>4.1</u>
<b>135 ACCOUNTANT</b>								
TOTAL: Salaries	182,573	190,610	195,137	195,137	196,615	196,615	6,005	3.2
TOTAL: Expenses	11,444	10,554	10,554	12,054	12,054	12,054	1,500	14.2
TOTALS:	<u>194,016</u>	<u>201,164</u>	<u>205,691</u>	<u>207,191</u>	<u>208,669</u>	<u>208,669</u>	<u>7,505</u>	<u>3.7</u>
<b>145 TREASURER/TAX COLLECTOR</b>								
TOTAL: Salaries	132,018	145,266	148,907	149,407	149,407	149,407	4,141	2.9
TOTAL: Expenses	45,328	62,373	62,373	61,873	61,873	61,873	(500)	(0.8)
TOTALS:	<u>177,346</u>	<u>207,639</u>	<u>211,280</u>	<u>211,280</u>	<u>211,280</u>	<u>211,280</u>	<u>3,641</u>	<u>1.8</u>
<b>155 INFORMATION SYSTEMS</b>								
TOTAL: Salaries	182,578	187,396	190,221	190,221	193,516	193,516	6,120	3.3
TOTAL: Expenses	178,062	201,950	201,950	216,150	216,150	216,150	14,200	7.0
TOTALS:	<u>360,640</u>	<u>389,346</u>	<u>392,171</u>	<u>406,371</u>	<u>409,666</u>	<u>409,666</u>	<u>20,320</u>	<u>5.2</u>
<b>TOTAL 02-Finance Dept</b>	<u>912,690</u>	<u>982,703</u>	<u>996,561</u>	<u>1,012,261</u>	<u>1,021,785</u>	<u>1,021,785</u>	<u>39,082</u>	<u>4.0</u>
<b>215 911 DISPATCHERS - FIRE</b>								
TOTAL: Salaries	0	150,000	150,000	225,000	225,000	225,000	75,000	50.0
TOTALS:	<u>0</u>	<u>150,000</u>	<u>150,000</u>	<u>225,000</u>	<u>225,000</u>	<u>225,000</u>	<u>75,000</u>	<u>50.0</u>
<b>220 FIRE DEPARTMENT</b>								
TOTAL: Salaries	4,277,874	4,452,357	4,505,956	4,582,096	4,582,096	4,582,096	129,739	2.9
TOTAL: Expenses	432,371	415,240	415,240	435,190	435,190	435,190	19,950	4.8
TOTALS:	<u>4,710,244</u>	<u>4,867,597</u>	<u>4,921,196</u>	<u>5,017,286</u>	<u>5,017,286</u>	<u>5,017,286</u>	<u>149,689</u>	<u>3.1</u>
<b>221 FIRE ALARMS, BOXES, ETC</b>								
TOTAL: Salaries	13,667	14,950	14,950	14,950	14,950	14,950	0	0.0
TOTAL: Expenses	7,258	8,025	8,025	8,025	8,025	8,025	0	0.0



**TOWN OF CANTON**  
**BUDGET REPORT FOR FY 2018**  
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	FY 16 ACTUAL	ORIGINAL BUDGET FY 17	FY 2018 BASE BUDGET	FY 2018 DEPT. REQUEST	FY 2018 EXECUTIVE REQUEST	FY 2018 FIN. COMM. REQUEST	INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$\$\$ \$	%
TOTALS:	20,925	22,975	22,975	22,975	22,975	22,975	0	0.0
<b>231 AMBULANCE SERVICE</b>								
TOTAL: Salaries	271,511	245,885	245,885	265,885	265,885	265,885	20,000	8.1
TOTAL: Expenses	113,881	140,485	140,485	144,885	144,885	144,885	4,400	3.1
TOTALS:	385,392	386,370	386,370	410,770	410,770	410,770	24,400	6.3
<b>232 UNMANNED AMBULANCE</b>								
TOTAL: Expenses	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0
TOTALS:	1,000	1,000	1,000	1,000	1,000	1,000	0	0.0
<b>291 EMERGENCY MANAGEMENT</b>								
TOTAL: Salaries	2,500	5,000	5,000	5,000	5,000	5,000	0	0.0
TOTAL: Expenses	12,429	19,000	19,000	19,000	19,000	19,000	0	0.0
TOTALS:	14,929	24,000	24,000	24,000	24,000	24,000	0	0.0
<b>TOTAL 06-Fire Dept</b>	<b>5,132,491</b>	<b>5,451,942</b>	<b>5,505,541</b>	<b>5,701,031</b>	<b>5,701,031</b>	<b>5,701,031</b>	<b>249,089</b>	<b>4.6</b>
<b>510 HEALTH DEPARTMENT</b>								
TOTAL: Salaries	308,889	314,550	319,842	322,142	325,442	325,442	10,892	3.5
TOTAL: Expenses	35,995	50,480	50,480	48,180	48,180	48,180	(2,300)	(4.6)
TOTALS:	344,884	365,030	370,322	370,322	373,622	373,622	8,592	2.4
<b>42 YOUTH SERVICES</b>								
TOTAL: Expenses	3,667	5,000	5,000	5,000	5,000	5,000	0	0.0
TOTALS:	3,667	5,000	5,000	5,000	5,000	5,000	0	0.0
<b>630 PARKS &amp; RECREATION</b>								
TOTAL: Salaries	528,325	556,912	572,172	587,672	586,925	586,925	30,013	5.4
TOTAL: Expenses	105,060	115,450	115,450	123,200	123,200	123,200	7,750	6.7
TOTALS:	633,384	672,362	687,622	710,872	710,125	710,125	37,763	5.6
<b>TOTAL 08-Recreation &amp; Playgr</b>	<b>637,051</b>	<b>677,362</b>	<b>692,622</b>	<b>715,872</b>	<b>715,125</b>	<b>715,125</b>	<b>37,763</b>	<b>5.6</b>
<b>175 PLANNING BOARD</b>								
TOTAL: Salaries	46,870	49,297	50,067	50,067	50,067	50,067	770	1.6
TOTAL: Expenses	5,975	13,833	13,833	13,833	13,833	13,833	0	0.0
TOTALS:	52,845	63,130	63,900	63,900	63,900	63,900	770	1.2
<b>210 POLICE DEPARTMENT</b>								
TOTAL: Salaries	4,040,140	4,194,420	4,212,653	4,337,653	4,498,333	4,498,333	303,913	7.2
TOTAL: Expenses	269,392	331,213	331,213	349,213	349,213	349,213	18,000	5.4
TOTALS:	4,309,532	4,525,633	4,543,866	4,686,866	4,847,546	4,847,546	321,913	7.1
<b>292 ANIMAL CONTROL OFFICER</b>								
TOTAL: Salaries	85,807	115,581	118,848	118,848	118,848	118,848	3,267	2.8
TOTAL: Expenses	6,789	9,400	9,400	9,400	9,400	9,400	0	0.0
TOTALS:	92,595	124,981	128,248	128,248	128,248	128,248	3,267	2.6

