



**Town of Canton  
Finance Committee**

Tim McKenna, Chair  
Cindy Thomas, Vice Chair  
Rob Barker  
Dave Clough  
Dan Cole  
Emilio Mauro  
Reuki Schutt  
Tom Theodore  
Wai Wong

**Finance Committee Meeting Notice**

**Meeting Date:** Wednesday, March 10, 2021  
**Meeting Time:** 7:00 PM  
**Meeting Location:** Virtual Meeting via Zoom

**Finance Committee Agenda – Virtual Meeting (see details below)**

*This meeting is being recorded by the Town of Canton. Items may be taken out of order.*

*(Minutes Primary/Alternate: Reuki Schutt / Tom Theodore)*

Join Zoom Meeting

<https://us02web.zoom.us/j/89213041380>

**Meeting ID: 892 1304 1380**

One tap mobile  
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+US (Chicago)

Dial by your location

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- +1 669 900 6833 US (San Jose)

Meeting ID: 892 1304 1380

Find your local number: <https://us02web.zoom.us/j/89213041380>

**Call Meeting to Order**

**New Business (times are approximate)**

- 7:00 p.m. Article 28 – Special Tax Agreement with Emergent BioSolutions.  
Discussion with Gene Manning, Chair, Board of Assessors and Economic Development Committee, Ms. Allison Robinson, Vice President, Corporate Finance, BioSolutions and Ms. Kristine Marchant, Vice President, Canton Facility, BioSolutions.**
- 7:20 p.m. Article 19 – Recommendations of the Community Preservation Committee to Annual Town Meeting.  
Discussion with Stacey Gorman, Chair; Lisa Lopez, Select Board Designee; Kristen Phelps, CPC Administrator.**
- 7:40 p.m. Sustainability Committee – FY22 Budget Request – Christine Smith.**
- 7:50 p.m. Vote – Article 5 – Collective Bargaining Agreements under the Select Board.  
Vote – Article 6 – Personal Service Contracts under the Select Board.  
Vote – Article 13 – Funding for the Annual 4<sup>th</sup> of July Community Celebration.  
Vote – Article 15 – Vote to Rescind Unused Borrowing Authorizations – \$7,980,000.  
Vote – Article 18 – Appropriation to Increase the Solar Facility Stabilization Fund.  
Vote – Article 24 – Appropriation for Removal of Weeds & Nuisance Vegetation at Old Shepherd’s Pond.  
Vote – Article 26 – Appropriation to Support the American Legion Post 24 Annual Operating Expenses.  
Vote – Article 33 – Acceptance of Bazin Lane as a Town Way.  
Vote – Article 34 – Acceptance of Magnolia Way as a Town Way.**
- 8:15 p.m. Discuss ATM Warrant Articles  
Assign Articles to Committee Members for Discussions**

**Minutes to be approved: March 3, 2021**

**Other Business:**

**Announcements:**

**Next Finance Committee Meeting Dates: Wednesday, March 17, 2021 via Remote.  
See attached listing for a draft schedule of future meetings.**

*If a topic becomes known prior to 48 hours before the scheduled meeting, the Committee will update this posting. The Committee may also discuss a topic or topics not reasonably anticipated by the Chair 48 hours before the meeting.*

