



**Town of Canton
Finance Committee**

Tim McKenna, Chair
Cindy Thomas, Vice Chair
Christos Arsoniadis
Rob Barker
Dave Clough
Dan Cole
Emilio Mauro
Barbara Saint André
Wai Wong

Finance Committee Meeting Notice

Meeting Date: Monday, February 10, 2020
Meeting Time: 7:00 PM
Meeting Location: Salah Meeting Room, Town Hall
801 Washington Street, Canton

Finance Committee Agenda

This meeting is being video recorded by Canton Community Television. Times are estimates. Items may be taken out of order.

7:00 PM Call Meeting to Order (Minutes Primary/Alternate: Christos Arsoniadis / Rob Barker)

New Business:

**7:05 PM Discuss with School Department the FY21 School operating budget.
Discuss Article 18 - Increase the Special Education Reserve Account.
Discuss Article 39 – Reimbursement of Transportation Costs for Students in Foster Care.
Discuss any other school-related business.
Dr. Jen Fischer-Mueller, Superintendent & Barry Nectow, School Business Administrator.**

**8:00 PM Discuss Free Cash Certification as of July 1, 2019:
General Fund: \$5,731,060
Sewer Enterprise Fund: \$2,239,897
Water Enterprise Fund: \$1,357,137
Rink Enterprise Fund: \$76,980**

Discuss Revenues and Expenditures Forecast for FY21.

**Discuss and Vote Municipal FY21 Operating Budget target number.
Discuss and Vote School FY21 Operating Budget target number.**

Discuss Warrant Articles & Article Sponsors to be invited to Finance Committee meetings.

Vote – Article 18 – Increase the Special Education Reserve Account.

Other Business:

**Discuss posting of Documents to the Finance Committee Website:
FY2020 Base Annual Salary Report/CY2019 Gross Annual Salary Report
(with or without names)
Mitigation Accounts Summary – (last report on Finance Committee website is June 2018)**

Minutes to be Approved: January 23, 2020 and March 7, 2019.

Public Announcements/Public Comment: to be determined.

**Next Meeting Date: February 12, 2020 at 7:00 PM in the Salah Meeting Room of Town Hall.
Also see attached listing of proposed meetings.**

Adjourn

If a topic becomes known prior to 48 hours before the scheduled meeting, the Committee will update this posting. The Committee may also discuss a topic or topics not reasonably anticipated by the Chair 48 hours before the meeting.

