

Finance Committee Members Present: Christos Arsondiadis, David Clough, Dan Cole, Emilio Mauro, Cindy Thomas and Wai Wong.

Finance Committee Members Absent: Rob Barker, Tim McKenna and Barbara Saint André.

Guests Present:

Shaun Chu, Capital Planning Committee Member
 Dave Emhardt, Chair, Capital Planning Committee
 Bob Panico, Vice Chair, Capital Planning Committee
 Randy Scollins, Finance Director
 Andrew Staiti, Capital Planning Committee Member
 Ellen Jones, Finance Committee Secretary

Opening: Vice Chair Thomas called the meeting to order at 7:00 p.m. in the Salah Meeting Room.

- A. **Approval of Agenda** - Vice Chair Thomas reviewed the agenda.
- B. **Announcements** - The March 9, 2020 Finance Committee meeting was cancelled.
- C. **New Business**

Article 12 – “Omnibus” Capital Outlay Program - Discussion with members of the Capital Planning Committee

Article 12 Motion 2 - Mr. Emhardt presented the Capital Planning Committee (CPC) votes for \$750,000 of school capital requests as follows:

	<u>FINCOM</u> <u>AMOUNT</u>	<u>CPC</u> <u>Vote</u>
<u>Building Repairs/Improvements</u>		
Fitness Centers Upgrades – GMS & CHS	\$5,611	4-0-0
Replacement Classroom & Main Lobby Floor Tiles - Luce	9,124	4-0-0
Replacement 2 nd Floor Corridor Tiles-Hansen	12,978	4-0-0
Replacement Art Wing Corridor Flooring (labor only) CHS	7,459	4-0-0
(To save on labor costs the flooring bids will be combined during the bidding process.)		
Remove & dispose of Existing Door & Operator – North St. Garage	8,475	4-0-0
HVAC Maintenance – Districtwide	69,389	4-0-0
<u>Grounds Improvement</u>		
Sidewalk Repair – JFK	9,835	4-0-0
<u>Technology</u>		
Administrative (Non instructional) Staff Desktop Upgrade – Districtwide	20,235	4-0-0
PA System – CHS	75,790	4-0-0
Portable Teaching Devices for Elem. & Early Childhood (Year 1 of 3)	40,000	4-0-0
(Portable Teaching Devices are Acer laptops with audio/video WiFi. There will be most likely a \$40,000 request for each of the next 2 years.)		
Portable Teaching Devices – GMS (Year 2)	45,660	4-0-0
Replacement Printers – Elementary & GMS	15,000	4-0-0
Replacement Document Cameras – Districtwide	5,049	4-0-0
Chromebook Initiative – GMS Grade 7 & 8 (Multi-year plan)	116,550	4-0-0
(Chromebook Initiative – part of a 5-year roll out for Grades 6 through 12. This year 525 units with an approximate cost of \$200+ per unit.)		
<u>Safety & Security</u>		
Replacement Security Cameras – Districtwide	15,620	4-0-0
Door Locking Hardware & Interior Door Window Coverings Districtwide (Year 2)	30,000	4-0-0
(This would allow for exiting classroom doors to be opened outward without a key. Only one master key would be needed to unlock doors from outside the room. Doors with windows would have shades for security in the event of a lockdown.)		

	<u>FINCOM</u> <u>AMOUNT</u>	<u>CPC</u> <u>Vote</u>
Replacement VoIP & Camera Switches – Districtwide	21,961	4-0-0
<u>Program Improvements</u>		
Pre K-5 Classroom Libraries – All Elementary (Year 1 of 3)	36,000	4-0-0
K-5 Book Rooms – All Elementary (Year 1 of 3)	19,080	4-0-0
K-5 Professional Resources for Literacy Instruction - All Elementary (Year 1 of 3)	29,768	4-0-0
K-5 Literacy Assessment – All Elementary (Year 1 of 3)	12,750	4-0-0
Visual Arts – DSLR Cameras	20,089	4-0-0
Visual Arts Display Cases – GMS	6,530	4-0-0
Volleyball Standards – CHS	13,377	4-0-0
CHS Auditorium Updates – CHS (Year 3)	38,680	4-0-0
Replacement of Classroom Based Instruments – Districtwide	20,000	4-0-0
<u>Furniture & Fixtures</u>		
Stainless Steel Work Tables – Districtwide	6,170	4-0-0
Round Cafeteria Tables – GMS	18,820	4-0-0
Custodial Equipment – Districtwide	<u>20,000</u>	4-0-0
GRAND TOTAL	<u>\$750,000</u>	

Mr. Emhardt stated that the Capital Planning Committee is very supportive of school program improvements requests and not just building requests. They also recognize how much work departments have to do in order to pare down their capital requests. There will be at least one more year for improvements to the High School Auditorium. This year's improvements include lighting.

