



MEETING MINUTES

PAUL REVERE HERITAGE COMMISSION MEETING

**Remote meeting held via Zoom
Monday, June 8, 2020, 7:00 P.M.**

<https://us02web.zoom.us/j/89984551053>

Meeting ID: 899 8455 1053

Dial by your location

+1 929 205 6099 US (New York)

PRHC Members and Volunteers participating on Zoom meeting:

Victor Del Vecchio, Chairman PRHC

Nichola Gallagher, Canton Public Schools

Tom Scully, Planning Board

Lisa Lopez, Chair of the Open Space Committee and PRHC Sources of Revenue

Bruce Beckham, Citizen At Large

George Comeau, Community Preservation Committee

Emily Prigot, PRHC Wayfinding/Interpretive Signage

Julia Volfson, PRHC Marketing Committee

Louis Jutras, Town of Canton IS Dept.

Joyce Stenmon, Preview Room Committee

Pam D'Agostino, Signage Committee

Rachel Agiorgitis, PRHC Administrative Assistant (arrived 7:37 PM)

Gene Boylan

Carl Lavin

Time	Item	Speaker
7:00 PM	Acceptance of prior Commission meeting minutes Mr. Comeau submitted the Minutes from February 24, 2020 and May 4, 2020 for approval. There were no comments or concerns. The motion was made to approve and accept the Minutes, which was seconded by Chairman Del Vecchio and unanimously approved by a roll call, 5-0.	V. Del Vecchio

7:05 PM	<p>Interpretive signage update</p> <p>Ms. Prigot was happy to report that all signs have been installed. She conducted a recent inspection and the last two (the rules and regulations and the one by the barn) have been completed. She extended her enormous thanks to the entire DPW team who have worked with the Commission so well and done a beautiful job with the installation. Ms. Prigot double-checked the “Rules & Regs” sign and its orientation, as there was a particular position that members of the Open Space Committee and Ms. Lopez wanted, and it is correct. Everything was done well. Chairman Del Vecchio affirmed that everything looks great and now it’s on to Phase II. The budget has been established with CPA funds and since people are enjoying the current signs immensely, the Commission should gather the interested parties and establish a timeline to move forward with the next ten (or so) signs. Ms. Lopez added that the Open Space Committee has some ideas on how to proceed with the next signs. Chairman Del Vecchio thanked everyone for their work.</p>	E. Prigot
7:10 PM	<p>Preview/exhibition room update</p> <p>Ms. Gallagher reported that the Committee has met a couple of times, however there have been some delays in production. Fabrication facilities are now very slow, even compared to two months ago, and the price of acrylic has increased five hundred percent. The Committee is taking this time to step back and reconsider what they want to include in the Preview Room and how to scale back. The designer, Dan Wallis of The Square Office, has provided an empty model and the initial concept design that leads you through the space, but the Committee has not yet responded with the items and subject matter to be included. Over the next week or so, with Mr. Comeau and Ms. Stenmon, the Committee will focus on going through the inventory and decide what should be included. Ms. Gallagher reminded everyone that the Innovators Display is beyond of the 50k budget.</p> <p>To speak to the subject of budget and donations for the Museum and Preview Room, Mr. Beckham explained that due to the current COVID-19 pandemic and other circumstances, companies are protecting themselves. Although he has made some in-roads with local businesses, he does not perceive this to be a good time to be reaching out for funding and donations, although the companies in question are flattered to be part of the project. In addition, Mr. Beckham feels he cannot approach potential donors because we don’t know the answers to many questions about the project. Details such as when the restaurant will open, what it</p>	N. Gallagher

<p>will be like, and how the site will be run have not been determined. Once these items can be explained to potential donors, it should not be difficult to sell them on the project. To this end, Mr. Beckham emphasized that the PRHC needs to have a video or other type of presentation that shows what the project is all about.</p> <p>Ms. Gallagher thanked Mr. Beckham for his update and added that more conversations need to take place about the bays and whether or not they will be included in “Phase II” after the Preview Room is done. The Committee is still exploring all of the options.</p> <p>Ms. Stenmon affirmed that all of the topics covered at the Committee meetings have been explained. Mr. Comeau added that the Committee is picking up speed again and now looking at objects and the costs of displaying them as well as how they fit with the overall story line. Mr. Beckham said that people who have already donated were promised that the project would be a “wow” factor and he is personally focused on it being an impressive project.</p> <p>Ms. Volfson inquired on the status and the timeline from the designer, Dan Wallis of The Square Office. In response, Ms. Gallagher referred back to the initial outline that Mr. Wallis gave the Committee at the beginning of the project breaking down what the PRHC would provide and what he would provide in response. The Committee is still behind in terms of what has been provided to him. This has been due to the COVID-19 restrictions and now the Committee will “dig deeper” to focus on this task. Ms. Stenmon said they are looking into other materials to display things and where to best spend money, while still providing the “wow” factor that Mr. Beckham mentioned.</p> <p>Ms. Volfson requested clarification on if there have been any sketches made by the designer with the information he has been provided thus far. Ms. Gallagher said the indexing of items has been done, but no selections have been made. The quotes have not been finalized, although drafts were made before the quarantine started. Ms. Gallagher said that nothing specific has been decided beyond the designer’s initial concepts. Mr. Comeau added that there were changes with the placement of certain items, such as the USS Constitution model and a naval cannon. He also confirmed that the Committee understands the concerns</p>	
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	<p>and will continue to work to move forward. Ms. Gallagher said she will re-circulate the subjects for the Preview Room to everyone to review.</p> <p>Ms. Gallagher reported that two projectors were approved by the Town, which is very exciting. Mr. Jutras gave an Audio Visual update and said that before everything shut down, he and others met with vendors on the site and did some pre-wiring. Now that things are starting back up, he was on site last week with the vendor to review all of the preliminary items. Flooring will be done in a month, and AV connection boxes will be cut-in. The next goal will be speakers and other equipment to be installed by August.</p>	
7:15 PM	<p>Status of Rolling Mill renovations</p> <p>Chairman Del Vecchio reported that the work on the Rolling Mill was suspended because of the pandemic. They are working again now and he has confirmed that on site. Because of the suspension on the building work, the outside and landscape work is now is greatly advanced. This is a jewel of a property and we are in the process of learning how to maintain all of it including the irrigation, shrubs & plantings, geese control, lawn, trees, and the diversion channel use. Mr. Del Vecchio is confident that we will get a handle on it, with the assistance of DPW. Bernie, the Developer, projects that everything will be finished in August, which means we can safely estimate an end date in September.</p> <p>Chairman Del Vecchio shared a slide show of current images taken at the PRH site. Images included the side and rear landscape, concrete walkway work, completed utilities, and interpretive panels. Most of the planting installation is completed, compliments of the Garden Club. The patio is huge and should be a tremendous interest.</p> <p>Artifacts look great, as does the exterior of the building. Walkways and areas next to the Mill Pond look lovely and robust. The irrigation is working well, however it will need to be maintained. Inside photos showed the building seating areas. A good portion of the wall-boarding is done on the first floor. The booths are built as well as the private dining room. The kitchen and elaborate equipment is all in place now. From the second floor, there will be windows in the location that was originally to be a wall, which will bring in more light. The bar area on first floor and paneling are being installed, above which the USS Constitution will be displayed. Final photo showed the Rules and</p>	V. Del Vecchio