<b>Finance Committee Meetings - 2021 (draft - subject to change - times are approximate)</b>						
Day	Date		Time	Location	Guests/Topics for 2021	Planned Absences
Wednesday	March	17	7:00 PM	Remote via Zoom	Blue Hills Regional High School FY22 budget, budget assessment, status of building renovation project (Jill Rossetti, Supt., Michelle Resendes, Aidan Maguire). <b>Invite sent to Jill Rossetti, Supt.-Director and Aidan Maguire, BHRTS School Committee. Michelle Resendes, Buisness Manager confirmed.</b>	
"	"	"	7:20 PM	"	Capital Planning Committee - Dave Emhardt - CPC to present FY22 capital requests to the Finance Committee. <b>Dave Emhardt confirmed.</b>	
"	"	"		"	Vote FY22 Capital Request Article.	
"	"	"		"	Continue voting articles. <b>Send Draft Motions to Town Counsel after mtg.</b>	
Wednesday	March	24	7:00 PM	Remote via Zoom	Article 31 - JFK Bathroom, Storage & Snack Shack - <b>Josh Cohen and Mike Rota of Canton Little League confirmed.</b>	
"	"	"	7:15 PM	"	Municipal Operating Budget for FY22 presented - Charlie Aspinwall & John Connolly. Discussion of ATM articles TBD.	
"	"	"	8:00 AM	"	School Operating Budget for FY22 - 2nd review of Operating Budget and discussion of delta of approximately \$752,000.	
Wednesday	March	31	7:00 PM	Remote via Zoom	Bob Panico, Planning Board Chair & Laura Smead, Town Planner to discuss Zoning Articles. (PB meets. On 3/3 & 3/17.) <b>Laura Smead confirmed.</b>	
"	"	"		"	Continue voting articles. <b>Send Draft Motions to Town Counsel after mtg.</b>	
"	"	"		"	Vote Capital articles.	
Friday	April	2	NA	<b>NO MEETING this day.</b>	Left open for deadline date.	
Wednesday	April	7	7:00 PM	Remote via Zoom	TBD	
"	"	"		"	Deadline - <u>Planning Board motions</u> to Town Counsel. (Allows 2 1/2 weeks for review by Town Counsel.)	
Monday	April	12	NA	<b>NO MEETING this day.</b>	Deadline - <u>FINCOM draft motions</u> to Town Counsel via email. (Allows 2 weeks of review by Town Counsel.)	
Wednesday	April	14			TBD	
Wednesday	April	21	7:00 PM	Remote via Zoom	<b>Last day to Vote all remaining Articles and Budgets: Article 4 (Consent Agenda) ; Article #42 Motion 1 (Transfers for FY21); Article #42 Motion 2 (Operating Budgets, Fixed Costs Budgets &amp; Enterprise Budgets).</b>	
Monday	April	26	NA	<b>NO MEETING this day.</b>	Warrant with recommendations & motions sent to Printer.	
Tuesday	April	27	TBD	Remote via Zoom	Roselli, Clark & Associates - Auditors to review Fiscal 2020. TENATIVE DATE AND TIME. TBD IN FUTURE. (This meeting often follows the Auditors meeting with the Select Board on the same night.)	
Saturday	May	8	NA	<b>NO MEETING this day.</b>	Finance Committee Recommendations to the Voters delivered to citizens/voters by May 8 (2 weeks prior to ATM).	
Saturday	May	22	12:30 PM	Memorial Field	First session of Annual Town Meeting. Rain date 6/5/21.	

Finance Committee Voting Checklist - ATM 2021 (subject to change - Revised on 3/6/2021)

	Title	Sponsor	Meeting Date (subject to change)	Plan to Vote	Date Voted	Vote	Discussion assigned to	Notes/ Discussion Finalized/ Planning Board vote	Approved motions from Town Counsel	FINCOM Consent Agenda
1	Elect a Moderator	SB								
	Adopt Rules to Govern Town Meeting	SB								
2	Motion 1 - Time and Date	FINCOM								
	Motion 2 - Non-Resident List	FINCOM								
	Motion 3 - Source of Funds for New App	FINCOM								
3	Hear Reports of Committees appointed at prior ATMs	SB								
4	Act on "Consent Agenda"	SB								
5	Collective Bargaining Agreements under SB	SB	3/10	3/10				IPP, Still negotiating, Funding to be carried in #910.		
6	Personal Service Contracts under SB	SB	3/10	3/10				IPP, Still negotiating, Funding to be carried in #910.		
	Set Salaries of Elected Officials	SB								
7	Motion 1 - Town Clerk salary - \$95,832	SB								
	Motion 2 - Elected Officials	SB								
8	Pay Prior Year Bills	SB								
9	Adjust FY21 Accounts	SB								
10	Authorize Certain Revolving Funds - Set spending limits for FY23 revolving funds.	SB								
	Capital Outlay Program	SB > CPC								
	Motion 1 - Finance Director Authorization	SB > CPC	3/17							
	Motion 2 - Municipal - Cash Capital - \$861,000 from general revenues.	SB > CPC	3/17							
	Motion 3 - School - Cash Capital - \$800,000 from general revenues.	SC > CPC	3/17							
	Motion 4 - - \$ _____ from free cash.	SC > CPC	3/17							
	Motion 5 - Municipal - Debt - \$76,000 for replacing air filling stations at FD1 & FD2 and \$102,415 for Replacing IMC Record Data Management System for Police Station - 2023 Levy & Other General Revenues of the Town	SB > CPC	3/17							
	Motion 6 - Municipal - Debt - \$943,585 for Memorial Hall Exterior - 2023 Levy & Other General Revenues of the Town.		3/17							
11	<del>Motion 7 - Municipal - Debt - \$ _____</del> Ambulance Receipts Reserved for Appropriation-Account	SB > CPC	3/17							
	Motion 8 - School - Debt - \$596,000 - from 2023 Tax Levy &	SC > CPC	3/17							
	Motion 10 - Water - Storage Tank Maintenance Program - Debt - \$3,200,000, from Water Enterprise Receipts.	SB > CPC	3/17							
	Motion 11 - Water - Replace Water Mains (Phase 2) - Debt - \$4,350,000 From Water Enterprise Receipts	SC > CPC	3/17							
	Motion 12 - Water - Water Distribution System Main Design - Year 3 - \$270,000 and Replace #27 Cat Loader \$250,000.	SB > CPC	3/17							
	Motion 13- Water - \$104,000 - from Water Enterprise Surplus (retained earnings)	SB > CPC	3/17							
	Motion 14 - Sewer - \$350,000 - from Sewer Enterprise Surplus (retained earnings)	SB > CPC	3/17							
12	Accept Laws enacted by the general court	SB	3/24							
13	4th of July Funding - from Free Cash	SB > Rec	3/10	3/10				IPP - due to possible COVID restrictions.		
14	Insurance Proceeds >\$150,000	SB								
15	Rescind Unused Borrowing Authorizations	SB	3/10	3/10						
16	Increase SPED Reserve Account	SB > SC	3/3 & 3/24							
17	Increase FY22 School Department Budget	SB > SC	3/3 & 3/24							
18	Increase Solar Facility Stabilization Fund - \$ from Solar Facility Receipts	SB	3/10	3/10				IPP - due to lack of available funding.		
	Community Preservation Recommendations	SB > CCPC								
	Motion 1 - \$35,000 - Administration Expenses for FY22	SB > CCPC	3/10							
	Motion 2 - \$ _____ - CCPC Fund Set Asides for FY22	SB > CCPC	3/10							
	Motion 3 - \$ _____	SB > CCPC	3/10							
19	Motion 4 - \$ _____	SB > CCPC	3/10							
	Motion 5 - \$ _____	SB > CCPC	3/10							
	Motion 6 - \$ _____	SB > CCPC	3/10							
	Motion 7 - \$ _____	SB > CCPC	3/10							
	Motion 8 - \$ _____	SB > CCPC	3/10							
	Motion 9 - \$ _____	SB > CCPC	3/10							
	Motion 10 - \$ _____	SB > CCPC	3/10							
20	Appropriate Proceeds from the TNC per Ride Assessment Funds	SB	3/24 or 3/31							
21	Home Rule Petition Relative to Retired Police Officers	SB	3/24							
22	Acquire Easement - 145 Sherman Street - for Drainage \$ _____	SB	3/24							