Article 12 Motion 1 – Mr. Emhardt presented the CPC votes for \$750,000 municipal requests as follows:

<u>RECOMMENDATIONS</u>	<u>FINCOM</u> <u>AMOUNT</u>	<u>CPC</u> <u>VOTE</u>
<u>Council on Aging</u>		
Emergency Generator	\$57,000	4-0-0
<u>Finance Department</u>		
Permit Software	15,000	4-0-0
Microsoft Software Update	115,000	4-0-0
(Mr. Jutras had indicated to the CPC that it was more cost effective to do purchasing instead of licensing updates every year.)		
Firewall & Anti-Virus Software	20,000	4-0-0
Exchange Upgrade	11,000	4-0-0
<u>Fire Department</u>		
Replace 2008 Ford Pick-up Truck & Plow	60,000	4-0-0
Turnout Gear	20,000	4-0-0
(Fire Department has two sets of turnout gear to allow for cleaning in between wearing.)		
Fire Records & Dispatch Software Supplement	62,000	4-0-0
(Central dispatch is through Holbrook. Only two towns have purchased software relative to information sharing. Eventually other communities would purchase software.)		
<u>Library</u>		
Security Cameras (for increased interior coverage to deter incidents)	43,000	4-0-0
<u>Parks & Recreation</u>		
Replace 2000 Ford Pick-up Truck #44 (a F350 model, for plowing as well)	41,000	4-0-0
<u>Police Department</u>		
Replace Police Cruisers (4 were requested, approved for 3)	130,000	4-0-0
Bullet Resistant Vests	18,000	4-0-0
<u>Property Maintenance</u>		
Recreation Garage Roof (located on Pine Street next to the Solar Farm)	35,000	4-0-0
(A determination needs to be made in the future if a maintenance building will be needed at the Paul Revere Heritage Site (PHRS) and/or outsourcing. A small structure is permitted in the PHRS agreement.)		
Replace 2003 Ford Pick-up Truck #81 (F550)	73,000	4-0-0

Department of Public Works
Intersection Modifications at Wash. & Chapman Streets
GRAND TOTAL

50,000
\$750,000

5-0-0

Discussion regarding \$50,000 Intersection Modifications at Washington Street and Chapman Street

The Superintendent of Public Works and the Town Administrator attended a CPC meeting to present this safety request. The Town received a letter of support from B'nai Tikvah Synagogue. This project will add 250 feet of sidewalk on the Synagogue side of Washington Street and to add a crosswalk across Washington Street. This would also add a change to the signaling to a full/all-red stop at that intersection of pedestrians crossing. The goal is not to do the whole intersection for thousands of dollars. Residents also attended the CPC meeting to support this request. CPC requested enhanced signage. There is no definitive answer if the modifications would include chirping. The chirping could add significant cost to the project. Mr. Panico read a letter from the consultant with the following information about the project: "The modification would provide for the addition of a pedestrian crossing for Washington Street and revisions to the existing traffic signal operation to provide an exclusive pedestrian phase, the installation of an additional signal post and two additional pedestrian signal heads, two additional pedestrian push buttons and the installation of 250 feet of sidewalk along the eastern side of Washington Street." The Rabbi and a member of B'nai Tikvah were in attendance at the meeting and voiced their support for this request.

Article 12 Motion 4 – Mr. Emhardt stated that the \$100,000 request for safety and security equipment/transport (on-board cameras for a bus) had not been brought to the CPC for consideration, therefore, they did not have a position on Motion 4. This project will be funded through a transfer from free cash.

Article 12 Motion 5 – Mr. Emhardt stated that the \$191,000 debt capital request for purchasing a bucket truck was supported by CPC 4-0-0. This request was being made because of a safety inspection issue. The bucket could no longer be certified and was unsafe. The present bucket truck would have the bucket removed and the vehicle would be repurposed and remain in service.