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**TOWN OF CANTON**  
**BUDGET REPORT FOR FY 2018**  
**Dept. / Finance Committee Request**

		FY 16 ACTUAL	ORIGINAL BUDGET FY 17	FY 2018 BASE BUDGET	FY 2018 DEPT. REQUEST	FY 2018 EXECUTIVE REQUEST	FY 2018 FIN. COMM. REQUEST	INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$\$\$ \$	% %
<b>TOTAL</b>	<b>09-Police &amp; Animal Ctrl</b>	<u>4,402,127</u>	<u>4,650,614</u>	<u>4,672,114</u>	<u>4,815,114</u>	<u>4,975,794</u>	<u>4,975,794</u>	<u>325,180</u>	<u>7.0</u>
<b>610 LIBRARY</b>									
TOTAL:	Salaries	869,025	920,851	949,996	949,996	949,996	949,996	29,145	3.2
TOTAL:	Expenses	297,163	307,286	307,286	320,940	320,940	320,940	13,654	4.4
	TOTALS:	<u>1,166,188</u>	<u>1,228,137</u>	<u>1,257,282</u>	<u>1,270,936</u>	<u>1,270,936</u>	<u>1,270,936</u>	<u>42,799</u>	<u>3.5</u>
<b>192 PUBLIC BLDGS/PROP MAINT</b>									
TOTAL:	Salaries	275,860	344,679	351,367	351,367	351,367	351,367	6,688	1.9
TOTAL:	Expenses	83,647	73,888	73,888	187,710	187,710	187,710	113,822	154.0
	TOTALS:	<u>359,507</u>	<u>418,567</u>	<u>425,255</u>	<u>539,077</u>	<u>539,077</u>	<u>539,077</u>	<u>120,510</u>	<u>28.8</u>
<b>193 POLICE STATION MAINT.</b>									
TOTAL:	Expenses	16,849	15,467	15,467	0	0	0	(15,467)	(100.0)
	TOTALS:	<u>16,849</u>	<u>15,467</u>	<u>15,467</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(15,467)</u>	<u>(100.0)</u>
<b>194 PUBLIC SAFETY FACILITY</b>									
TOTAL:	Expenses	8,148	7,187	7,187	0	0	0	(7,187)	(100.0)
	TOTALS:	<u>8,148</u>	<u>7,187</u>	<u>7,187</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(7,187)</u>	<u>(100.0)</u>
<b>199 ARMANDO RECREATION FACILITY</b>									
TOTAL:	Expenses	6,108	8,853	8,853	0	0	0	(8,853)	(100.0)
	TOTALS:	<u>6,108</u>	<u>8,853</u>	<u>8,853</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(8,853)</u>	<u>(100.0)</u>
<b>400 PUBLIC WORKS ADMINISTRATI</b>									
TOTAL:	Salaries	304,411	309,870	314,999	314,999	320,378	320,378	10,508	3.4
TOTAL:	Expenses	10,780	12,412	12,412	12,412	12,412	12,412	0	0.0
	TOTALS:	<u>315,192</u>	<u>322,282</u>	<u>327,411</u>	<u>327,411</u>	<u>332,790</u>	<u>332,790</u>	<u>10,508</u>	<u>3.3</u>
<b>410 ENGINEERING DEPARTMENT</b>									
TOTAL:	Salaries	180,550	208,949	217,313	217,313	218,744	218,744	9,795	4.7
TOTAL:	Expenses	22,070	18,917	18,917	18,917	18,917	18,917	0	0.0
	TOTALS:	<u>202,620</u>	<u>227,866</u>	<u>236,230</u>	<u>236,230</u>	<u>237,661</u>	<u>237,661</u>	<u>9,795</u>	<u>4.3</u>
<b>420 HIGHWAY MAINTENANCE</b>									
TOTAL:	Salaries	762,480	803,343	802,969	870,133	836,551	836,551	33,208	4.1
TOTAL:	Expenses	116,898	122,587	122,587	122,587	122,587	122,587	0	0.0
	TOTALS:	<u>879,378</u>	<u>925,930</u>	<u>925,556</u>	<u>992,720</u>	<u>959,138</u>	<u>959,138</u>	<u>33,208</u>	<u>3.6</u>
<b>425 STREET SIGNS &amp; TRAFFIC</b>									
TOTAL:	Salaries	7,216	2,500	2,500	2,500	2,500	2,500	0	0.0
TOTAL:	Expenses	43,914	49,200	49,200	49,200	49,200	49,200	0	0.0
	TOTALS:	<u>51,130</u>	<u>51,700</u>	<u>51,700</u>	<u>51,700</u>	<u>51,700</u>	<u>51,700</u>	<u>0</u>	<u>0.0</u>
<b>426 GAS &amp; OIL FUND</b>									
TOTAL:	Expenses	43,532	86,190	86,190	86,190	86,190	86,190	0	0.0
	TOTALS:	<u>43,532</u>	<u>86,190</u>	<u>86,190</u>	<u>86,190</u>	<u>86,190</u>	<u>86,190</u>	<u>0</u>	<u>0.0</u>
<b>427 HIGHWAY EQUIPMENT MAINT</b>									
TOTAL:	Salaries	198,750	207,052	214,949	214,949	214,949	214,949	7,897	3.8

