



**Town of Canton  
Finance Committee**

Rob Barker, Chair  
Tim McKenna, Vice Chair  
Nichola Gallagher  
Cynthia Holcombe  
Barbara Saint André  
Cindy Thomas

**Finance Committee Meeting Notice**

**Meeting Date:** Monday, May 14, 2018  
**Meeting Time:** 6:00 – 7:00 PM  
**Meeting Location:** High School Cafeteria  
900 Washington Street, Canton

**Agenda – Revised on 5/14/18**

*Items may be taken out of order.*

6:00 PM Call Meeting to Order (Minutes Primary/Alternate: Cynthia Holcombe / Barbara Saint André)

**New Business:**

6:00 PM Article 60 – Authorize Disposition of Gridley School – Consideration of a Positive Motion (drafted by Town Counsel), Charlie Aspinwall, Town Administrator.

Article 37 – Metropolis Rink – Charlie Aspinwall.

Article 9 – Motion 7 New Motion - (Adjust Fiscal 2018 Accounts) - Adjust Water Enterprise Budget for FY18 Estimated amount of \$250,000 (TBD) (transfer from Water Enterprise surplus (retained earnings) – Mike Trotta.

Article 22 – Revised Motion (Acquire Permanent Easements Off Dedham Street) – Change transfer from \$40,000 to \$80,000 (transfer from Water Enterprise surplus (retained earnings) – Mike Trotta.

Article 8 – Pay Bills of Prior Fiscal Year – Invoice from Dennis K. Burke, Inc., \$417.46 dated 3/11/16 – Jim Murgia.

Article 4 – Consent Agenda – Remove Article 8, Article 9 and Article 22 from the Consent Agenda – Jim Murgia.

Article 2 Motion 4 – New Motion – To recess ATM and Convene a Special Town Meeting at 7:05 p.m. May 16, 2018

**Other Business:** Operating Results as of March 31, 2018 – Jim Murgia

Audit Reports for FY17 from Roselli, Clark & Associates – Jim Murgia  
(Auditors are scheduled to meet with the BOS on June 12, 2018)  
FY17 Management Letter  
FY17 Single Audit Report

**Minutes to be Approved:** March 22, 2018  
March 26, 2018  
April 2, 2018  
April 5, 2018

**Public Announcements/Public Comment:** The Finance Committee has 4 vacancies. Please contact the Town Moderator if interested in serving on the Finance Committee.

**Next Meeting Date:** Wednesday, May 16, 2018, (either 6:00 or 6:30, time to be determined at a later date)  
Location: High School Cafeteria, 900 Washington Street.

**Adjourn**

*If a topic becomes known prior to 48 hours before the scheduled meeting, the Committee will update this posting. The Committee may also discuss a topic or topics not reasonably anticipated by the Chair 48 hours before the meeting.*

Article 60 – Motion: Disposition of Gridley School

Moved, that the Board of Selectmen be authorized to sell, lease or otherwise dispose of all or any portions of or interests in, including but not limited to a preservation restriction, that certain property identified by the Town Assessor as Map 25, Parcel 1 and located at 314 Washington Street in Canton, together with the improvements thereto, including the Gridley School; that the care, custody and control of such property be transferred to the Board of Selectmen for such purposes; and that the Board of Selectmen be authorized to take any and all related actions necessary or appropriate to carry out such sale, lease or other disposition.

Town of Canton  
Canton School Committee Minutes of the Meeting of April 26, 2018  
Canton High School Distance Learning Lab

A. Call to Order: The meeting of the School Committee is called to order by Chair Kristin Mirliani at 7:06PM. Chairwoman Mirliani welcomed new member Nichola Gallagher to the Committee.

B. Open Session:  
Present are:  
Michael Loughran  
Kristin Mirliani  
Meg Gannon  
Reuki Schutt  
Nichola Gallagher

Also Present:  
Dr. Jennifer Fischer-Mueller, Superintendent  
Barry Nectow, Business Manager  
Colleen Hutchinson, Recording Secretary  
Public  
Staff  
Press

C. Public Comments/Questions: None

D. Student Member Report: Julia Quinn reported on her visits to JFK and Luce. Highlights for Luce School include: students loved take someone special dance, upcoming Fun Run, SRO's visited the school to speak with students about the use of technology, Luce SHINE assembly, STEAM projects and teacher appreciation week. Highlights for JFK include: upcoming family fundraiser, parent Trivia Night, ELA classes using on line resources in the curriculum to integrate technology in the curriculum, the incorporation of calm classroom techniques and field trips at each grade level.