Article 12 Motion 6 – The \$430,000 debt capital request for replacement of Ambulance 1 would have to be purchased through borrowing and paid for from ambulance receipts reserved for appropriation. The preference was to pay cash out of the ambulance fund but there would not be enough cash in the ambulance fund by ATM. CPC supported this request 4-0-0.

Article 12 Motion 7 – The \$1,000,000 debt request is for home side bleachers and a press box. This replacement project will address safety concerns as well as ADA accessibility/lift equipment to the press box. There will be ramps at both sides of the bleachers. If the Town were to receive funds for the disposal of the existing bleachers, Mr. Scollins stated that it would be a miscellaneous receipt. The CPC did not inquire about the disposal of the scrap metal. Vice Chair Thomas thought that the bid would most likely include demolition and disposal. CPC voted 4-0-0 to support this request.

Article 12 Motion 8 – This debt capital request for \$181,000 is to replace a rooftop HVAC Unit #8 at the High School was supported 4-0-0 by the CPC.

Article 12 Motion 9 – This debt capital request for \$5,900,000 is to replace water mains on Elm Street and Greenlodge Street. CPC supported this request 4-0-0. There was a new high-pressure main installed recently under Rt. 128 to the area that is on the north side of Rt. 128. That main could not be tapped into for homes on Elm Street because the pressure was too high. This project will loop two water mains (one on Elm and one on Greenlodge) together. The design work for this project has already been funded and completed. This \$5.9 million request will be for the project cost only. Because the debt for this project will be paid for out of water revenues there will be an adjustment to the Town's water rates.

Article 12 Motion 10 – This is another debt capital project that will be paid for out of water revenues. This \$2,412,000 project was supported by CPC but was a 4-1-0 vote. This request is to build a separate building at the Moran Water Treatment Plant on Pecunit Street to add charcoal filtering for water. Charcoal filtering helps to

filter out PFAS (human-made chemicals) in water. The Neponset Street Water Treatment Plant currently has charcoal filtering. The readings from the Pecunit Street plant were 12 ppt (parts per trillion) and 15 ppt. The federal maximum is 70 ppt and the state is 20 ppt. This project will help to standardize treatment across the board and to address any issues in the future.

The dissenting vote on this request is because of the high cost for the project for something that does not need to be done or is unnecessary. Also, it is unknown if there might be funding sources or grants for implementation of this testing in the future. Mr. Chu explained that given Canton's recent readings were well below the federal threshold and below the state levels as well this request did not seem to be a pressing concern for this fiscal year. He also stated there were recent announcements from the state about programs and funding for communities with PFAS projects. The dissenting position was to continue to monitor the PFAS levels. If measurements trend closer to the state or federal levels then the Town may be able to consider some of the state programs to fund some of this. Currently, there is not enough historical data for Canton's PFAS levels. The CPC is cognizant of the Select Board's and the Superintendent of Public Works concerns for this testing but there are many unknowns at this time.

The impact of the two water projects combined could be 11% (7.9% for the \$5,900,000 project and 3.1% for the \$2,412,000 project). Mr. Scollins stated the Town is waiting for information from MWRA as to what the MWRA rates may be for next year. If there is a reduction in MWRA usage as has been trending there could be a reduction of 7.1% reduction in the cost of our MWRA water rates. These two projects will impact water rates starting in Fiscal 2022.

Article 12 Motion 11 – This request is for three items totaling \$65,700 (\$43,000 to replace 2006 Ford Pickup Truck #7, \$13,500 to replace 2007 Ford Sedan #12 and \$9,200 to purchase an enclosed cargo trailer) to be paid from water enterprise surplus (retained earnings). The cost to replace the 2007 Ford Sedan #12 is being split between water (\$13,500) and sewer (\$13,500). CPC supported this motion 4-0-0. CPC's original vote was for \$27,000 under water. Mr. Emhardt stated they may have to revisit their vote. Ms. Scollins confirmed that the water enterprise surplus (retained earnings) is separate and is not part of the calculations of the Town's 15% cash reserves.

Article 12 – New Motion – Skate Sharpener – The CPC voted 4-0-0 to support the \$17,000 request for a skate sharpener to be paid out of rink enterprise surplus (retained earnings).