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**TOWN OF CANTON**  
**BUDGET REPORT FOR FY 2018**  
**Dept. / Finance Committee Request**

		FY 16 ACTUAL	ORIGINAL BUDGET FY 17	FY 2018 BASE BUDGET	FY 2018 DEPT. REQUEST	FY 2018 EXECUTIVE REQUEST	FY 2018 FIN. COMM. REQUEST	INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$\$\$ \$	% %
TOTAL:	Expenses	135,748	80,915	80,915	80,915	80,915	80,915	0	0.0
	TOTALS:	334,498	287,967	295,864	295,864	295,864	295,864	7,897	2.7
<b>491 CEMETERY MAINT</b>									
TOTAL:	Salaries	145,311	158,868	153,475	153,475	153,475	153,475	(5,393)	(3.4)
TOTAL:	Expenses	13,533	20,912	20,912	20,912	20,912	20,912	0	0.0
	TOTALS:	158,845	179,780	174,387	174,387	174,387	174,387	(5,393)	(3.0)
<b>492 TREE DEPARTMENT</b>									
TOTAL:	Salaries	161,937	159,567	156,127	156,127	156,127	156,127	(3,440)	(2.2)
TOTAL:	Expenses	3,966	7,933	7,933	7,933	7,933	7,933	0	0.0
	TOTALS:	165,903	167,500	164,060	164,060	164,060	164,060	(3,440)	(2.1)
<b>632 PEQUITSIDE FARM</b>									
TOTAL:	Expenses	23,740	30,000	30,000	30,000	30,000	30,000	0	0.0
	TOTALS:	23,740	30,000	30,000	30,000	30,000	30,000	0	0.0
<b>TOTAL 07-Public Works</b>		<b>2,565,447</b>	<b>2,729,289</b>	<b>2,748,160</b>	<b>2,897,639</b>	<b>2,870,867</b>	<b>2,870,867</b>	<b>141,578</b>	<b>5.2</b>
<b>161 TOWN CLERK</b>									
TOTAL:	Salaries	177,543	181,175	184,603	184,903	186,620	186,620	5,445	3.0
TOTAL:	Expenses	6,283	7,668	7,668	18,780	18,780	18,780	11,112	144.9
	TOTALS:	183,825	188,843	192,271	203,683	205,400	205,400	16,557	8.8
<b>163 ELECTIONS &amp; REGISTRAR'S</b>									
TOTAL:	Salaries	23,644	29,152	29,152	16,500	16,500	16,500	(12,652)	(43.4)
TOTAL:	Expenses	16,602	14,410	14,410	15,650	15,650	15,650	1,240	8.6
	TOTALS:	40,246	43,562	43,562	32,150	32,150	32,150	(11,412)	(26.2)
<b>TOTAL 11-Town Clerk &amp; Elected</b>		<b>224,071</b>	<b>232,405</b>	<b>235,833</b>	<b>235,833</b>	<b>237,550</b>	<b>237,550</b>	<b>5,145</b>	<b>2.2</b>
<b>543 VETERANS SERVICES DEPARTMENT</b>									
TOTAL:	Salaries	68,461	71,310	72,274	79,674	84,689	84,689	13,379	18.8
TOTAL:	Expenses	209,187	208,420	208,420	208,220	208,220	208,220	(200)	(0.1)
	TOTALS:	277,648	279,730	280,694	287,894	292,909	292,909	13,179	4.7
<b>TOTAL 01-MUNICIPAL</b>		<b>17,834,372</b>	<b>19,016,901</b>	<b>19,213,692</b>	<b>19,839,079</b>	<b>19,919,076</b>	<b>19,919,076</b>	<b>902,175</b>	<b>4.7</b>
<b>840 BLUE HILLS REGIONAL</b>									
TOTAL:	Expenses	1,117,954	1,195,356	1,195,356	1,164,066	1,164,066	1,164,066	(31,290)	(2.6)
	TOTALS:	1,117,954	1,195,356	1,195,356	1,164,066	1,164,066	1,164,066	(31,290)	(2.6)
<b>710 PRINCIPAL PAYMENTS</b>									
TOTAL:	Expenses	3,923,410	3,907,851	3,907,851	3,814,933	3,814,933	3,814,933	(92,918)	(2.4)
	TOTALS:	3,923,410	3,907,851	3,907,851	3,814,933	3,814,933	3,814,933	(92,918)	(2.4)
<b>751 LONG-TERM INTEREST PAYMENTS</b>									
TOTAL:	Expenses	1,018,976	876,355	876,355	762,670	762,670	762,670	(113,685)	(13.0)