E. Superintendent's Report: Superintendent Jennifer Fischer-Mueller reported on the following events: ( A complete copy of the Superintendent's report is available on the website)

*Superintendent Activity Highlights:*

GMS Principal Search: Both Superintendent Fischer-Mueller and Assistant Superintendent Kinsella are co-chairing the process for the GMS Principal Search. Ms. Kinsella met with the Interview Committee on Monday for a brief orientation, including the review of the candidate profiles and the distribution of applications. Today, the Interview Committee discussed the applicants and decided on candidates to interview. Interviews will take place next week, with the hope to welcome finalists to GMS for discussions with students, staff and parents, then visits to the finalists' home district, moving the process forward in order to identify the preferred candidate the week of May 21, 2018.

### Updates

Coordinated Program Review: This week the Department of Elementary and Secondary Education (DESE) sent two staff members to the district to conduct onsite interviews and to tour special education and English Language Learning programs as part of the Coordinated Program Review (CPR) process. The findings of this review are expected to be made available to the district and the public in the fall of 2018.

Feasibility Study: Superintendent Fischer-Mueller and Barry Nectow met *Dore & Whittier* representative to discuss the rollout of the Feasibility Study. The Feasibility Study will begin with a study of the Rodman Building this summer. Members of the *Dore and Whittier* team may present initial findings at a summer School Committee meeting.

Safety and Security Committee: On Friday, April 13, the CPS Safety and Security Committee met to discuss strategies to strengthen practices to better ensure the safety of students and staff. Barry Nectow, Brian Lynch, Mike Wentland and others visited Blue Hills Technical School to observe and review their entry points and security systems. There is a meeting in May scheduled with Lt. Rae and Chief Doody to review the State's Fire Marshall's memo regarding emergency planning and preparedness in schools.

### Indicators of Excellence

Iditarod Teacher on the Trail: Brian Hickox, an 8<sup>th</sup> grade English teacher at GMS, has been chosen as the 2019 Iditarod Teacher on the Trail! We welcome Brian Hickox to the School Committee meeting tonight to honor his exceptional accomplishment!

STEAM Expo: More than 1500 Canton students/families attended "The Challenge of RE-" STEAM EXPO. Once the doors opened, the lines at the interactive exhibits never decreased and many families attended for the entire 3 ½ hours. Thanks go out to the Canton STEAM TEAM and all of the faculty and middle school students who assisted with or ran the exhibits. Additionally, big thanks to our high school volunteers.

### Important Dates and Events

- |             |  |
|-------------|--|
| May 16      | <u>CFED Monthly Meeting</u> , CHS Library Conference Room, 7:00pm - 8:00pm   |
| May 17      | <u>Cabaret</u> , Public Welcome- 7pm CHS Auditorium  |
| May 18      | <u>CHS Pops Concert</u> , Public Welcome- 7pm CHS Auditorium   |
| May 20      | <u>Luce School Fun Run</u> , Public Welcome, Starts at 10:00am   |
| May 21 - 24 | <u>Pre K-12 Annual Art Show</u> , 6:00pm - 8:00pm  |
| May 24      | <u>GMS Memorial Day/Revolutionary War Reenactment</u> , Rain Date is Friday, May 25 <sup>th</sup> , 12:30pm - 2:00pm |
| May 28      | <u>No School: Memorial Day</u>   |
| May 29      | <u>Performing Arts Gala</u> , 6pm CHS Auditorium- High school celebration of student achievements                    |
| May 30      | <u>GMS Spring Concert</u> Public Welcome- 6:30pm CHS Auditorium  |

June 1 CHS Class of 2018 Graduation

F. Old Business

1. FY19 Budget: Mr. Nectow reported that there is no change to the budget spending money, \$42,396,406, no change to the contractual obligations, \$1,378,776 and no change to the Special Education Deficit, \$2,300,000. There is a reduction in the Central Office Administration as there will not be a replacement for the Assistant Superintendent of Curriculum and Instruction. Instead, the district will hire a PK-8 Director of Curriculum and Instruction. Spending in Science content, PD and Performing Arts. The total deficit is \$1,827,230. There will be staff reductions to make up for the deficit. There was a brief discussion regarding staff reductions and the need for the community to be vocal and support the schools at town meeting so we can continue to provide quality education to the students of Canton. A complete copy of the FY19 Budget requests is available on the website.