| Finance Committee Meetings - 2020 (draft - subject to change - times are approximate) | | | | | |
|--|----------|----|---------|--|--|
| Day | Date | | Time | Location | Guests/Topics for 2020 |
| Thursday | January | 23 | 7:00 PM | Armando Recreation Center | 1) Community Preservation Committee (CCPC) - FY21 recommendations - Stacey Gorman, Chair; Lisa Lopez, Vice Chair; and Kristen Phelps. |
| " | " | " | 8:00 PM | " | 2) Sidewalk Betterments/Article - Mark Porter. |
| Thursday | January | 30 | 9:00 AM | NO MEETING FOR FINCOM (Revenue Mtg. in Salah Meeting Room) | REVENUE FORECASTING COMMITTEE (RFC) MEETING. Finance Committee Chair and Vice Chair attend. Other members may attend but in violation of open meeting laws if quorum of FINCOM attends. |
| Friday | January | 31 | NA | NO MEETING this day. | Finance Committee receives from Finance Director FY21 revenue voted by RFC on 1/30/20 along with fixed costs estimates & cash capital expenditures. |
| Wednesday | February | 5 | NA | NO MEETING this day. | Finance Committee receives FY21 warrant voted by BOS on 2/4. |
| Monday | February | 10 | 7-9 PM | Salah Meeting Room | 1) Discuss School Dept. budget with Superintendent, Business Manager & School Committee. - Date confirmed by Business Manager. 2) Discuss and/or vote revenue forecast for FY21 and consideration of school & municipal operating budget target \$s and 3) Review warrant articles & decide article sponsors to be invited to meeting. |
| Wednesday | February | 12 | 7:00 PM | Salah Meeting Room | Town Clerk - Budget Discussion - Tracy Kenney - Confirmed. |
| " | " | " | 7:15 PM | " | Accounting - Budget Discussion - Kathy Butters. Sent invite on 1/28 & 1/31. |
| " | " | " | 7:30 PM | " | OPEN SLOT - Move Library to here. |
| " | " | " | 7:45 PM | " | OPEN SLOT - Move Fixed Costs to here. |
| " | " | " | 8:00 PM | " | Library - Budget Discussion - Andrea Capone. Confirmed. |
| " | " | " | 8:30 PM | " | Fixed Costs - Budget Discussion - Randy Scollins |
| " | " | " | 8:30 PM | " | Conservation Commission - Budget Discussion - Regan Milani - Confirmed for 8:30. (CONCOM meeting earlier the same night). |
| Wednesday | February | 19 | 7:00 PM | Armando Recreation Center | Recreation, Parks, Rink Enterprise - Budget Discussion - Liz Francis - Confirmed |
| " | " | " | 7:30 PM | " | Paul Revere Heritage Commission - Budget Discussion - Victor DelVecchio. Confirmed. |
| " | " | " | 7:45 PM | " | Council on Aging - Budget Discussion - Diane Tynan Confirmed. |
| " | " | " | 8:00 PM | " | Police /Animal Control - Budget Discussion - Chief Berkowitz - Sent invite on 1/28 & 1/31. |
| " | " | " | 8:30 PM | " | Information Systems - Budget Discussion - Louis Jutras - Confirmed. |
| Wednesday | February | 26 | 7:00 PM | Salah Meeting Room | Public Works (all depts.), Water Enterprise, Sewer Enterprise - Budget Discussion - Mike Trotta - Confirmed. |
| " | " | " | 7:40 PM | " | Fire Department (all budgets) - Budget Discussion - Chief Doody - Confirmed (Feb. 19-22 not available.) |
| Thursday | March | 5 | 7-9 PM | Salah Meeting Room | Capital Planning Committee - Dave Emhardt - CPC to present FY21 capital requests to the Finance Committee. Confirmed. |
| Monday | March | 9 | 7-9 PM | Salah Meeting Room | MAY NOT NEED MEETING. KEEP AS PLACEHOLDER ONLY. |
| Wednesday | March | 11 | 7-9 PM | Salah Meeting Room | Charlie Aspinwall & BOS Chair - Discussion of FY21 operating budget & warrant/articles. (BOS votes final positions. BOS will not be meeting on 3/3. BOS supposed to send their votes to FINCOM on 3/4). Charlie confirmed. Invite sent to Chris as well. |
| " | " | " | " | " | School attending on February 10th may or may not need to meet with the School Committee - discussion of FY21 operating budget and warrant articles/etc. |
| Friday | March | 13 | NA | NO MEETING this day. | Deadline - Planning Board motions to Town Counsel. |
| Monday | March | 16 | 7-9 PM | Salah Meeting Room | Tom Scully, Planning Board Chair & Laura Smead, Town Planner to discuss Zoning Articles. Laura confirmed. |
| " | " | " | " | " | Last day to Vote FY21 Capital Requests & Articles. |
| Thursday | March | 19 | 7-9 PM | Salah Meeting Room | MAY NOT NEED MEETING. KEEP AS PLACEHOLDER ONLY. |
| Friday | March | 20 | NA | NO MEETING this day. | Deadline - FINCOM draft motions to Town Counsel. |
| Monday | March | 23 | 7-9 PM | Armando Recreation Center | MAY NOT NEED MEETING. KEEP AS PLACEHOLDER ONLY. |
| Wednesday | March | 25 | 7:00 PM | Salah Meeting Room | Blue Hills Regional High School FY21 budget, status of building renovation project (Jill Rossetti, Supt., Steve Moore, Aidan Maguire). Sent invite on 1/29/20. |
| " | " | " | 7:30 PM | " | Review Warrant Discussions. May be combined with meeting on March 23. |
| Thursday | April | 2 | 7-9 PM | Salah Meeting Room | Last day to Vote all remaining Articles and Budgets: Article 4 (Consent Agenda) ; Article #TBD Motion 1 (Transfers for FY21); Article #TBD Motion 2 (Operating Budgets, Fixed Costs Budgets & Enterprise Budgets). |
| Monday | April | 6 | NA | NO MEETING this day. | Warrant with recommendations & motions sent to Printer. |
| | | | | | April 20-24 - School Vacation |
| Monday | April | 27 | NA | NO MEETING this day. | Finance Committee Recommendations to the Voters delivered to citizens/voters by April 27. |
| Thursday | April | 30 | 6:30 PM | Library Community Meeting Room | Roselli, Clark & Associates - Auditors to review Fiscal 2019. TENTATIVE DATE AND TIME. TBD IN FUTURE. (This meeting sometimes follows the Auditors meeting with the BOS on the same night.) |
| Monday | May | 11 | 6:00 PM | High School Cafeteria | Finance Committee will meet at 6:00 prior to first session of ATM at 7:00. |
| Wednesday | May | 13 | 6:30 PM | High School Cafeteria | Finance Committee may or may not meet at 6:30 prior to second session of ATM at 7:00. |