



**Town of Canton
Finance Committee**

Tim McKenna, Chair
Cindy Thomas, Vice Chair
Christos Arsoniadis
Rob Barker
Dave Clough
Dan Cole
Emilio Mauro
Barbara Saint André
Wai Wong

Finance Committee Meeting Notice

Meeting Date: **Wednesday, February 12, 2020**
Meeting Time: **7:00 PM**
Meeting Location: **Salah Meeting Room, Town Hall
801 Washington Street, Canton**

Finance Committee Agenda – Amended on 2/12/20

This meeting is being video recorded by Canton Community Television. Times are estimates. Items may be taken out of order.

7:00 PM Call Meeting to Order (Minutes Primary/Alternate: David Clough / Dan Cole)

New Business:

- 7:00 PM Town Clerk (#161) & Elections Budget (#163) - Discussion with Tracy Kenny, Town Clerk
FY21 Budget request increase of \$10,200.**
- 7:15 PM Accounting Budget (#135) – Discussion with Kathy Butters, Town Accountant
FY21 Budget request increase of \$37,493.
Mitigation Fund Summary as of 11/12/2019 - \$2,752,475.73**
- 7:30 PM Library Budget (#610) – Discussion with Andrea Capone, Library Director
FY21 Budget request increase of \$52,310.**
- 7:45 PM Fixed Costs Budgets – Discussion with Randy Scollins, Finance Director
FY21 estimated budget increase of \$1,351,751.**
- 8:30 PM Conservation Budget (#171) – Discussion with Regen Milani, Conservation Agent
FY21 Budget request increase of \$16,444.**

Other Business: Discuss Warrant Articles & Article Sponsors to be invited to Finance Committee Meetings.

**Minutes to be Approved: March 7, 2019
January 23, 2020
February 10, 2020.**

Public Announcements/Public Comment: to be determined.

**Next Meeting Date: February 19, 2020 at 7:00 PM at the Armando Recreation Center.
Also see attached listing of proposed meetings.**

Adjourn

If a topic becomes known prior to 48 hours before the scheduled meeting, the Committee will update this posting. The Committee may also discuss a topic or topics not reasonably anticipated by the Chair 48 hours before the meeting.