G. New Business

1. Public Hearing on the Canton School District Budget: Reuki Schutt motioned to open the public hearing to review the district budget. Meg Gannon seconded. There was no public comment. A vote to approve the budget will take place at the next meeting. Reuki Schutt voted to close the public hearing, Meg Gannon seconded.
2. Teacher on the Trail: Brian Hickox explained his role on the Iditarod Teacher on the Trail and outlined his responsibilities. He discussed the application process and thanked Administration for their support.
3. Gridley School: At the request of Town Council, School Committee voted to declare the Gridley School as surplus and signed Form OSD 25 with modification to the condition code to reflect E3 instead of A3.  
Move: Reuki Schutt  
Second: Meg Gannon  
Vote: 5-0
4. Policy ADF: Ryan Gordy presented Wellness Policy ADF for 1<sup>st</sup> read. This policy is also known as SWAC. The group worked with Amanda Ryder, consultant for a public health initiative, who reviews wellness policies. No vote taken.
5. Vote on Recertification of Residency Letter: Dr. Fischer-Mueller presented the recertification and residency letter that will be mailed out in May to all 6<sup>th</sup> and 9<sup>th</sup> Grade students. Reuki Schutt moved to approve the letter and mailing.  
Move: Meg Gannon  
Second: Reuki Schutt  
Vote: 5-0
6. Cabot Fund Vote on Recommendations: Barry Nectow presented the Cabot Fund recommendations for approval. Mr. Nectow said the three criteria for the awards are: outdoor activity, healthy and benefits children. Mr. Nectow explained that

On May 10, 2018

applicants whose activities are and/or should be part of our budget were not selected for the award. Other recipients not selected were those applicants whose applications were incomplete. There was a brief discussion regarding not changing the language of the trust in the selection process. Chairwoman Mirliani assured the board that we were not changing the language of the trust; instead we were ensuring that we were not funding projects that should be in our budget. Below is the list of list of award winners: Reuki Schutt moved to accept the recommendations for awards.

Organization	# of Children Served	Award
Brookwood Community Farm	100	\$1,200
BSA Boy Scouts Troop #77	34	\$2,000
BSA Cub Scouts Pack 77	62	\$1,000
BSA Friends of Canton Scouting, Inc.	75	\$2,500
Canton Recreation-Pequitside Day Camp	200	\$2,000
Canton Youth Basketball	700	\$1,000
Canton Youth Hockey Assoc.	550	\$1,000
CFA-Pop Warner-Football & Cheerleading	250	\$2,200
Dean S. Luce CAPT Fun Run	300	\$800
Girl Scout Troop # 76061	10	\$900
Girl Scouts Brownie Troop 62226	250	\$400
TOTALS	2531	\$15,000

**Move:** Reuki Schutt

**Second:** Meg Gannon

**Vote:** 5-0

H. Business Manager's Report: Mr. Nectow reported that the bus applications have gone out. He encouraged everyone to pay close attention to the deadline dates and to get applications in ASAP. Mr. Nectow also updated the committee on his visit the Blue Hills Regional. He spoke about their \$64 million renovation that included many enhanced safety and security features and building entry changes. Mr. Nectow explained that his team would be making a proposal soon as to what steps CPS will be taking regarding changes to our schools security and entry points.

I. Routine Matters

1. Approve Minutes dated April 12, 2018.

**Move:** Reuki Schutt

**Second:** Meg Gannon

**Vote:** 4-0-1 (Nichola Gallagher abstained)

2. Approve Executive minutes dated April 12, 2018.

**Move:** Reuki Schutt

**Second:** Meg Gannon

**Vote:** 4-0-1 (Nichola Gallagher abstained)

3. Approve Bill Schedule dated May 3, 2018.

**Move:** Reuki Schutt  
**Second:** Meg Gannon  
**Vote:** 5-0

J. Sub-Committee Reports

1. CPC – Nichola Gallagher– Nothing to report
2. BRC – Mike Loughran – Nothing to report.
3. Wellness - Meg Gannon –Nothing to report
4. Finance - Reuki Schutt/Meg Gannon - Nothing to report
5. Policy - Kristin Mirliani – Nothing to report
6. PRHC – Kristin Mirliani said that Mr. DeVecchio would like a member to continue to participate.

K. Future Business – Next School Committee Meeting will be held Thursday, May 10, 2018 at 7:00 PM.

L. Other Business: No report

M. Adjournment: Reuki Schutt motioned to move to Executive Session at 8:08 pm.for purposes of discussing contractual matters and said we will not be reconvening in Open session. Meg Gannon seconded. It was voted by roll call 5-0.

Michael Loughran	yea
Kristin Mirliani	yea
Meg Gannon	yea
Reuki Schutt	yea
Nichola Gallagher	yea





Contact the Surplus Property Program Office at [OSD\\_SSPO@state.ma.us](mailto:OSD_SSPO@state.ma.us) for an Excel spreadsheet you can submit by email.