Article 31 – Traffic Signal and Improvements to the Intersection of Pleasant Street and Angela Street

Mr. Emhardt provided information regarding this request. The CPC was presented with a \$750,000 request to be paid from free cash for improvements to the intersection of Pleasant Street and Angela Street. This request came from the BOS and the DPW Superintendent. Mr. Emhardt stated that many residents would agree that this intersection is one of the most dangerous intersections in Canton. Typically projects like this are a 3-year process including a traffic study, a grant application and an appropriation of funds for the design work and an appropriation of funds for construction of the project. The \$750,000 being requested for this project includes both the design work and the construction work as well as a 20% contingency. Various committee, board and employees involved in this project are in agreement that a study is unnecessary for this project. Mr. Panico stated that there was an in-house study and evaluation already done by the Town Engineer. The CPC supported this project 5-0-0. Mr. Hines, a resident of the Town, stated that this project was first addressed back in 2008 when a child was almost killed at this intersection. He is in support of this project being fast tracked. Mr. Hines shared with the members of the Finance Committee video on his cell phone of the traffic in this dangerous intersection. Mr. Mauro stated that at the CPC meeting that he attended Mr. Aspinwall commented that if the timing for a grant for this project were to become available it would be great, but if not the BOS still wanted to move forward with this project, grant or no grant. Mr. Hines preferred that the project not be paid out of free cash but at this point he had no preference as to how it would be funded as long as it would save lives.

Vote – Article 12 - Motion 1 – Authorization for Finance Director and Building Renovations Committee

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 1 as written in the warrant was seconded by Mr. Clough. Vote: 6-0-0.

Vote – Article 12 – Motion 2 - \$750,000 Municipal Capital Requests

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 2 as written in the warrant (\$750,000 for various Municipal capital requests) was seconded by Mr. Wong. Vote: 6-0-0.

Vote – Article 12 – Motion 3 - \$750,000 School Capital Requests

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 3 as written in the warrant (\$750,000 for various School capital requests) was seconded by Mr. Wong. Vote: 6-0-0.

Vote – Article 12 – Motion 4 – \$100,000 – School Safety and Security Equipment/Transport

The Capital Planning Committee had not voted Motion 4 because they were unaware of this motion until the Finance Committee meeting. The source of funds for the \$100,000 school safety and security equipment request will be free cash. The Finance Committee placed a hold on voting Article 12 Motion 4 until they receive more clarification on the request.

Vote – Article 12 – Motion 5 - \$191,000 – Bucket Truck for DPW

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 5 as written in the warrant (\$191,000 for purchasing a bucket truck for the Department of Public Works) was seconded by Mr. Wong. Vote: 6-0-0.

Vote – Article 12 – Motion 6 - \$430,000 – Replace Ambulance 1

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 6 as written in the warrant (\$430,000 for replacing Ambulance 1 to be paid out of Ambulance Receipts Reserved for Appropriation Account) was seconded by Mr. Clough. Vote: 6-0-0.

Vote – Article 12 – Motion 7 - \$1,000,000 – CHS Bleachers & Press Box

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 7 as written in the warrant (\$1,000,000 for replacing Memorial Field home side bleachers and press box with borrowing to be paid from the Fiscal 2022 tax levy and other general revenues of the Town) was seconded by Mr. Clough. Vote: 6-0-0.

Vote – Article 12 – Motion 8 - \$180,000 – CHS Roof Top Unit #8

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 8 as written in the warrant (\$180,000 for replacing CHS roof top Unit #8 with borrowing to be paid from Fiscal 2022 tax levy and other general revenues of the Town) was seconded by Mr. Clough. Vote: 6-0-0.

Vote – Article 12 – Motion 9 - \$5,900,000 – Water Main Replacement Elm Street & Washington Street

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 9 as written in the warrant (\$5,900,000 for replacing water mains on Elm Street and Washington Street with borrowing to be paid from water revenues) was seconded by Mr. Clough. Vote: 6-0-0.

Vote – Article 12 – Motion 10 - \$2,412,000 – Carbon Filtering Facility

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 10 as written in the warrant (\$2,412,000 for designing and constructing a granular activated carbon (GAC) facility with borrowing to be paid from water revenues) was seconded by Mr. Cough. In response to Mr. Clough's inquiry if there would be any cost savings Mr. Scollins stated that he was not aware of any. Vote: 4-1-1. One member dissented and one member abstained seeking additional information.

Vote – Article 12 – Motion 11 - \$65,700 – Various Water Capital Projects

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 11 as written in the warrant (\$43,000 to replace 2006 Ford Pick Up Truck #7, \$13,500 to replace 2007 Ford Sedan #12 and \$9,200 to purchase an enclosed cargo trailer to be paid from water enterprise surplus retained earnings) was seconded by Mr. Clough. Vote: 6-0-0.