ANNUAL TOWN MEETING MAY 8, 2017

**TOWN OF CANTON**  
**BUDGET REPORT FOR FY 2018**  
**Dept. / Finance Committee Request**

	<u>FY 16 ACTUAL</u>	<u>ORIGINAL BUDGET FY 17</u>	<u>FY 2018 BASE BUDGET</u>	<u>FY 2018 DEPT. REQUEST</u>	<u>FY 2018 EXECUTIVE REQUEST</u>	<u>FY 2018 FIN. COMM. REQUEST</u>	<u>INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$\$\$ \$</u>	<u>% %</u>
TOTALS:	<u>1,018,976</u>	<u>876,355</u>	<u>876,355</u>	<u>762,670</u>	<u>762,670</u>	<u>762,670</u>	<u>(113,685)</u>	<u>(13.0)</u>
<b>752 SHORT-TERM INTEREST PAYMENTS</b>								
TOTAL: Expenses	<u>4,406</u>	<u>99,000</u>	<u>99,000</u>	<u>209,000</u>	<u>209,000</u>	<u>209,000</u>	<u>110,000</u>	<u>111.1</u>
TOTALS:	<u>4,406</u>	<u>99,000</u>	<u>99,000</u>	<u>209,000</u>	<u>209,000</u>	<u>209,000</u>	<u>110,000</u>	<u>111.1</u>
<b>TOTAL 12-Debt Service</b>	<u>4,946,792</u>	<u>4,883,206</u>	<u>4,883,206</u>	<u>4,786,603</u>	<u>4,786,603</u>	<u>4,786,603</u>	<u>(96,603)</u>	<u>(2.0)</u>
<b>914 EMPLOYER SHARE-HEALTH INS</b>								
TOTAL: Salaries	<u>10,861,520</u>	<u>11,269,278</u>	<u>11,269,278</u>	<u>12,072,117</u>	<u>12,072,117</u>	<u>12,072,117</u>	<u>802,839</u>	<u>7.1</u>
TOTAL: Expenses	<u>61,322</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	<u>0.0</u>
TOTALS:	<u>10,922,842</u>	<u>11,279,278</u>	<u>11,279,278</u>	<u>12,082,117</u>	<u>12,082,117</u>	<u>12,082,117</u>	<u>802,839</u>	<u>7.1</u>
<b>915 EMPLOYER SHARE-LIFE INS</b>								
TOTAL: Salaries	<u>58,637</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>0</u>	<u>0.0</u>
TOTALS:	<u>58,637</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>0</u>	<u>0.0</u>
<b>TOTAL 13-Employer Share-Health/Life</b>	<u>10,981,480</u>	<u>11,339,278</u>	<u>11,339,278</u>	<u>12,142,117</u>	<u>12,142,117</u>	<u>12,142,117</u>	<u>802,839</u>	<u>7.1</u>
<b>841 NORFOLK COUNTY AGRICULTR HS</b>								
TOTAL: Expenses	<u>9,340</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>20,000</u>	<u>20,000</u>	<u>10,000</u>	<u>100.0</u>
TOTALS:	<u>9,340</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>20,000</u>	<u>20,000</u>	<u>10,000</u>	<u>100.0</u>
<b>93 OPEB TRANSFER</b>								
TOTAL: Expenses	<u>750,000</u>	<u>770,000</u>	<u>770,000</u>	<u>800,000</u>	<u>800,000</u>	<u>1,000,000</u>	<u>230,000</u>	<u>29.9</u>
TOTALS:	<u>750,000</u>	<u>770,000</u>	<u>770,000</u>	<u>800,000</u>	<u>800,000</u>	<u>1,000,000</u>	<u>230,000</u>	<u>29.9</u>
<b>990 TRANSFERS</b>								
TOTAL: Expenses	<u>350,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
TOTALS:	<u>350,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0</u>
<b>132 RESERVE FUND</b>								
TOTAL: Expenses	<u>0</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>0</u>	<u>0.0</u>
TOTALS:	<u>0</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>0</u>	<u>0.0</u>
<b>911 RETIREMENT BENEFITS</b>								
TOTAL: Salaries	<u>3,994,324</u>	<u>4,397,322</u>	<u>4,397,322</u>	<u>4,799,947</u>	<u>4,799,947</u>	<u>4,799,947</u>	<u>402,625</u>	<u>9.2</u>
TOTALS:	<u>3,994,324</u>	<u>4,397,322</u>	<u>4,397,322</u>	<u>4,799,947</u>	<u>4,799,947</u>	<u>4,799,947</u>	<u>402,625</u>	<u>9.2</u>
<b>423 SNOW &amp; ICE REMOVAL</b>								
TOTAL: Salaries	<u>120,397</u>	<u>152,000</u>	<u>152,000</u>	<u>152,000</u>	<u>152,000</u>	<u>152,000</u>	<u>0</u>	<u>0.0</u>
TOTAL: Expenses	<u>601,266</u>	<u>412,500</u>	<u>412,500</u>	<u>448,500</u>	<u>448,500</u>	<u>448,500</u>	<u>36,000</u>	<u>8.7</u>
TOTALS:	<u>721,663</u>	<u>564,500</u>	<u>564,500</u>	<u>600,500</u>	<u>600,500</u>	<u>600,500</u>	<u>36,000</u>	<u>6.4</u>
<b>422 STREET LIGHTING</b>								
TOTAL: Expenses	<u>141,082</u>	<u>120,000</u>	<u>120,000</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>	<u>(25,000)</u>	<u>(20.8)</u>
TOTALS:	<u>141,082</u>	<u>120,000</u>	<u>120,000</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>	<u>(25,000)</u>	<u>(20.8)</u>
<b>946 TOWN INSURANCE</b>								
TOTAL: Expenses	<u>1,024,801</u>	<u>1,084,985</u>	<u>1,084,985</u>	<u>1,205,918</u>	<u>1,205,918</u>	<u>1,205,918</u>	<u>120,933</u>	<u>11.1</u>