Finance Committee Meetings - 2020 (draft - subject to change - times are approximate)					
Day	Date		Time	Location	Guests/Topics for 2020
Thursday	January	23	7:00 PM	Armando Recreation Center	1) Community Preservation Committee (CCPC) - FY21 recommendations - Stacey Gorman, Chair; Lisa Lopez, Vice Chair; and Kristen Phelps.
"	"	"	8:00 PM	"	2) Sidewalk Betterments/Article - Mark Porter.
Thursday	January	30	9:00 AM	NO MEETING FOR FINCOM (Revenue Mtg. in Salah Meeting Room)	REVENUE FORECASTING COMMITTEE (RFC) MEETING. Finance Committee Chair and Vice Chair attend. Other members may attend but in violation of open meeting laws if quorum of FINCOM attends.
Friday	January	31	NA	NO MEETING this day.	Finance Committee receives from Finance Director FY21 revenue voted by RFC on 1/30/20 along with fixed costs estimates & cash capital expenditures.
Wednesday	February	5	NA	NO MEETING this day.	Finance Committee receives FY21 warrant voted by BOS on 2/4.
Monday	February	10	7-9 PM	Salah Meeting Room	1) Discuss School Dept. budget with Superintendent, Business Manager & School Committee. - Date confirmed by Business Manager. 2) Discuss and/or vote revenue forecast for FY21 and consideration of school & municipal operating budget target #s and 3) Review warrant articles & decide article sponsors to be invited to meeting.
Wednesday	February	12	7:00 PM	Salah Meeting Room	Town Clerk - Budget Discussion - Tracy Kenney - Confirmed.
"	"	"	7:15 PM	"	Accounting - Budget Discussion - Kathy Butters. Confirmed.
"	"	"	7:30 PM	"	Library - Budget Discussion - Andrea Capone. Confirmed.
"	"	"	7:45 PM	"	Fixed Costs - Budget Discussion - Randy Scollins
"	"	"	8:30 PM	"	Conservation Commission - Budget Discussion - Regen Milani - Confirmed for 8:30. (CONCOM meeting earlier the same night).
Wednesday	February	19	7:00 PM	Armando Recreation Center	Article 42 - Christine Smith - sent invite on 2/10.
"	"	"	7:15 PM	"	Recreation, Parks, Rink Enterprise - Budget Discussion - Liz Francis - Confirmed
"	"	"	7:45 PM	"	Paul Revere Heritage Commission - Budget Discussion - Victor DelVecchio. Confirmed.
"	"	"	8:00 PM	"	Council on Aging - Budget Discussion - Diane Tynan Confirmed.
"	"	"	8:30 PM	"	Police /Animal Control - Budget Discussion - Chief Berkowitz - Confirmed.
"	"	"	8:45 PM	"	Information Systems - Budget Discussion - Louis Jutras - Confirmed.
Wednesday	February	26	7:00 PM	Salah Meeting Room	Public Works (all depts.), Water Enterprise, Sewer Enterprise - Budget Discussion - Mike Trotta - Confirmed.
"	"	"	7:40 PM	"	Fire Department (all budgets) - Budget Discussion - Chief Doody - Confirmed (Feb. 19-22 not available.)
Thursday	March	5	7-9 PM	Salah Meeting Room	Capital Planning Committee - Dave Emhardt - CPC to present FY21 capital requests to the Finance Committee. Confirmed.
Monday	March	9	7-9 PM	Salah Meeting Room	MAY NOT NEED MEETING. KEEP AS PLACEHOLDER ONLY.
Wednesday	March	11	7-9 PM	Salah Meeting Room	Charlie Aspinwall & BOS Chair - Discussion of FY21 operating budget & warrant/articles. (BOS votes final positions. BOS will not be meeting on 3/3. BOS supposed to send their votes to FINCOM on 3/4). Charlie confirmed. Invite sent to Chris as well.
"	"	"	"	"	School attending on February 10th may or may not need to meet with the School Committee - discussion of FY21 operating budget and warrant articles/etc.
Friday	March	13	NA	NO MEETING this day.	Deadline - Planning Board motions to Town Counsel.
Monday	March	16	7-9 PM	Salah Meeting Room	Tom Scully, Planning Board Chair & Laura Smead, Town Planner to discuss Zoning Articles. Laura confirmed.
"	"	"	"	"	Last day to Vote FY21 Capital Requests & Articles.
Thursday	March	19	7-9 PM	Salah Meeting Room	MAY NOT NEED MEETING. KEEP AS PLACEHOLDER ONLY.
Friday	March	20	NA	NO MEETING this day.	Deadline - FINCOM draft motions to Town Counsel.
Monday	March	23	7-9 PM	Armando Recreation Center	MAY NOT NEED MEETING. KEEP AS PLACEHOLDER ONLY.
Wednesday	March	25	7:00 PM	Salah Meeting Room	Blue Hills Regional High School FY21 budget, status of building renovation project (Jill Rossetti, Supt., Steve Moore, Aidan Maguire). Sent invite on 1/29/20.
"	"	"	7:30 PM	"	Review Warrant Discussions. May be combined with meeting on March 23.
Thursday	April	2	7-9 PM	Salah Meeting Room	Last day to Vote all remaining Articles and Budgets: Article 4 (Consent Agenda) ; Article #TBD Motion 1 (Transfers for FY21); Article #TBD Motion 2 (Operating Budgets, Fixed Costs Budgets & Enterprise Budgets).
Monday	April	6	NA	NO MEETING this day.	Warrant with recommendations & motions sent to Printer.
					April 20-24 - School Vacation
Monday	April	27	NA	NO MEETING this day.	Finance Committee Recommendations to the Voters delivered to citizens/voters by April 27.
Thursday	April	30	6:30 PM	Library Community Meeting Room	Roselli, Clark & Associates - Auditors to review Fiscal 2019. TENTATIVE DATE AND TIME. TBD IN FUTURE. (This meeting sometimes follows the Auditors meeting with the BOS on the same night.)
Monday	May	11	6:00 PM	High School Cafeteria	Finance Committee will meet at 6:00 prior to first session of ATM at 7:00.
Wednesday	May	13	6:30 PM	High School Cafeteria	Finance Committee may or may not meet at 6:30 prior to second session of ATM at 7:00.