Condition Code	Definitions
A-1	New or unused property in excellent condition. Ready for use and identical or interchangeable with new items delivered by a manufacturer or normal source of supply.
A-2	New or unused property in good condition. Does not quite qualify for A-1 (because slightly shopworn, soiled, or similar), but condition does not impair utility.
A-3	New or unused property in fair condition. Soiled, shopworn, rusted, deteriorated, or damaged to the extent that utility is slightly impaired.
E-1	Used property, but repaired or renovated and in excellent condition.
E-2	Used property which has been repaired or renovated and while still in good condition, it has become worn from further use and cannot qualify for excellent condition.
E-3	Used property which has been repaired or renovated, but has deteriorated/reconditioning and is only in fair condition. Further repairs or renovation required or expected to be needed in near future.
O-1	Property which has been slightly or moderately used, no repairs required and still in excellent condition.
O-2	Used property more worn than O-1, but still in good condition with considerable use left before any important repairs would be required.
O-3	Used property which is still in fair condition and usable without repairs; however, somewhat deteriorated, with some parts (or portions) worn and which should be replaced.
R-1	Used property still in excellent condition, but minor repairs required. Estimated cost of repairs would cost no more than 10% of the acquisition cost.
R-2	Used property in good condition, but considerable repairs required. Estimated cost of repairs would be from 11% to 25% of acquisition cost.
S - Salvage	Personal property that has some value in its basic material content, but which is in such condition that it has no reasonable prospect for use for any purpose as a unit and its repair or rehabilitation for use as a unit is clearly impractical.
W - Worthless	Property that has no value at all.
* Estimated Cost:	Actual acquisition cost (original cost) or the agency surplus officer's best estimate of the acquisition cost.
Please Note:	If you code items using the S or W condition code, please list this property on a separate OSD-25 form.

Sensitivity level - low

Key: 120

Town of Canton - Fiscal Year 2019 Preliminary

1/22/2018 9:05 am SEQ # 1

PARCEL ID	LOCATION	CLASS	CLASS%	DESCRIPTION	BN ID	BN	CARD
25-1	314 WASHINGTON ST	9340	100	IMP EDUCATION	1	1	1 of 1
TRANSFER HISTORY	DOS	T	SALE PRICE	BK-PG (Cert)			
CANTON TOWN OF	QS			N/A-N/A			
CD	T	ACRES/FUN	Ngh	Inf-1	1.00	100	1.00
				Inf-2	260,100	1.27	100
				ADJ BASE	1.27	100	1.00
				VC	CREDIT AMT	ADJ VALUE	241,430
				Topo	1.00	C4	1.00
				Lpi			

CD	T	ACRES/FUN	Ngh	Inf-1	1.00	100	1.00
				Inf-2	260,100	1.27	100
				ADJ BASE	1.27	100	1.00
				VC	CREDIT AMT	ADJ VALUE	241,430
				Topo	1.00	C4	1.00
				Lpi			

TOTAL	31,890 SF	FRNT	0
Ngh	COMMERCIAL		
Inf-1	FACTOR 100		
Inf-2	PHY 100		
TY	QUAL	COND	DIMANOTE
PAV	G	1.20	70 0.30
UNITS	ADJ PRICE	RCNLD	PHOTO
5,000	2.28	3,400	

ASSESSED	CURRENT	PREVIOUS
LAND	241,400	241,400
BUILDING	138,200	138,200
DETACHED	3,400	3,400
OTHER	0	0
TOTAL	383,000	383,000

BUILDING	CD	ADJ	DESC	MEASURE
MODEL	5		CIM-5	
STYLE	97	0.80	CLASSROOMS (100%)	LIST
QUALITY	L	0.70	LOW COST (100%)	REVIEW
U	FRAME	1	WOOD FRAME (100%)	3/24/2010 DF
L	YEAR BLT	1854	SIZE-ADJ	1.000
D	NET AREA	2,576	DETAIL ADJ	0.810
J	ENLAV(RCN)	884	OVERALL	1.000
N	CAPACITY		UNITS	ADJ
G	STORIES	2		1.00
	% HEATED	100		1.00
	% AIR COND	0		1.00
	% SPRINKLER	0		1.00

BLDG COMMENTS	GRIDLEY SCHOOL		
ELEMENT	CD	DESCRIPTION	ADJ
FOUNDATION	4	FLR & WALL	1.00
EXT COVER	1	WOOD SHINGLE	1.00
ROOF SHAPE	1	GABLE	1.00
ROOF COVER	1	ASPH/COMP SHIN	1.00
FLOOR COVER	1	HARDWOOD	1.00
INT FINISH	1	PLASTER	1.04
HEATING/COOL	1	FORCED AIR	1.00
FUEL SOURCE	2	GAS	1.00

S	I	B	A	T	T	DESCRIPTION	UNITS	YB	ADJ PRICE	RCN	TOTAL RCN	CONDITION	ELEM	CD
1.00	A	BMU	N	BSMT UNF	1.288		14.21	1854	18,302	18,302	18,302	EXTERIOR	A	A
1.00	A	BAS	L	BASE AREA	1.288		76.71	1854	98,798	98,798	98,798	INTERIOR	A	A
1.00	A	USF	L	UP-STRY FIN	1.288		76.71	1854				CD/WAPP	A	A

EFF. YR/AGE	1971 / 45
COND	36 36 %
FUNG	0
ECON	0
DEPR	36 % GD 64
RCNLD	\$138,200