ANNUAL TOWN MEETING MAY 8, 2017

**TOWN OF CANTON**  
**BUDGET REPORT FOR FY 2018**  
**Dept. / Finance Committee Request**

	<u>FY 16 ACTUAL</u>	<u>ORIGINAL BUDGET FY 17</u>	<u>FY 2018 BASE BUDGET</u>	<u>FY 2018 DEPT. REQUEST</u>	<u>FY 2018 EXECUTIVE REQUEST</u>	<u>FY 2018 FIN. COMM. REQUEST</u>	<u>INC (DEC) FROM FY 17 FIN. COMM. - ORIG \$ \$ \$ \$ % %</u>
TOTALS:	<u>1,024,801</u>	<u>1,084,985</u>	<u>1,084,985</u>	<u>1,205,918</u>	<u>1,205,918</u>	<u>1,205,918</u>	<u>120,933 11.1</u>
433 TRASH COLLECTION							
TOTAL: Expenses	<u>1,814,787</u>	<u>1,840,240</u>	<u>1,840,240</u>	<u>1,900,000</u>	<u>1,961,119</u>	<u>1,961,119</u>	<u>120,879 6.6</u>
TOTALS:	<u>1,814,787</u>	<u>1,840,240</u>	<u>1,840,240</u>	<u>1,900,000</u>	<u>1,961,119</u>	<u>1,961,119</u>	<u>120,879 6.6</u>
913 UNEMPLOYMENT COMPENSATION							
TOTAL: Salaries	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0 0.0</u>
TOTALS:	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>0 0.0</u>
<b>TOTAL 02-FIXED COSTS</b>	<u><b>25,952,223</b></u>	<u><b>26,804,887</b></u>	<u><b>26,804,887</b></u>	<u><b>28,104,151</b></u>	<u><b>28,175,270</b></u>	<u><b>28,375,270</b></u>	<u><b>1,570,383 5.9</b></u>
<b>GRAND TOTALS :</b>	<u><b>77,796,155</b></u>	<u><b>84,394,498</b></u>	<u><b>85,465,141</b></u>	<u><b>88,938,558</b></u>	<u><b>88,315,905</b></u>	<u><b>88,515,905</b></u>	<u><b>4,121,407 4.9</b></u>