Vote – Article 12 – Motion 12 - \$13,500 – Replace 2007 Ford Sedan #12

A motion made by Mr. Mauro to recommend to Annual Town Meeting the motion for Article 12 Motion 12 as written in the warrant (\$13,500 to replace 2007 Ford Sedan #12 to be paid from sewer enterprise surplus retained earnings) was seconded by Mr. Clough. Vote: 6-0-0.

Article 12 – New Motion 13 - \$17,000 – Skate Sharpening Equipment

This motion was inadvertently omitted from Article 12. The Capital Planning Committee and the Finance Committee would wait for the final language before voting \$17,000 for skate sharpening equipment to be paid from the rink enterprise surplus (retained earnings).

D. Old Business

Vote - Article 15 – Insurance Proceeds – At the time the Finance Committee meeting took place there were no insurance proceeds greater than \$150,000 that need to be appropriated at Town Meeting.

A motion made by Mr. Mauro that the subject matter of Article 15 be indefinitely postponed was seconded by Mr. Wong. Vote: 6-0-0.

Mr. Scollins stated that the Town is expecting \$965,000 of hold back proceeds related to the rink collapse. He is hoping that these proceeds come in prior to Annual Town Meeting. If the proceeds come in before ATM the Finance Committee can revoke Article 15 at their meeting prior to ATM.

Vote – Article 16 – Rescind Unused Borrowing Authorizations - \$1,380,500

A motion made by Mr. Mauro that Article 16 be recommended to ATM as written in the warrant was seconded by Mr. Clough. Vote: 6-0-0.

Mr. Scollins stated that some of the borrowing being rescinded had to do with projects that came in under budget but the majority of the unused borrowing authorizations to be rescinded as listed below are because the Town received bond premiums allowing the Town to reduce the amount that the Town had to borrow. The \$996,000 authorized debt to be rescinded for the Hansen School Roof Repairs is because the MSBA (Massachusetts School Building Authority) requires the Town to authorize borrowing for 100% of the project cost regardless of the funding sources. With regard to the Reservoir Pond Dam Repairs Supplement, the original bond authorization in 2017 was thought to be insufficient to complete the project so ATM 2018 authorized \$300,000 of supplemental funding. It was then later determined that the \$300,000 was not needed for the project and could be rescinded.

Authorized Date	Art. Mot.	Purpose	Authorized Debt	Bonds Issued	Debt Unissued	Previously Rescinded	Bond Premium Used	To Be Rescinded
5/11/2015	6	CPA Land Purchase	1,740,000	1,557,000	183,000	0	183,000	183,000
5/8/2017	12 5	Self-Contained Breathing Apparatus	181,000	155,000	26,000	16,000	10,000	10,000
5/8/2017	12 10	Reservoir Pond Dam Repairs	950,000	905,000	45,000	0	45,000	45,000
5/8/2017	30	Hansen School Roof Repairs	1,740,000	744,000	996,000	0	MSBA Share	996,000
5/14/2018	12 5	Reservoir Pond Dam Repairs Supplement	300,000	0	300,000	275,000		25,000
5/14/2018	12 6	Old Shepard Street Dam Repairs	700,000	666,000	34,000	0	34,000	34,000
5/14/2018	12 6	Council on Aging Buses	121,000	112,000	9,000	0	9,000	9,000
5/14/2018	12 8	WiFi Backbone	150,000	138,000	12,000	0	12,000	12,000
5/14/2018	12 8	High School Roof Top Unit	123,000	111,000	12,000	0	12,000	12,000
5/14/2018	19 3	CPA Land Purchase Supplement	325,500	292,000	33,500	0	33,500	33,500
5/14/2018	26	Colts Crossing Street Repairs	70,000	63,000	7,000	0	7,000	7,000
5/14/2018	27	Knob Hill Circle Repairs	20,000	18,000	2,000	0	2,000	2,000
5/14/2018	28	Fern Brook Circle Repairs	20,000	18,000	2,000	0	2,000	2,000
5/14/2018	29	Skyline Circle Repairs	20,000	18,000	2,000	0	2,000	2,000
5/14/2018	30	Warner Way Repairs	20,000	18,000	2,000	0	2,000	2,000
5/14/2018	35	Mount Vernon Street Repairs	30,000	27,000	3,000	0	3,000	3,000
5/14/2018	36	Brewer Way Street Repairs	30,000	27,000	3,000	0	3,000	3,000
Totals			6,540,500	4,869,000	1,671,500	291,000	359,500	1,380,500

