

**Town of Canton, Massachusetts
COMMUNITY PRESERVATION COMMITTEE
Minutes of January 13, 2020**

The meeting was called to order at 6:50 pm in the Salah Meeting Room at Memorial Hall, 801 Washington Street.

Committee members in attendance: Stacey Gorman, Bob Panico, Lisa Lopez, John McSweeney, Thomas Theodore, George Comeau (via telephone)

DISCUSSION & VOTE ON PROJECT CLOSEOUTS

S. Gorman explained that letters were received from two project proponents confirming the under-budget completion of (1) Canton Corner Cemetery Tomb & Vault Restoration project, and (2) Master Plan for Outdoor Recreational Facilities. Original appropriations for both projects were made at ATM in May of 2019 for \$160,000 and \$50,000 respectively. Based on the most recent budget reports from the Accounting Department, unspent and unencumbered funds at this time as well as the breakdown of appropriations are:

Project	Funds Remaining	Appropriation Breakdown	Open Space	Historic	Undesignated
Facilities Master Plan	\$3,600.00	100% Open Space	\$3,600.00	\$0.00	\$0.00
Receiving Tomb & Vaults	\$120,650.00	2.6% Historic/ 97.4% Undesignated	\$0.00	\$3,137.00	\$117,513.00
Funds to be Returned	\$124,250.00		\$3,600.00	\$3,137.00	\$117,513.00

Motion to close the Receiving Tomb & Vault project and return remaining funds to the accounts from which appropriation was made by B. Panico, seconded by L. Lopez, approved 5-0-0.

Motion to close the Master Plan for Outdoor Recreational Facilities and return remaining funds to the accounts from which appropriation was made by B. Panico, seconded by L. Lopez, approved 5-0-0.

ONGOING CONSIDERATION OF FY2021 CPA APPLICATIONS & VOTE ON RECOMMENDATIONS TO ANNUAL TOWN MEETING

The Committee reviewed the projects they reviewed at their last meeting, noting that the vote on the proposed project to construct tennis and pickleball courts at Pequitside had been postponed in order to evaluate available funds for the FY2021 grant round. With funds from the closed out projects, there will be a sufficient balance in the Undesignated Reserve Fund to cover this proposed project.

Motion to recommend funding for the tennis and pickleball courts at Pequitside in the amount of \$116,600 by B. Panico, seconded by L. Lopez, arproved 5-0-0.

S. Gorman explained that the minutes of this meeting (approving project closeouts) must be voted and submitted to the accounting department in order for accounts to be updated. The Committee discussed possible meeting dates to convene and approve minutes.

OTHER BUSINESS

B. Panico explained that he misspoke at the last meeting when he said that the Capital Planning Committee was considering funding for granite steps. The granite steps are not being considered for funding by that committee at this time.

Motion to adjourn at 7:30 p.m. by B. Panico, seconded by L. Lopez, approved 5-0-0.

Respectfully Submitted by:

Kristen Phelps

**Kristen Phelps
CCPC Administrator**