**ENTERPRISE FUNDS**

	<u>FY 16 ACTUAL</u>	<u>ORIGINAL BUDGET FY 17</u>	<u>FY 2018 BASE BUDGET</u>	<u>FY 2018 DEPT. REQUEST</u>	<u>FY 2018 EXECUTIVE REQUEST</u>	<u>FY 2018 FIN. COMM. REQUEST</u>	<u>INC (DEC) FROM FY 17 FIN. COM - REVISED \$ \$ \$ \$ % %</u>
TOTAL: Salaries	<u>9,641</u>	<u>29,324</u>	<u>29,324</u>	<u>8,300</u>	<u>0</u>	<u>0</u>	<u>(29,324) (100.0)</u>
TOTAL: Expenses	<u>20,576</u>	<u>84,120</u>	<u>84,120</u>	<u>19,910</u>	<u>19,910</u>	<u>19,910</u>	<u>(64,210) (76.3)</u>
<b>RINK ENTERPRISE (700)</b>	<u><b>30,217</b></u>	<u><b>113,444</b></u>	<u><b>113,444</b></u>	<u><b>28,210</b></u>	<u><b>19,910</b></u>	<u><b>19,910</b></u>	<u><b>(93,534) (82.4)</b></u>
TOTAL: Salaries	<u>320,836</u>	<u>427,412</u>	<u>459,130</u>	<u>459,130</u>	<u>459,130</u>	<u>459,130</u>	<u>31,718 7.4</u>
TOTAL: Expenses	<u>5,791,415</u>	<u>6,069,228</u>	<u>6,069,228</u>	<u>6,077,603</u>	<u>6,077,603</u>	<u>6,077,603</u>	<u>8,375 0.1</u>
<b>SEWER ENTERPRISE (600 - 602)</b>	<u><b>6,112,251</b></u>	<u><b>6,496,640</b></u>	<u><b>6,528,358</b></u>	<u><b>6,536,733</b></u>	<u><b>6,536,733</b></u>	<u><b>6,536,733</b></u>	<u><b>40,093 0.6</b></u>
TOTAL: Salaries	<u>859,516</u>	<u>911,854</u>	<u>926,784</u>	<u>948,271</u>	<u>948,271</u>	<u>948,271</u>	<u>36,417 4.0</u>
TOTAL: Expenses	<u>5,671,004</u>	<u>5,484,318</u>	<u>5,484,318</u>	<u>6,409,611</u>	<u>6,409,611</u>	<u>6,409,611</u>	<u>925,293 16.9</u>
<b>WATER ENTERPRISE (640 - 642)</b>	<u><b>6,530,520</b></u>	<u><b>6,396,172</b></u>	<u><b>6,411,102</b></u>	<u><b>7,357,882</b></u>	<u><b>7,357,882</b></u>	<u><b>7,357,882</b></u>	<u><b>961,710 15.0</b></u>

ANNUAL TOWN MEETING MAY 8, 2017

**ANNUAL TOWN MEETING MAY 8, 2017**

<b>MUNICIPAL CAPITAL REQUESTS FOR FISCAL 2018 THRU 2022 (000'S)</b>							
<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>FY 18</b>	<b>FY 19</b>	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 18 - FY 22 Totals</b>
Council on Aging	Replace 2007 Van	-	63	-	-	-	63
Executive Office	Crosswalk Lighting Project	48	-	-	-	-	48
Town Clerk	Electronic Vote Tabulators	3	-	-	-	-	3
Town Clerk	Office Workstations	8	-	-	-	-	8
Finance	Firewall Upgrade	37	-	-	-	-	37
Finance	Copier Replacements	10	10	-	-	25	45
Finance	Phone System Replacement	120	-	-	-	-	120
Finance	Computers/Peripherals	11	36	22	71	40	180
Finance	Wireless Upgrade	11	-	-	-	-	11
Finance	Security System Upgrade	-	16	-	-	-	16
Finance	Processor Upgrade	-	25	-	-	-	25
Finance	Storage System Replacement	-	-	62	-	-	62
Finance	Backup System Replacement	-	-	46	-	-	46
Finance	Switch Replacements	-	27	-	-	-	27
Fire	Vehicle Replacements	-	45	105	45	-	195
Fire	E-2 Refurbishment	-	-	150	-	-	150
Fire	Replace Boat Trailers	-	-	-	60	-	60
Library	Building Systems Replacement	-	-	25	-	-	25
Library	Extraordinary Maintenance	-	15	10	10	-	35
Library	Painting & Carpeting	-	7	-	7	-	14
Library	Furnishings	6	6	-	15	-	27
Library	Workstations/Other Peripheral Equipment	-	-	23	-	-	23
Parks & Recreation	Replace Kubota Tractor	52	-	-	-	-	52
Parks & Recreation	Playground Security Systems	3	-	-	-	-	3
Parks & Recreation	Replace Truck #44 with Ford F550 Dump Truck	-	73	-	-	-	73
Parks & Recreation	Armando Center Carpeting	-	7	-	-	-	7
Police	Ford Interceptor Police Cruisers	130	130	130	130	130	650
Police	Bullet Resistant Vests	9	5	5	5	5	29
Property Maintenance	Extraordinary Maintenance	20	15	10	10	-	55
Property Maintenance	Replace Boiler at Ponkapoag Fire Station	32	-	-	-	-	32
Property Maintenance	Heat Pump for Fire Station 1	9	-	-	-	-	9
Property Maintenance	Painting & Carpeting	6	-	10	10	-	26
Property Maintenance	Building Systems Replacement	-	27	75	75	-	177
Public Works	Vehicle Replacements	-	48	-	130	-	178
Public Works	Heavy Duty Vehicle Replacements	-	-	-	170	170	340
Public Works	Technology Upgrades	-	70	-	-	-	70
Public Works	Equipment Replacements	185	-	15	-	-	200
Public Works	Dam Inspections	-	10	12	12	-	34
Public Works	Engineering Evaluation of Dams	-	-	-	-	260	260
Public Works	Dedham Street Utility Easement	-	65	-	-	-	65
Public Works	Replace Sidewalk Tractor/Plows	-	-	-	-	170	170
	<b>Total Municipal Cash Capital Requests</b>	<b>700</b>	<b>700</b>	<b>700</b>	<b>750</b>	<b>800</b>	<b>3,650</b>
	Available Cash Capital	700	700	700	750	800	3,650
	Requests over (under) available	-	-	-	-	-	-