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	Title	Sponsor	Meeting Date (subject to change)	Plan to Vote	Date Voted	Vote	Discussion assigned to	Notes/ Discussion Finalized/ Planning Board vote	Approved motions from Town Counsel	FINCOM Consent Agenda
23	Appropriate to Acquire Easement and Taking - Pleasant St. near Reservoir Pond	SB	3/24							
24	Appropriation - Removal of weeds & nuisance vegetation at Old Shepherds's Pond - \$ _____ from free cash.	SB	3/10	3/10				IPP - Per CONCOM Agent, unnecessary this year.		
25	Amend General By-Laws - Adding Sidewalk Betterment Assessment By-Law	SB	3/24							
26	Appropriation to support American Legion Post 24 Annual Operating Expenses	SB	3/24							
27	Transfer Ownership of Hats to American Legion Post 24	SB	3/24							
28	STA with Emergent BioSolutions	SB	3/10							
29	Accept Gift of Land from Top Golf	SB	3/24							
30	Municipal Energy Aggregation Program	SB	3/24							
31	Appropriation - Bathroom, Storage and Snack Shack facilities at Kennedy Elementary School	SB	3/24							
32	Establish Municipal Affordable Housing Trust General By-Law	SB	3/10							
33	Accept - Bazin Lane as a Town Way	SB > PB	3/24 or 3/31	3/10				IPP, project not ready.		
34	Accept - Magnolia Way as Town Way	SB > PB	3/24 or 3/31	3/10				IPP, project not ready.		
35	Amend Zoning By Law - Section 10.7 - Canton Center Design Review	SB > PB	3/24 or 3/31							
36	Amend Zoning By-Law - Section 3.1.4 - Table of Use Definitions; Section J Accessory Uses Related to the Keeping of Overnight Motor Vehicles	SB > PB	3/24 or 3/31							
37	Amend Zoning By-Law - Section 3.1.4 - Table of Use Regulations related to Short-Term Rentals	SB > PB	3/24 or 3/31							
38	Amend Zoning By-Law - Section 11.0 - Definitions relating to Short Term Rentals	SB > PB	3/24 or 3/31							
39	Amend Zoning By-Law - Section 4.1.4 Table of Dimensional Requirements - Residence Districts	SB > PB	3/24 or 3/31							
40	Add Zoning By-Law - Section 4.2.9 - Retaining Walls along Scenic Ways	SB > PB	3/24 or 3/31							
41	Amend Zoning By-Law - Section 7.8 - Remove Expired Temporary Moratorium on the Sale & Distribution of Recreational Marijuana	SB > PB	3/24 or 3/31							
42	FY22 Budget - Motion 1 - Transfers for FY22 - \$	SB	4/21							
	Motion 2 - Operating Budget for FY22	SB	4/21							