	<p>Regulations sign.</p> <p>Chairman Del Vecchio also reported that the restaurant, Daniel Myers and Northern Spy, is still eager to get started and have started their Cambridge location again.</p>	
7:20 PM	<p>Update on launch of “Paul Revere Day” Grand-Opening and fundraiser</p> <p>Discussion postponed until next meeting.</p>	M. Mayer
7:25 PM	<p>Legislative Update</p> <p>Chairman Del Vecchio reported that the House is moving along with the bill. In the process, during the question session in the third reading, they had five questions. Chairman Del Vecchio wrote answers with Town Council. Questions were fair, such as what is the current use of the property, the use and restrictions of the Article 97 land, the deed provisions, a copy of the deed and related information & recorded restrictions, and was there a formal ceremony dedicating the land. Secretary Galvin is confident that the legislation will be completed soon.</p>	V. Del Vecchio
7:30 PM	<p>Sources of Revenue Committee update</p> <p>Ms. Lopez reminded everyone that the Mass Cultural Council (MCC) awarded a grant of \$30,000 for the Master Plan with a matching grant from the Town. The Town originally committed \$35,000, so it needs to be confirmed if the Town will still contribute \$35K even though the grant is for \$30K. Next, the procurement process to determine the vendor that will handle the entire development of the Master Plan will take a few months. Laura Smeade, Canton Town Planner, said she will begin that process immediately, with the goal to begin in September once the Board of Selectmen has signed off on all of the documentation. It also needs to be determined who will be on the selection committee for the vendor of the Master Plan RFP. The draft of the RFP also needs to be worked on. The Master Plan is the foundation for other great things to happen, including marketing.</p>	L. Lopez
7:40 PM	<p>Open space update</p> <p>Last month the Open Space Committee met and were very happy with the sign installation. However, the Committee doesn’t want the signage to become too dense. They have preliminarily decided on some additional signs, but are also looking at some of the budget being used for signs outside the park boundaries. Locating signs by the viaduct or Town Hall, for example, would</p>	L. Lopez

	<p>project the site’s identity outward. The landscape by the Garden Club is even more lush than today’s slide-show photos show. Ms. Lopez also met with Daniel Myers of the restaurant and representatives from Thorndike Development (condos and townhouses) to talk about their expectations of site signage. She is happy to report that the spirit of the meeting was collaborative and deferential to what the Town wants the look and feel of the signage to be. In regards to the main entrance “Ladder Sign”, they all agreed that the Paul Revere site sign will be at the top and to work within the design that the Town wants. There will also be small directional signage in the parking lots and other areas. Ms. Prigot and Mr. Comeau have agreed to work with the signage group with the developers and restaurant and assist with the submission to the Zoning Board of Appeals.</p> <p>Mr. Lopez explained that while the Parks and Recreation staff were on furlough, the contractor and developer picked up the extra work. There has been an enormous investment in the outside of the side and the landscape architecture will need to be maintained. It should serve to be an amenity for the entire community as well as a destination for special events such as weddings.</p> <p>Mr. Beckham asked about the possibility of locating signs on Route 95. Ms. Lopez agreed to ask the restaurant and the Town if that can be accomplished.</p>	
7:45 PM	<p>Vice-chair position: review candidates and vote Mr. Comeau sent out an email to the PRHC members on February 27, 2020 soliciting candidates for the PRHC Vice Chair Position. After following-up with the responses, he proposed Nichola Gallagher as the nominee. Chairman Del Vecchio motioned to accept and Mr. Beckham seconded. Roll-call was unanimous, 5-0.</p>	G. Comeau
7:50 PM	<p>Next steps and future meeting July 13, 2020 is proposed for the next Zoom meeting. Meeting adjourned</p>	V. Del Vecchio

Respectfully submitted,

George T. Comeau

George T. Comeau
Clerk