**ANNUAL TOWN MEETING MAY 8, 2017**

<b>MUNICIPAL CAPITAL REQUESTS FOR FISCAL 2018 THRU 2022 (000'S) (cont'd.)</b>							
<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>FY 18</b>	<b>FY 19</b>	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 18 - FY 22 Totals</b>
Fire	Fire Engine E-1 Replacement	745	-	-	-	-	745
Fire	Replace Airpacks	181	-	-	-	-	181
Property Maintenance	Roof Repairs	-	-	-	-	242	242
Public Works	Reservoir Pond Dam	950	-	-	-	-	950
Public Works	Street Sweeper	227	-	-	-	-	227
Public Works	Heavy Duty Vehicle Replacements	-	-	225	170	-	395
Public Works	Loader Mounted Snow Blower	-	-	120	-	-	120
Public Works	Old Shepard Street Dam Repairs	-	425	-	-	-	425
	<b>Total Municipal Debt Capital Requests</b>	<b>2,103</b>	<b>425</b>	<b>345</b>	<b>170</b>	<b>242</b>	<b>3,285</b>
	Available Debt Capital	643	425	420	810	1,018	3,316
	Requests over (under) available	1,460	-	(75)	(640)	(776)	(31)
Ambulance	Ambulance Replacements	-	-	-	260	-	260
	<b>Total Ambulance Requests (Cash Reserves)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>260</b>	<b>-</b>	<b>260</b>
Water	Water System Improvements	360	-	-	-	-	360
Water	Equipment Replacements	68	-	-	-	-	68
Water	Security System	39	-	-	-	-	39
Water	Vehicle Replacements	-	200	-	-	-	200
Water	Comprehensive Water Resource Management Plan	188	110	-	-	-	298
	<b>Total Water Enterprise Requests (Cash Reserves)</b>	<b>655</b>	<b>310</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>965</b>
Water	Water System Improvements	-	1,572	1,395	1,580	884	5,431
	<b>Total Water Enterprise Requests (Debt Capital)</b>	<b>-</b>	<b>1,572</b>	<b>1,395</b>	<b>1,580</b>	<b>884</b>	<b>5,431</b>
Sewer	Equipment Replacements	216	-	-	-	-	216
Sewer	Comprehensive Water Resource Management Plan	188	110	-	-	-	298
	<b>Total Sewer Enterprise Requests (Cash Reserves)</b>	<b>404</b>	<b>110</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>514</b>
Sewer	Sewer Inflow & Infiltration Projects	-	945	1,305	1,165	140	3,555
	<b>Total Sewer Enterprise Requests (Debt Capital)</b>	<b>-</b>	<b>945</b>	<b>1,305</b>	<b>1,165</b>	<b>140</b>	<b>3,555</b>