Vote – Article 17 – Increase Stabilization Fund - \$0

The Finance Committee had been informed that there was no recommendation being made to appropriate any funds at this year's ATM for the Town's Stabilization Fund and that the Committee could vote to postpone indefinitely. However, the Committee questioned the use of the word "any" in the language of the original warrant Article 17 as follows, "vote to raise and appropriate or transfer from any available funds or borrow pursuant to any applicable statute, in order to increase any Stabilization Fund of the Town". Mr. Scollins would seek further clarification for Article 17.

Vote – Article 19 – Supplement Chapter 90 Programs - \$0 – Mr. Mauro inquired if the decision not to supplement Chapter 90 Programs at this year's ATM would have any effect on current road projects or any other highway projects that Mr. Trotta, DPW Superintendent, is currently working on. Mr. Scollins commented that the state is considering an additional transportation bond bill that could potentially increase Ch. 90 funding to cities and towns in the future.

A motion made by Mr. Mauro that the subject matter of Article 19 be indefinitely postponed was seconded by Mr. Clough. Vote: 6-0-0.

Vote – Article 23 – Proceeds from the TNC Ride Assessment Funds - \$9,408.90

A motion made by Mr. Mauro to recommend to Annual Town Meeting that \$9,408.90 be appropriated to supplement the Complete Streets Grant Program (Fund #113) with the intent to support a workforce shuttle in the Royal Street area and to be available in FY21 and to meet this appropriation \$9,408.90 be transferred from TNC Funds received in FY19 on deposit in a reserved receipts account was seconded by Mr. Clough. Vote: 6-0-0.

E. Public Comments

There were no public comments.

E. Approval of Minutes

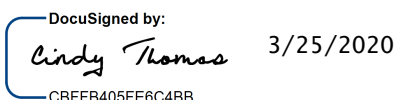
There were no minutes approved. The February 19, 2020 minutes were placed on hold.

F. Next Meeting Date: The next Finance Committee meeting will take place on March 11, 2020 at 7:00 p.m. in the Salah Meeting Room of Town Hall.

Adjournment: A motion made by Mr. Wong to adjourn the meeting at 9:20 p.m. was seconded by Mr. Clough. Vote: 6-0-0.

Minutes reviewed by: Wai Wong

Respectfully submitted,

X  CBFFB405FE6C4BB...

Cindy Thomas
Vice Chair, Finance Committee

**Canton Finance Committee Meeting
March 5, 2020**

Please note: Some meeting documents may be found on the Town’s website under the Posted Minutes section (Laser Fiche).

For information regarding department budget requests please follow the below link:

<https://www.town.canton.ma.us/DocumentCenter/View/5658/FY21-Municipal-Budget---Dept-Requests---Jan-2020>

Agenda for March 5, 2020. (1 page).

Finance Committee Voting Checklist, dated 3/5/20 (3 pages).

Board of Selectmen Positions on 2020 ATM Articles (1 page).

Municipal Capital Requests for Fiscal 2021, revised 2/4/20 (1 page).

School Capital Requests for Fiscal 2021 dated 10/31/19 (2 pages).

Article 12 – “Omnibus” Capital Outlay Program - Draft Motions 1-12 (8 pages).

Article 15 (Insurance Proceeds) and Article 16 (Rescind Unused Borrowing Authorizations) – Draft Motions (1 page).

Article 17 (Increase Stabilization Fund) and Article 19 (Supplement Chapter 90 Program) – Draft Motions (1 page).

Article 23 (Proceeds from the TNC Ride Assessment Funds) – Draft Motion (1 page).

FY21 Municipal Operating Budgets (revised 2/12/20) \$108,812 reductions, dated 3/3/20 (2 pages).

Fixed Costs and State and County Charges dated 3/4/20 (1 page).

Enterprise Funds’ Operating Budgets dated 3/3/20 (1 page).

Draft Minutes for February 19, 2020 (6 pages).

Memorandum from Charles Aspinwall to Finance Committee dated 3/5/20 regarding Selectmen Budget and Article Positions (includes Cash Reserve Balances as of 2/25/20) (7 pages).