**ANNUAL TOWN MEETING MAY 8, 2017**

<b>SCHOOL CAPITAL REQUESTS FOR FISCAL 2018 THRU 2022 (000'S)</b>							
<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>FY 18</b>	<b>FY 19</b>	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 18 - FY 22 Totals</b>
<b>CASH CAPITAL</b>							
Building Repairs	Telcor Bells Replacement	49	50				99
Building Repairs	Asbestos Removal - Hansen			50	60		110
Building Repairs	Interior Door Replacements				20		20
Building Repairs	Carpet Replacement/Asbestos Removal		15				15
Building Repairs	Teacher Room Renovations	13	14				27
Building Repairs	Floor Tile Replacement/Asbestos Abatement - GMS			50	60		110
Building Repairs	Emergency Generator Replacement - CHS	9					9
Building Repairs	Audio Sound & Projector System - CHS		34				34
Building Repairs	Floor Tile Replacement/Asbestos Abatement - Rodman		16				16
Building Repairs	HVAC Improvements - Systemwide		99	99	99	99	396
Building Repairs	Painting Projects - Systemwide	10	15	15	15	15	70
Building Repairs	Security Upgrades	63					63
Building Repairs	Kitchen Equipment - Systemwide		10	10	10	10	40
Building Repairs	Playground Wood Chips			10			10
Building Repairs	Oil Tank Removal	36					36
	<b>Total Building Repair Requests</b>	<b>180</b>	<b>253</b>	<b>234</b>	<b>264</b>	<b>124</b>	<b>1,055</b>
Technology	Cafeteria Projector & Sound System	19					19
Technology	Computer Lab Upgrades	7	40	25			72
Technology	Projectors & Screens	7		88			95
Technology	Student Computers		21	21			42
Technology	Technology - DW		77		157	231	465
Technology	Printer Replacements	17	13	10	10		50
Technology	WIFI Backbone Replacement & Upgrade		110				110
Technology	Server Replacements	160					160
Technology	Firewall Replacement	46					46
Technology	Chromebooks & Carts	31			120	200	351
Technology	Fiber Upgrade		5				5
Technology	Document Cameras	5					5
Technology	SPED Technology for Students	13					13
Technology	Wireless Access Points - DW		36	18	18		72
Technology	Interactive Projectors	35	30				65
	<b>Total Technology Requests</b>	<b>340</b>	<b>332</b>	<b>162</b>	<b>305</b>	<b>431</b>	<b>1,570</b>
Program Improvements	Classroom Based Musical Instruments	10	15	15	15	15	70
Program Improvements	Performing Arts	6	10	10	10	10	46
Program Improvements	American Sign Language Lab Equipment	8					8
	<b>Total Program Improvements Requests</b>	<b>24</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>124</b>
Furniture, Fixtures & Equipment	Classroom Furnishings	8					8
Furniture, Fixtures & Equipment	Front Entry Canopies	15					15
Furniture, Fixtures & Equipment	Student Desks/Chairs - CHS		6				6
Furniture, Fixtures & Equipment	Window & Door Shade Replacements	10					10
Furniture, Fixtures & Equipment	Cafeteria POS System	10					10
Furniture, Fixtures & Equipment	Custodial Equipment	17	20	20	20	20	97
Furniture, Fixtures & Equipment	Entrance Mats - CHS	11					11
Furniture, Fixtures & Equipment	Kitchen Equipment - CHS	9					9
	<b>Total Furniture Requests</b>	<b>80</b>	<b>26</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>166</b>
Grounds Improvements	Brick Walls Repair - Luce	25					25
Grounds Improvements	Sidewalk Repair - JFK		11				11
Grounds Improvements	Fence Replacements		11	44	31		86
Grounds Improvements	Landscaping - GMS			15			15
Grounds Improvements	Fence Replacement - GMS				15		15
	<b>Total Grounds Improvements Requests</b>	<b>25</b>	<b>22</b>	<b>59</b>	<b>46</b>	<b>-</b>	<b>152</b>



**ANNUAL TOWN MEETING MAY 8, 2017**

<b>SCHOOL CAPITAL REQUESTS FOR FISCAL 2018 THRU 2022 (000'S) (cont'd.)</b>							
<b>DEPARTMENT</b>	<b>DESCRIPTION</b>	<b>FY 18</b>	<b>FY 19</b>	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22</b>	<b>FY 18 - FY 22 Totals</b>
Extraordinary Maintenance	Stone Wall Repair - Luce				90		90
Extraordinary Maintenance	Consolidated Projects - JFK			50			50
	<b>Total Extraordinary Maintenance Requests</b>	<b>0</b>	<b>0</b>	<b>50</b>	<b>90</b>	<b>0</b>	<b>140</b>
Vehicles	Passenger Bus Replacements			100		200	300
Vehicles	Pickup Truck Replacements		42				42
Vehicles	Dump Truck Replacements	51		50			101
	<b>Total Vehicles Requests</b>	<b>51</b>	<b>42</b>	<b>150</b>	<b>-</b>	<b>200</b>	<b>443</b>
	<b>Total Cash Capital Requests</b>	<b>700</b>	<b>700</b>	<b>700</b>	<b>750</b>	<b>800</b>	<b>3,650</b>
	<b>Available Capital</b>	<b>700</b>	<b>700</b>	<b>700</b>	<b>750</b>	<b>800</b>	<b>3,650</b>
	<b>Requests over (under) available</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEBT CAPITAL</b>							
Building Repairs/Improvements	Bleacher & Pressbox Replacement - Memorial Field			350			350
Building Repairs/Improvements	Roof Replacement - Hansen (assumes 40% MSBA grant)	960					960
Building Repairs/Improvements	Roof Replacement - Partial - Luce (assumes 40% MSBA grant)					350	350
Building Repairs/Improvements	Interior Improvements - GMS				288		288
Building Repairs/Improvements	Major Repairs - GMS		1,250				1,250
	<b>Total Debt Capital Requests</b>	<b>960</b>	<b>1,250</b>	<b>350</b>	<b>288</b>	<b>350</b>	<b>3,198</b>
	<b>Available Capital</b>	<b>1,000</b>	<b>720</b>	<b>210</b>	<b>250</b>	<b>1,018</b>	<b>3,198</b>
	<b>Requests over (under) available</b>	<b>(40)</b>	<b>530</b>	<b>140</b>	<b>38</b>	<b>(668)</b>	<b>-</b>





**PRSRT STD  
U.S. POSTAGE PAID  
PERMIT NO. 20  
CANTON, MA**

**FINANCE COMMITTEE  
TOWN HALL  
801 WASHINGTON STREET  
CANTON, MA 02021**

**CAR-RT SORT  
RESIDENT  
CANTON, MA 02021**